

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Minutes of Meeting

October 8, 2019

Members of the State Board for Career and Technical Education met at 9:02 a.m. CST, in the Peace Garden Room, State Capitol, Bismarck. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Ms. Kirsten Baesler, Member
Ms. Maria Effertz-Hanson, Member
Mr. Jeff Fastnacht, Member
Dr. Mark Hagerott, Member
Dr. Steven Holen, Member
Mr. Josh Johnson, Member
Mr. Bryan Klipfel, Member
Ms. Sonia Meehl, Member

Wayde Sick, Mark Wagner, Gwen Ferderer, Dr. Matt Lonn, Dan Rood, Jr., Kelly Pierce, Don Fischer, Michael Netzloff, Kevin Reisenauer, Suzie Weigel, Aaron Anderson and Brenda Schuler were also present. Dr. Duchscherer welcomed the board and audience members.

SERVICE AWARD PRESENTATIONS - Dr. Duchscherer and Mr. Sick presented nine CTE employees with state service awards: Jessica DeVaal – 3 years; Gwen Ferderer – 5 years; Jaden Schmidt – 5 years; Michael Netzloff – 5 years; Tracy Becker – 5 years; Aaron Anderson – 10 years; Kelly Pierce – 10 years; Marilyn Orgaard – 10 years; and, Don Fischer – 15 years.

The meeting recessed at 9:06 a.m. to allow for photographs.

The meeting reconvened at 9:10 a.m.

CONSIDERATION OF JUNE 17 AND JUNE 26, 2019 MINUTES – A motion was made by Ms. Meehl and seconded by Dr. Hagerott to approve the minutes of the June 17 and June 26, 2019 meetings. The motion passed unanimously.

FINANCIAL REPORT - CTE – Ms. Ferderer reviewed the CTE Appropriation Status Report and the CTE Administrative Budget and Expenditures Report for month ended August 2019.

Following a brief discussion, a motion was made by Mr. Johnson and seconded by Mr. Fastnacht to approve the CTE financial reports as presented. The motion passed unanimously.

FINANCIAL REPORT - CDE – Dr. Lonn reviewed the CDE Administrative Budget and Expenditures Report for month ended August 2019 reporting that the estimated enrollments are on track and that tuition fees have been billed and are not reflected in the report.

Discussion was held on spending authority and the CDE budget.

Discussion was then held on whether two separate financial reports for CTE and CDE will be provided each month and the board's discussion was mixed as to whether two financial reports should be provided.

Mr. Sick reported that Ms. Ferderer will continue to work with Mr. Steve Ring regarding the financial reports and that based on those meetings, information will be brought to the November meeting to determine the best way to proceed.

Following further discussion, a motion was made by Mr. Fastnacht and seconded by Dr. Holen to approve the CDE financial report as presented. The motion passed unanimously.

STATE DIRECTOR'S REPORT – Mr. Sick congratulated Dr. Lonn on being hired as the CDE Director and reported that there were five excellent candidates interviewed for the position.

Mr. Sick reported on meetings and activities he has been involved in which included: attending Center for Distance Education team meetings and weekly calls with Dr. Lonn; CTE and CDE staff continue with curriculum meetings in order to validate quality and standards alignment; the In-Demand Occupations List and the Career Builders Program information has

been developed and provided to counselors to ensure students are aware of career builders and scholarships; Professional Development Conference; Perkins meetings, PK12 Education Vision Steering Committee; GNDA Manufacturing Council; CTE Directors Zoom meetings; Rural School Summit; K12 Coordinating Council; ESSA Full Committee; and the Education Policy Committee meeting.

The Professional Development Conference was held at the Bismarck Event Center with over 600 registered attendees. A new successful session was the business and industry roundtable discussions. Due to the positive feedback this session will continue. Overall, the conference was a success and will continue to be held at the Bismarck Event Center.

The Trade, Industry, Technical and Health Sciences Education Supervisor position has been opened twice. After interviewing candidates, it was decided to re-open the position in January 2020. In the interim, Ms. Becker, Ms. Ruff, Mr. Wagner, and Mr. Sick are working with the TITH job responsibilities.

Upcoming meetings and activities Mr. Sick will be involved in include: Williston Advisory Committee meeting; DPI Educators Conference; ND Indian Education Advisory Council; NDCEL; CTE Administrators meeting; and the Perkins State Plan will be submitted for Peer Review on October 18 and feedback is expected by mid-November.

Mr. Sick then reported that with the new Perkins Plan, the agency will be reviewing program approval process, policy and how the reimbursement process can be simplified. It is anticipated to bring options of reimbursement models to the Board in the Spring.

Discussion was held on the CTE reimbursement process and whether other state models will be reviewed. Mr. Sick responded that he will be reviewing other states' models as well as improving the current process.

