



North Dakota Department of Career and Technical Education
 600 East Boulevard Ave – 15th Floor
 Bismarck ND 58505 701-328-3124 www.cte.nd.gov

Work-based Learning Coordinator Endorsement

The Work-based Learning Coordinator Endorsement will open opportunities for districts to provide quality work-based learning experiences for all students. The current COOP Work Experience MIS03 codes are specific to each program area. North Dakota has expanded opportunities by endorsing WBL Coordinators to manage work experience for all students in all program areas. A WBL Coordinator will be the point of contact for students, employers, and educators. WBL Coordinators will be endorsed to teach Career Management which is the course that is used as an indicator under the Workforce Ready section of the ND State Scholarship. The WBL endorsement enables WBL Coordinators to be the teacher of record for all work-based learning experiences. Therefore, by collaborating with CTE instructors, WBL coordinators will be able to place students for all the COOP Work Experience MIS03 codes when necessary.

CTE will offer training to endorse WBL Coordinators.

Associated fees:

ESPB WBL Endorsement (if you have an educator’s license)	\$80	Required
OR		
CTE Initial License (if you do not have an educator’s license)	\$150.00	Required
Continuing Education credits (NDSU, Valley City or UND)	\$100 (\$50 per credit)	Optional

Applicants who complete the CTE WBL Training will apply with ESPB to receive the WBL Coordinator endorsement to be the teacher of record for the following courses:

- 01999 Ag Cooperative Work Experience
- 14999 Business Cooperative Work Experience
- 09299 Family and Consumer Sciences Cooperative Work Experience
- 07999 Health Education Supervised Occupational Experience
- 27999 Information Technology Cooperative Work Experience
- 04999 Marketing Cooperative Work Experience
- 10999 Technology & Engineering Education Cooperative Work Experience
- 17999 Trade and Industrial Education Cooperative Work Experience
- 20076 Career Seminar
- 20060 Career Management

Endorsement:

First endorsement is a 2-year provisional.