

**Minutes for State Board for Career and Technical Education  
November 27, 2023**

**Call to Order:**

The regular meeting of the State Board for Career and Technical Education was held on Monday, November 27, 2023, in the CTE Conference Room and via Microsoft Teams. It was called to order by Chair Sonia Meehl at 10:00 am CT.

**Voting Members Present:**

Superintendent Kirsten Baesler  
Board Member Lyndsi Engstrom  
Chancellor Mark Hagerott  
Board Member Burdell Johnson  
Board Member Josh Johnson  
Vice-Chair Mike McHugh  
Board Member Eric Nelson

Also present: Wayde Sick, Mark Wagner, Gwen Ferderer, Shelby Martell, Marcia McMahon-New, Aaron Anderson, Pam Stroklund, Lyle Krueger, Laurie Elliott, Ben Schafer, Jessie Talley, Kim Murphy, Dan Spellerberg and Lorie Ruff.

Meeting chat information for this meeting does not exist.

**Director's Report – Draft Board Outcome Goals:**

Wayde Sick reported that he has met with our trainers and after discussing the goals, their recommendation is to move Goal #1 into a guardrail as the other goals are student out-come that are measured. This will leave us with three goals which Wayde Sick reviewed with members. Some recommendations from members included getting the federal definition of rural, add concentrator language to Goal #2 and define access in Goal #3. Wayde Sick, Mark Wagner and the trainers will meet again to complete the goal guardrails and missing numbers and if the Board feels we are ready to adopt, we can do so at the next meeting.

**Consent Agenda:**

Mike McHugh moved to approve and accept the items listed in the consent agenda and it was seconded by Chancellor Hagerott. With no further discussion, the motion passed unanimously.

**Items for Discussion:**

**Funding Policy Sub-Committee Update:** Wayde Sick reported that the document in the material packet was created after the Sub-Committee's first meeting and this was shared with CTE Administrators at their meeting a few weeks ago. The Sub-Committee met again this morning and discussed Career Development Counselor's tasks and definitions; definition of center, satellite and single district programs; virtual programs versus brick-and-mortar programs and the engagement of stakeholders. It was decided to have training for Board members on our current funding model during the January meeting. The Sub-Committee, at their next meeting, will set a timeframe for the policy rollout but hope for beginning of 2024 to give schools adequate time when creating their local budgets. The Sub-Committees next meeting will be December 13, 2023.

**Board Comments:**

Lyndsi Engstrom reported that she represented the CTE State Board at the ND State School Board Association meeting and the only question she received was relating to the status of the new funding model to which she replied that it was in progress.

Wayde Sick informed members that due to timing, next month's material packet may not include financials. With the meeting moved to December 18 that would mean packet out on December 8 and we do not have access to financials until the 12<sup>th</sup> or 13<sup>th</sup> at the earliest. Members consented to sending material packet on December 12.

Chair Meehl reminded members to complete Director Sick's evaluation survey by November 30<sup>th</sup> or December 4 at the latest to give her time to compile results and review with Director Sick prior to the December 18 meeting. She also reminded members that the December 18 meeting will be virtual only.

Marcia McMahon-New reported that she tracked this meeting. Our meeting was 70 minutes of which time 46 minutes was spent on developing and designing outcome goals.

There being no other business brought before the Board, the meeting adjourned at 11:11 am.