

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Meeting Minutes
October 25, 2021

Members of the State Board for Career and Technical Education met at 10:00 am CT in the CTE Conference Room, State Capitol, Bismarck and via Microsoft Teams. The meeting was called to order by Mr. Jeff Fastnacht, Chair. The following members were present:

- Ms. Kirsten Baesler, Member
- Mr. Jeff Fastnacht, Member
- Dr. Steve Holen, Member
- Mr. Josh Johnson, Member
- Dr. Mark Hagerott, Member
- Mr. Phillip Davis proxy for Mr. Bryan Klipfel, Member
- Ms. Sonia Meehl, Member

Wayde Sick, Mark Wagner, Gwen Ferderer, Dr. Tonya Greywind, Dr. Matthew Lonn, Daniel Spellerberg, Randal Brockman, Dale Hoerauf, Denise Jonas, Eric Ripley, Jessica DeVaal and Lorie Ruff were also present.

Consideration of September 20, 2021 Minutes – Ms. Meehl moved and Mr. Josh Johnson seconded to approve the minutes of the September 20 meeting. The motion passed unanimously.

Financial Reports for CTE and CDE – CTE – Ms. Ferderer reviewed the Appropriation Status Report informing that our operating expenses increased from \$2,198,453 to \$2,548,453 due to the \$350,000 we received from DPI for RUPReady Summer Camps. Farm Business Management also increased \$290,000 from a ND Department of Agriculture grant for tuition reimbursement but any unspent funds of that grant will be returned. Ms. Ferderer then reviewed the CTE Administrative Budget highlighting that travel expense is up due to Mr. Wagner and CTE Program Supervisors starting this year's school vision visits. Current month expenditures are up but that is due to Career Outlook, RUPReady and the remaining remodeling expenses.

CDE – Dr. Lonn reported that their expenditures are currently on track with general and special fund allocations. Mr. Josh Johnson moved and Dr. Holen seconded to approve the financial reports as presented. The motion passed unanimously.

State Director's Report – Mr. Sick reminded attendees that the Legislative Special Session will start on November 8. There are \$9 Billion in requests for the \$1 Billion available. Appropriation committees have been

meeting in October reviewing the requests that were due October 6. The Governor's office proposed \$10 million to meet the health monitoring in the Coronavirus Capital Projects Fund and Representative Heinert has added \$30 million to meet the demand. There is also a total of \$85 million with \$6 million to go to full-service community schools.

September 20-21, 2021, Mr. Sick attended the Cognia/PK-20 W Cyber Security meeting and on September 29 he presented on TrainND at the High Education Interim Committee meeting.

Mr. Sick and Ms. Hersch, CTE Career Resource Network Supervisor, have been presenting at Choice Ready Workshops in Minot (October 4), Bismarck (October 6) and Fargo (October 11).

Mr. Sick presented at the Education Funding Committee meeting October 7 to clarify CTE's budget, transportation costs if there are more centers, Emergency Commission requests and update on Coronavirus Capital Projects Funds.

Workforce Development Council Career Exploration and Skills Gap meeting was held October 14. Mr. Sick presented the Summary of Work Opportunities for Students Ages 16-17 that was developed from the large document from U.S. Department of Labor. This condensed document is now part of our Work-Based Learning Guidance.

The CTE Capital Projects Grant Review Team had their 2nd meeting on October 14. They reviewed the updated Federal Guidance and conducted a high level review of all the grant applications that were received. Senator Bekkadahl suggested that the review team should not meeting until after the special session to determine new funding and regulations. They are set to meet in early December.

Mr. Sick reviewed the revised In-Demand Occupations list that is on the ND Job Service website. This list has increased from 75 to 110 and jobs that do not require training are not on this list. The ND Career Builders lists come from ND University System and list occupations that qualify for scholarship and loan repayment.

Mr. Sick presented the Alternative Licenses list for CTE programs and where instructors are coming from. This list includes instructors from Transition to Teaching, TIP program, Praxis testing and those going through Higher Education.

Upcoming events include: October 27-28 Advance CTE Fall Meeting – Mr. Sick will be presenting Principle 5 of the Shared Vision – Access to CTE without Boundaries. He will also be presenting Coronavirus Capital Projects Funds to ND School Board Association on October 29. On November 9 the CTE Director’s Quarterly meeting will be held in CTE Conference Room. Workforce Development Council Quarterly meeting will be held November 18 in Oakes. They will be touring the SE Region Career & Technology Center.

CDE Report – Dr. Lonn reported that they are still working on updating their Dashboard. Current enrollment for CDE since July 1 is 5,000 which is down 8.5% from last year at this time which was 5,500 but up 67% pre-pandemic which was 3,014. Dr. Lonn reviewed their SmartLab Landscape which was developed 5 years ago and is a project-based blended learning program. Currently there are approximately 4,000 students across the state that have access to these labs. These students are not included in their overall enrollment numbers. CDE staff are busy with presentations at the NDCEL Conference and ND School Board Association Conference and also hosting a round table at the ND Small Organized Schools Rural Summit.

