

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Meeting Minutes
September 20, 2021

Members of the State Board for Career and Technical Education met at 10:00 am CT in the CTE Conference Room, State Capitol, Bismarck and via Microsoft Teams. The meeting was called to order by Mr. Jeff Fastnacht, Chair. The following members were present:

- Ms. Kirsten Baesler, Member
- Mr. Jeff Fastnacht, Member
- Dr. Steve Holen, Member
- Mr. Burdell Johnson, Member
- Mr. Josh Johnson, Member
- Ms. Lisa Johnson representing Dr. Mark Hagerott
- Mr. Bryan Klipfel, Member
- Ms. Sonia Meehl, Member

Wayde Sick, Mark Wagner, Gwen Ferderer, Dr. Tonya Greywind, Dr. Matthew Lonn, Michael Netzloff, Aaron Anderson, Derrick Bopp, Craig Kleven, Nikki Fideldy-Doll, Suzie Weigel and Lorie Ruff were also present.

Consideration of June 21, 2021 Minutes – Mr. Josh Johnson moved and Mr. Burdell Johnson seconded to approve the minutes of the June 21 meeting. The motion passed unanimously.

Financial Reports for CTE and CDE – CTE – Ms. Ferderer reviewed the CTE Appropriation Status Report and explained that the operating expenses are high due to July and August being our biggest months. Ms. Ferderer then reviewed the CTE Administrative Budget report reflecting the higher expenses in dues and professional development, operating fees and supplies/printing. Printing of the Career Outlook is a part of these expenses.

CDE – Dr. Lonn reported that they are watching the part-time temporary salary budget closely as they begin a new school year and trying to anticipate number of instructors they will need based on enrollment numbers. The budget is currently at an anticipated status with no concerns. Dr. Holen moved and Ms. Meehl seconded to approve the financial reports as presented. The motion passed unanimously.

State Director's Report – Mr. Sick reported staff updates for CTE – Don Fischer retired August 4 and his replacement, Tracy Foss, started at the agency on August 2. We shifted some duties around and Tracy will now be supervising the areas of Technology & Engineering Education, Information Technology Education and TSA Advisor. Aaron Anderson also left our agency in August and his replacement, Nikki Fideldy-Doll started with the agency on

August 27 as the Agricultural Education Supervisor.

Our agency has developed several new committees to review our policies and procedures, legislative process, PR and marketing opportunities, school visits and agency culture team. Moving the agency forward we want these to be a collaborative effort of staff rather than a couple people making the decisions.

Mr. Sick reviewed the list of schools staff will be conducting team vision visits at in the next few months:

September - 21-22 - Lake Area CTC, Devils Lake, 28-29 - Williston High School and 29-30 - Watford City High School

October - 12 - Bowman High School, 13 - Scranton High School and 18-19 - Great Northwest Virtual CTC

November - 2-3 - Dakota Community College, Bottineau and 16-17 - Mandan High School

December - 9 - Marmot PS, Mandan

Along with team visits, staff will also be doing individual visits with instructors as well as all new instructors. Mr. Sick thanked Mr. Wagner and CTE Supervisors for their dedication and commitment to CTE programs around the state.

Mr. Sick reported that the remodel on our floor is mostly completed. A few hotel spaces still need to be set up and the CTE Conference room's audio is not working correctly but will be fixed soon.

We are in the process of expanding RUPReady to include a work-based learning module. This will give employers the opportunity to connect with students through being a guest speaker, give a tour or having students work at their job sites.

Mr. Sick recapped the CTE Professional Development Conference that was held August 9-11 in Bismarck. There were approximately 600 attendees at the event. It was felt that the vendor show and focus on postsecondary was a success. The only issue was with registration and we are looking at different platforms that we can change to.

Mr. Josh Johnson reported that he attended conference and commended Mr. Sick, Mr. Wagner and the CTE Staff on a job well done.

We are looking at ways to help new instructors and we have partnered again with NDSU TIP program. This is a cohort of first through third year instructors working with NDSU staff to gain professional development to help them through the school year so we retain these instructors.

CTE is again partnering with VCSU to operate the Transition to Teaching program for secondary instructors. They

will now take over the Clinical Practice program which is for the postsecondary instructors as Bob Gette has officially retired.

Monthly meetings continue with the Workforce Development Council Career Exploration and Skills Gap group. Their focus has been on career exploration and recently discussed expanding apprenticeship.

Mr. Sick reviewed the ESSER Funds that CTE will be receiving from Department of Public Instruction. The \$350,000.00 will be distributed as \$150,000.00 for career exploration upgrade in RUMReady system and \$200,000.00 to hold CTE Summer Camps during the summer of 2022. These camps are for late elementary to middle school students to encourage them to take CTE courses. CTE also received \$270,000.00 USDA funds for new farmer scholarships with the Farm Management Education program. This will be a partnership with the Department of Agriculture.