Mr. Sick reviewed the updated CTE website, reporting that there has been positive feedback. The platform was from NDIIT and several state agencies are using this platform.

Discussion was held on the CTE website and where CDE is linked within it. Mr. Sick responded that CDE's website is not presently linked but will be soon.

The Board's contact information was then discussed. It was agreed that Ms. Schuler email the Board for their preferred contact information which will then be updated on the website. The Board agreed that they would like the group picture on the website, not individual pictures.

Discussion was then held on the importance of CTE in Native American Education, how could it be expanded and whether Reserve Funds could be used.

Following further discussion, it was agreed that Mr. Sick bring concepts and recommendations to the Board on how to best serve the Native American population. Mr. Sick responded that he will also have data pulled on Native American students in North Dakota and other states.

Discussion was held on whether there is information on the number of Native Americans in the education teaching pipeline. Mr. Sick responded that there are some teacher prep programs in a few high schools that could also be looked at to see if they could be incorporated in Native American schools.

Following further discussion, the Board thanked Mr. Sick for his report.

CDE REPORT – Dr. Lonn reviewed the CDE Dashboard Report located at ndcde.org/dash and stated that the dashboard report actively measures and monitors system performance.

Discussion was held on enrollment information, dual credit, subject areas, course completion rates, tuition costs, recruiting and retaining CDE instructors, CTE courses, CTSO activities, ITV versus On-Line courses, and how in-state and out-of-state students find out about CDE.

Following further discussion, the board agreed that when the Legislature gave CTE more responsibility by moving CDE under CTE, it was a positive move that needs to be emphasized and discussed during the next session.

FY2019 YEAR ENDING & FY2020 PROJECTION – Mr. Sick reviewed the Fiscal Year 2019 Ending and Fiscal Year 2020 General Fund Projections, reporting that the 2019-2021 general fund appropriation is \$33,763,800.

Discussion was held on the Pilot Distance Delivery Grant funds not being used in FY2019 and whether those funds could possibly be used for Native American education. Mr. Sick will work with Mr. Wagner on the possibility of utilizing the funds that would best serve students.

Reimbursement rates and how they have declined over the years was also discussed. The board agreed that it should be a goal of the next session to reestablish reimbursement rates and continue to inform the legislature of the importance of providing career and technical education opportunities to students and the direct impact reduced funding has had on local budgets.

Discussion was held on the data available that shows the student success and impact that CTE programs are having. Mr. Sick responded that there is data available to support CTE programs including graduation rates, the number of CTE concentrators, and the growth of CTE programs. Mr. Sick will review the current data to see what additional data is needed and will provide the information in easy to read charts.

Discussion was then held on reimbursement rates, how the rates have fluctuated, and the number of programs currently being funded. The Board requested that a historical perspective of reimbursement rates be emailed to them along with the number of programs that are funded.

Scholarship information was then discussed. Mr. Sick responded that the scholarship information along with alternative and regular education licensing information will be provided at the November meeting.

New and Expanded Program Requests - Mr. Sick reviewed the new and expanded program requests and recommended approval.

A motion was made by Ms. Meehl and seconded by Ms. Effert-Hanson to approve the new and expanded program requests. The roll call vote was as follows:

Ms. Meehl– aye
 Mr. Johnson – aye
 Mr. Fastnacht – aye
 Ms. Effertz Hanson – aye
 Dr. Holen – aye
 Ms. Baesler – abstain
 Dr. Hagerott – absent and not voting
 Mr. Klipfel – absent and not voting
 Dr. Duchscherer – aye

The motion passed.

Perkins – Mr. Sick reviewed the Carl Perkins Obligations, reporting that for FY2020, the total \$5,641,198 available, which includes carryover funds, have been obligated.

Following discussion, a motion was made by Dr. Holen and seconded by Mr. Fastnacht to approve the Carl Perkins funding as presented. The roll call vote was as follows:

Ms. Meehl– aye
 Mr. Johnson – aye
 Mr. Fastnacht – aye
 Ms. Effertz Hanson – aye
 Dr. Holen – aye
 Ms. Baesler – aye
 Dr. Duchscherer – aye

The motion passed unanimously.

State General Funds - A motion was made by Mr. Fastnacht and seconded by Mr. Johnson to approve the State General Funds as presented. The roll call vote was as follows:

Ms. Meehl– aye
 Mr. Johnson – aye
 Mr. Fastnacht – aye
 Ms. Effertz Hanson – aye
 Dr. Holen – aye

Ms. Baesler – aye
 Dr. Duchscherer – aye

The motion passed unanimously.

APPROVAL OF CDE ANNUAL COMPLIANCE REPORT – Dr. Lonn reviewed the CDE Annual Compliance Report stating that CDE is in compliance with North Dakota Century Code requirements and requested approval of the report.