Revised Annual Plans and Comparison Report – Mr. Sick reviewed the 2019-2021 Biennium General Fund Expenditures. Our agency had a remaining appropriation of \$925,016.66 for the biennium and OMB reported that several state agencies had turnback funds due to reduction in travel, office supply needs, etc. during the pandemic. For the 2022 Revised Budgets we have a total general fund of \$13,593,953 which is 51% of our 2021-2023 Biennium General Fund Appropriation. This amount also includes the new and expanding programs that were previously approved this year. Discussion was held what to do if recovery funds are not available for Fiscal Year 2023 as our budget is so close. Historically to recover funds an adjustment in reimbursement across all school entities has occurred and we may have to resort to that this biennium. Mr. Josh Johnson moved to accept the new revised budget and Dr. Hagerott seconded. A roll call vote was administered:

Ms. Baesler - Aye
Dr. Hagerott – Aye
Dr. Holen – Aye
Mr. Josh Johnson – Aye
Mr. Davis – Aye
Ms. Meehl – Aye
Mr. Fastnacht – Aye

Motion passed unanimously.

Mr. Sick then presented the Carl Perkins Budget Report showing the 2021 Actual Expenditures totaling \$5,137,986 and the 2022 revised plans reflecting any carryover funds and new funds for a total of \$6,099,426. Mr. Sick provided clarification on funding obligations, the breakout being - 5% administration, 10% leadership and 85% grants to schools. Ms. Meehl then moved to approve the proposed 2022 Revised Budget for Carl Perkins Obligations and Dr. Holen seconded. A roll call vote was administered:

Ms. Baesler - Aye
Dr. Hagerott – Aye
Dr. Holen – Aye
Mr. Josh Johnson – Aye
Mr. Davis – Aye
Ms. Meehl – Aye
Mr. Fastnacht – Aye

Motion passed unanimously.

New & Expanding Program Requests – Mr. Sick reported the new program request applications we have received include Griggs County Agriculture, Midkota Agriculture, SE Area CTC Information Technology and Williston Agriculture totaling \$44,844.60 in state general fund. Knowing that our budget is tight and there may not be state funding available at reimbursement time, approving these programs would give recipients access to Perkins funding. Mr. Sick reported that these applications might only be requesting program approval and may not be operating this school, the Williston Agriculture is not operating this year. Mr. Sick’s administrative recommendation is to approve them as they have met all the requirements so they have access to Perkins funding but no state general funding unless we know at the end of this fiscal year if we have available funds.

Mr. Josh Johnson moved to approve the new program requests without the allocated state general funds but will have access to Perkins funding and Dr. Holen seconded it. A roll call vote was administered:

Ms. Baesler - Aye
Dr. Hagerott – Aye
Dr. Holen – Aye
Mr. Josh Johnson – Aye
Mr. Davis – Aye
Ms. Meehl – Aye
Mr. Fastnacht – Aye

Motion passed unanimously.

These requests will be re-evaluated at a future meeting to determine if state general funding is available.

Review/Update of Coronavirus CTE Capital Projects Grant Guidance – After receiving federal guidance, Mr. Sick has been amending our Guidance to reflect the changes. However, until we receive direction from the State Legislature after the Special Session we can not act on this application process. Discussion was held on the different types of money we may receive and the restrictions to use that money.

Business Education Program Area Update – Ms. Jessica DeVaal, CTE Business Education Supervisor and FBLA and PBL State Director, presented updates from the CTE Business Education program area. There are 95 secondary programs in the state with approximately 24,000 students. At the postsecondary level Business Education programs are offered at 5 2-year campuses and 5 tribal colleges. Business Education has Teacher Prep Programs at Minot State University, Dickinson State University, Valley City State University and University of Mary.

FBLA and PBL are co-curricular working to incorporate activities into the classroom. There are 18 chapters at the middle school level (7th and 8th grade), 67 high school chapters and 3 college level chapters. All levels are down, as with most CTSO's, at both the state and national levels due to the pandemic. At the 2020 FBLA National Conference, a North Dakota member was elected as a National Officer and the 2021 National Conference will be held in Chicago next summer.

Ms. DeVaal has been working with instructors and work-based learning and how to incorporate that into their classes.

Moving Business Education forward, Ms. DeVaal would like to find reimbursement for the 8 MISO3 codes that are not funded.

Future Meetings – November Regular Meeting will be November 22, 2021. Discussion was held on the December meeting with the holiday and it was decided that we will decide at the November meeting after the Special Session if we will need to meet or move to a different date.

There being no other business brought before the Board, the meeting adjourned at 11:55 am.