Mr. Sick reported that the new In-Demand Occupations list was published in August.

There has been inquiries as to work-based learning and having 16–17-year-old students on the job sites. The US Department of Labor has published a Child Labor Bulletin 101 that lists what students can and cannot do. It was discovered that yes, they can be on the job sites but they need to be enrolled in an apprenticeship program or enrolled in a CTE course. Dawn Ulmer is working on a condensed version of this bulletin into something CTE programs can use with employers.

Mr. Sick reported that on August 26 the Coronavirus Capital Projects Fund Review Team held its first meeting. At this meeting they reviewed the guidelines and Ms. Allyson Hicks, Attorney General, gave the team advice.

Mr. Sick reported that committees are reviewing bills at the Federal level to double the Perkins investment over the next 10 years. This would mean North Dakota could receive \$10-\$11 million dollars on an annual basis. Mr. Sick will keep the Board informed as to the development of this.

CDE Report – Dr. Lonn reported that their website dashboard is currently being revised but will be updated for the October meeting. Current enrollment is 4,100 which is a decrease of 15.7% at this same time last year but up 61% from 2019. These align with what they were anticipating. Elementary enrollment was added spring semester and had 100 last year. The current enrollment is approximately 1,000 and are from those using Center

for Distance Education as their virtual academy.

Dr. Lonn reviewed their Annual Enrollment and Program Report highlighting that they had approximately 10,000 enrolled in-state during the 2020-21 school year which was 118% increase from the previous year. Out-of-state enrollment was down 41% due to those being capped. CDE was able to maintain a completion rate slightly over 84% even with the increase enrollment.

On May 24, CDE launched their new online store and purchasing system which was overall a success.

Dr. Lonn reviewed the 2021-2023 CDE Strategic Plan highlighting the four goals set by CDE. The objectives have not changed but the major projects and other initiatives have been updated to adapt to where the greater need is.

SW Career Academy Joint Powers Agreement – Mr. Sick informed those present that SW North Dakota is in the process of developing a career academy and to be established legally they were advised to develop a Joint Powers Agreement between all parties involved. Mr. Sick has reviewed this with Ms. Allyson Hicks and gives the recommendation to the Board to approve. Mr. Josh Johnson moved and Ms. Lisa Johnson seconded to approve the Joint Powers Agreement as presented. Mr. Aaron Anderson gave clarification that the academy will have a physical location whereas the Roughrider Area CTC is a virtual center and the academy will offer dual credit with Dickinson State University. Mr. Anderson also informed the Board that New England High School needs to be added to this agreement and any changes from this time on will be presented to the Board as an Amendment.

After discussion a roll call vote was administered:

Mr. Jeff Fastnacht - Aye
Dr. Steve Holen - Aye
Mr. Burdell Johnson - Aye
Mr. Josh Johnson - Aye
Ms. Lisa Johnson – Aye
Mr. Bryan Klipfel - Aye
Ms. Sonia Meehl - Aye

Motion pass unanimously.

Approval of Automated Manufacturing State Standards – Mr. Netzloff presented the North Dakota Automated Manufacturing Education Content Standards updating the standards that were adopted five years ago. The review team feels these still meet the needs of students and are adapted from National Institute for

Metalworking Skills, Inc. Mr. Burdell Johnson moved and Ms. Lisa Johnson seconded to accept the standards as written. The motion passed unanimously.

Agricultural Education Program Area Update – Mr. Craig Kleven, Agricultural Education Supervisor; Ms. Nikki Fidely-Doll, Agricultural Education Supervisor and Ms. Suzie Weigel, Agricultural Education Administrative Assistant, reviewed the statistics of Agricultural Education programs and FFA chapters throughout the state. Currently there are 85 FFA Chapters with 6,245 members and 110 Advisors in North Dakota. FFA is an intra-curricular organization. At the secondary level there are 110 instructors (51% of those are female) and 48 of those instructors are in their 0-5 years of teaching. Postsecondary Agricultural Education has a state-wide articulation agreement with five 2-yr and two 4-yr programs. The Farm Management Education Program currently has 715 enrollees from 447 operations in the state.

Future Meeting Date Change – Mr. Sick requested that future meetings be moved from the third Monday of the month to the fourth Monday due to timing of fiscal cutoff dates and preparing reports for the Board. This will also help when reviewing the Coronavirus Capital Projects Fund grants. This will also impact the State Board for Public School Education and they will discuss this change at their next meeting. This would change future meetings to October 25 and November 22 for this Board.

There being no other business brought before the Board, the meeting adjourned at 11:25 am.