A motion was made by Mr. Fastnacht and seconded by Ms. Effertz-Hanson to approve the CDE Annual Compliance Report. The roll call vote was as follows:

Ms. Meehl– aye
 Mr. Johnson – aye
 Mr. Fastnacht – aye
 Ms. Effertz Hanson – aye
 Dr. Holen – aye
 Ms. Baesler – aye
 Dr. Duchscherer – aye

The motion passed unanimously.

SOUTHEAST REGION CAREER AND TECHNOLOGY CENTER – Milnor

School District Membership – Mr. Sick reviewed the Southeast Region Career and Technology Center’s request to approve the Milnor School District’s full membership request into the area center and recommended approval.

Mr. Rood, Jr., Southeast Region CTC Director, recommended approval of the request and distributed a position paper on “A Redesign for North Dakota Area Career and Technology Centers”, reporting that approving the request would provide more opportunities for students.

Following discussion, a motion was made by Ms. Meehl and seconded by Mr. Johnson to approve the Southeast Region Career and Technology Center’s request for Milnor School District to become a full member of the center. The roll call vote was as follows:

Ms. Meehl– aye
 Mr. Johnson – aye

Mr. Fastnacht – aye
Ms. Effertz-Hanson - aye
Dr. Holen – aye
Ms. Baesler – aye
Dr. Duchscherer – aye

The motion passed unanimously.

The Board commended Mr. Rood, Jr. on the Southeast Region Career and Technology Center's exemplary programs.

PERKINS V UPDATE – Mr. Sick distributed the following documents: Size/Scope/Quality for Secondary and Postsecondary, Work-based Learning Guidance, Performance Indicators, and North Dakota Perkins Consortia options.

Mr. Sick reported on the Size and Scope definitions that need to be clarified and will also go out for public comment.

Discussion was held on the Size definition at the secondary level, why a minimum number, should the first year be waived, and whether to average the numbers.

Discussion continued on why the different Size definitions at the secondary and postsecondary levels and whether they should be consistent.

Mr. Sick explained the process that was used, reporting that the document was developed by the agency with input from CTE Administrators during the Professional Development Conference. It will also be reviewed again at the October CTE Administrators Meeting.

During discussion, it was requested that on page 2, #2, Secondary Size should be changed to be in the form of a question.

Discussion continued on the Size/Scope/Quality documents and if the feedback being received could be looked at or a running word document be provided in order for the Board to see what the changes and feedback are.

Following further discussion, Mr. Sick asked the Board to provide any other comments as they review the information.

The Work-based Learning Guidance document was reviewed. Mr. Sick explained the term work-based learning, the options that would be available based on feedback received, and the need to be flexible. CTE Supervisors would work with instructors to provide technical assistance on work-based learning with the hope that cooperative work experiences increase.

The abbreviated version of the Career Ready Practices was reviewed. The document would be tied to a quality work-based learning experience.

Discussion was held on the confusion in Career Ready, Choice Ready, Work Place Learning and Work-based Learning terminology. Mr. Sick responded that at the federal level, for Perkins, Work-based Learning is the term that is being used.

Mr. Sick then reviewed the core indicators of performance and state determined performance levels, reporting that the levels are an average of the last three years, which is a decrease of 8% from the previous plan. For each of the following fiscal years, the target will be to have a 2% improvement increase. The numbers and percentages can be adjusted if necessary.

The FY2021 North Dakota Perkins Consortia Options were reviewed. Mr. Sick proposed using a regional concept, using the existing REA borders as the structure, not as fiscal agents. The fiscal agents would be tied to CTE Administrators because of their understanding of CTE and Perkins. Mr. Sick asked if there were any concerns of the concept.

A lengthy discussion was held on moving from 28 consortiums to 8. Issues included rural schools no longer having a voice, possibility of local control issues, loss of flexibility and input, management and decision-making concerns, benefits, efficiencies and/or inefficiencies in moving from 28 to 8 consortiums, and the benefits of having a CTE director partnered with a consortium to improve the application process.

Discussion continued on what feedback has been received. Mr. Sick reported that the information has not been sent out as he wanted Board feedback first. However, the information will be provided at the October CTE Administrators Meeting.

Following more discussion, the Board thanked Mr. Sick for sharing the information with them first and requested to hear the feedback from the field.

Discussion was then held on the Local Needs Assessment that will be required, which is the first step in the process and could shift the allocation of funds.

Following more discussion, the Board agreed that the Local Needs Assessment will be a big enough change and that suggestions may be better than mandating changes.

FUTURE MEETINGS – The November board meeting will be held on Monday, November 18 in Bismarck.

The meeting adjourned at 12:24 p.m.

Respectfully submitted,

Dr. Brian Duchscherer
SBCTE Chairperson