

## Minutes for State Board for Career and Technical Education

### Call to Order:

The regular meeting of the State Board for Career and Technical Education was held on Monday, November 28, 2022, in the CTE Conference Room and via Microsoft Teams. It began at 10:00 am CT and was presided over by Chairperson Ms. Sonia Meehl.

### Voting Members Present:

Ms. Kirsten Baesler  
Mr. Pat Bertagnolli  
Ms. Lyndsi Engstrom  
Dr. Mark Hagerott  
Mr. Burdell Johnson  
Mr. Josh Johnson  
Mr. Mike McHugh  
Mr. Eric Nelson

Also present: Wayde Sick, Mark Wagner, Gwen Ferderer, Alyssa Martin, Tonya Greywind, Dan Spellerberg, Jeff Rerick, Lyle Krueger, Kim Murphy, Dawn Ulmer and Lorie Ruff.

Meeting chat information for this meeting does not exist.

### Consideration of October 24, 2022, Minutes:

Ms. Meehl reported that she noticed one typographical error in the minutes. The reference to federal dollars in our 2123 legislative requests which should be 2023 and that has been corrected in the copy Ms. Meehl has. A motion to approve the minutes as corrected was made by Mr. Burdell Johnson and seconded by Mr. McHugh. With no further discussion, the motion passed unanimously.

### Financial Reports:

Gwen Ferderer reviewed the Appropriation Status Report and stated that there is little activity at this time for both CTE and CDE. Ms. Ferderer reminded members that on the CTE Administrative Budget professional services, supplies and printing and paper is higher due to the work-based learning module and the RUPReady platform fees we have paid. We will slowly gain those percentages back each month.

Dr. Martin presented the CDE Administrative Budget stating there was not a lot of activity. The operating fees are currently at 72.88% and after researching they discovered that this was due to an increase in credit card transaction fees.

Mr. Nelson moved to approve the financial reports as presented and Ms. Engstrom seconded. With no further discussion, the motion passed unanimously.

### Virtual CTE Enrollment – 1<sup>st</sup> Semester:

Mr. Sick presented the 2022-2023 Cooperative Arrangements enrollment numbers for CTE Online Programs and ITV. These reports are used to determine the 4% incentives that centers receive when providing these courses. At the end of each report there is a summary of how many transmitting schools, receiving schools, types

of classes taken and number of students enrolled. There is also a summary of the number of students offered online and ITV statewide by class. Dr. Martin reported that CDE currently has 709 students who are participating in CTE courses. Discussion was held on the need to start informing elementary and middle school students to the opportunities of CTE so they have that awareness when entering high school.

**Vision Visit Training:**

Mr. Mark Wagner explained the program vision visit process and how CTE staff provides technical assistance for program improvements using the ND Standards of Quality. Mr. Sick commended Mr. Wagner and CTE Staff on all the time and hard work they have put into these visits this year.

**CDE Dual Credit Tuition Proposal:**

Dr. Martin presented the proposed dual credit fee schedule for North Dakota residents. Since the last meeting, CDE has learned that they cannot legally offer dual credit to out-of-state students. They have also discovered that all NDUS institutions have a standard dual credit tuition rate per credit of \$148.42 plus \$5.54 for NDUS fees. And as directed by this Board, CDE is proposing to receive a larger portion of the tuition due to them providing the instructor and the curriculum for the courses. This portion increased from 45% to 49% of the tuition collected.

Ms. Baesler moved to approve the CDE Dual Credit Tuition proposal as presented and was seconded by Mr. Bertagnolli. With no discussion a roll call vote was administered:

- Mr. McHugh – Aye
- Mr. Nelson – Aye
- Ms. Baesler - Aye
- Mr. Bertagnolli – Aye
- Ms. Engstrom – Aye
- Mr. Burdell Johnson - Aye
- Mr. Josh Johnson - Aye
- Ms. Meehl – Aye
- 8-0-1 Absent

**State Director’s Reports:**

Mr. Sick presented his goals progress explaining the meetings he has participated in and items he has accomplished since the last board meeting. Mr. Sick’s main focus for the next few months will be on legislative efforts. Mr. Sick will send Board members the brochure describing CTE for their use with local legislators.

Dr. Martin reported that her team’s top priority is the overall improvements to their curriculum which will also involve reprioritizing their budget and to move to a hybrid approach to grading. This grading will hopefully be both a traditional letter grade and standards-based grading. Other projects include piloting a cyber security and computer science at the elementary and middle school level, hiring a driver’s education adjunct and final development to deliver Native American language and cultural courses to high school students.

Ms. Meehl reminded Board members to submit their evaluations of Mr. Sick to her by the due date of November 30.

**Future Meetings:**

The next meeting will be Monday, December 19, 2022, which will be a virtual meeting. The following meetings will be held on Monday, January 23, 2023 and Monday, February 27, 2023.

There being no other business brought before the Board, the meeting adjourned at 11:39 am.