



North Dakota Department of Career and Technical Education
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Perkins V Comprehensive Local Needs Assessment Requirement

In the summer of 2018, Congress passed the Strengthening Career and Technical Education for the 21st Century Act, also known as “Perkins V.” The law took effect on July 1, 2019. The North Dakota Department of Career and Technical Education (NDCTE) gathered stakeholder input and public feedback to develop the proposed North Dakota Perkins V State Plan.

The most significant change to Perkins V is the federal requirement for eligible recipients of Perkins funds to complete a Comprehensive Local Needs Assessment (CLNA). NDCTE has developed a CLNA Application Guide and worksheet to assist recipients in the completion of the process. The worksheet is embedded in the existing Budget & Reimbursement Process (BRP) system.

There are four required elements of the Comprehensive Local Needs Assessment. Some of the required data will be provided by NDCTE and some will need to be collected by school districts. The analysis of the data will need to be completed by the eligible recipient and the funding requests must align with priorities that arise in the CLNA.

- **The first element is evaluation of student performance.** This evaluation includes special populations as defined by Perkins V and each subgroup or demographic. This data will be provided by NDCTE for each eligible recipient.
- **The second element is the evaluation of program quality.** This element has two parts. The first part is whether the programs offered are of sufficient size, scope and quality as defined in the proposed state plan. The second part of program quality is alignment with in-demand industry sectors and occupations. This data will be provided at the state and regional levels. The eligible recipient must engage with local employers to identify workforce needs that are not identified by the data available to the State.
- **The third element of the CLNA is what progress the eligible recipient is taking to implement CTE programs and programs of study.** In other words, does the program incorporate standards, does it address academic, technical and employability skills, does it lead to a postsecondary program or a credential?
- **The fourth element is to assess the eligible recipient’s progress in recruiting, retaining and training CTE educators.** Quality programs cannot exist without quality teachers – this is a vital component.

Once the data has been collected and analyzed, it will be the responsibility of the eligible recipient to discuss the findings with stakeholders such as parents, students, teachers and representatives from business and industry and determine spending priorities. Input is vital to the validity of the CLNA and provides community support for the local CTE programming.

The CLNA is a component of the local application for Perkins funding. Perkins V Consortium fiscal agents are responsible for assembling consortium members to discuss the CLNA and complete the local application for Perkins funds. The local application is in the BRP system and is accessible to the Perkins fiscal agent.

The first CLNA and local application tentative deadline is May 31, 2020. The deadline is tentative due to continuing development of the CLNA and local application in the BRP system. The CLNA and local application will determine uses of funding for the 2020-21 school year.

Guidance for the Comprehensive Local Needs Assessment

Virtual Online “Zoom” Workshop Offerings

- Registration: www.cte.nd.gov/news/guidance-comprehensive-local-needs-assessment-clna
- Workshop dates and times:
 - January 22 – 9:00 to 10:00 a.m. Central
 - January 30 – 2:00 to 3:00 p.m. Central
 - February 5 – 1:00 to 2:00 p.m. Central
 - February 11 – 2:00 to 3:00 p.m. Central
 - February 21 – 9:00 to 10:00 a.m. Central
- Additional sessions offered as needed.

If you have any questions about Perkins V or the CLNA, do not hesitate to contact:

- Wayde Sick, CTE State Director (wasick@nd.gov)
or
- Mark Wagner, CTE Assistant State Director (mawagner@nd.gov)

For resources related to Perkins V, please visit the North Dakota Department of Career and Technical Education website:

- www.cte.nd.gov/PerkinsStatePlan