

**STATE BOARD FOR CAREER AND TECHNICAL EDUCATION**

Minutes of Meeting

November 18, 2019

Members of the State Board for Career and Technical Education met at 10:02 a.m. CST, in the Peace Garden Room, State Capitol, Bismarck. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Ms. Maria Effertz-Hanson, Member  
Mr. Jeff Fastnacht, Member  
Dr. Steven Holen, Member  
Mr. Josh Johnson, Member  
Mr. Bryan Klipfel, Member  
Ms. Sonia Meehl, Member

Wayde Sick, Gwen Ferderer, Dr. Matt Lonn, Tonya Greywind, Tracy Becker, and Laura Glasser were also present. Dr. Duchscherer welcomed the board and audience members.

**CONSIDERATION OF OCTOBER 8, 2019 MINUTES** – A motion was made by Ms. Effertz-Hanson and seconded by Ms. Meehl to approve the minutes of the October 8, 2019 meeting. The motion passed unanimously.

**FINANCIAL REPORT – CTE and CDE** – Ms. Ferderer reviewed the CTE Appropriation Status Report and the CTE and CDE Administrative Budget and Expenditures Reports for month ended October 2019, reporting that a line item showing CDE's incoming revenue will be included in future financial reports.

Following a brief discussion, a motion was made by Ms. Meehl and seconded by Mr. Fastnacht to approve the financial reports as presented. The motion passed unanimously.

**STATE DIRECTOR'S REPORT** – Mr. Sick reported on meetings and activities he has been involved in which included: Bismarck State College Health Sciences Building Dedication/Open House; ND Fall Educators Conference with Dr. Lonn, Ms. Pierce and Ms. Orgaard; NDCEL Fall Conference with Ms. Ferderer; ND School Boards Association with Dr.

Lonn; Main Street ND Summit; and the Higher Education Committee meeting.

Upcoming meetings and activities Mr. Sick will be involved in include: meeting with Governor's Office staff Mr. Jace Beehler and Ms. Maria Neset, Education Liaison; Workforce Development Council meetings and serving on two subcommittees.

Mr. Sick reported on staff activities: Mr. Wagner and CTE staff have completed several team evaluations and are currently conducting the final team evaluation for the school year at Bismarck State College. Mr. Wagner and Ms. Marschner recently attended and presented at the 2019 Perkins Data Quality Institute in Baltimore.

Mr. Sick also reported that CTE is in the process of updating the CTE Facts brochure. Discussion was held on additional information to include in the next edition: Center for Distance Education data; a definition of terms; number of programs and show the growth over time; explanation of CTE programs; what CTE is; show the percent of growth in CTSO involvement rather than actual numbers and include a student quote and photo.

Following further discussion, it was recommended that CTE research the history of program funding decreases, the corresponding growth in number of programs, and the changes in the programs offered and show how CTE is addressing areas of need in employment.

Mr. Sick distributed and provided an overview of the Academic and CTE Scholarships Comparison 2017-2019 report and the Scholarship Numbers 2015-2019 Comparison report. West Fargo Public Schools is now a part of the Cass County Career & Technical Education Center and due to this, a growth in the number of students pursuing the CTE scholarship is anticipated.

Mr. Sick provided an update of the number of alternative licenses awarded. The Board requested that information be provided at the next meeting about how many alternative licenses were applied for and granted and how many were denied.

Mr. Sick also provided an overview of the data for potential educators in the traditional education route.

Discussion was held on ways to promote becoming a CTE educator/counselor. Dr. Holen noted that there is no direct pathway for counseling in Transition to Teaching and asked if there were any alternatives to get people into counseling positions.

Following further discussion, Ms. Pierce will be asked to present information on how a pathway to career counseling could be created.

**CDE REPORT** – Dr. Lonn reported that enrollment numbers are on target and in line with the budget. The enrollment period for students to be included in a school year is from July 1 to June 30.

CDE is currently offering six dual credit courses and the goal is to add four for the next school year. There is an increasing demand in North Dakota of students seeking dual credit opportunities and the new dual credit program is receiving positive feedback.

Dr. Lonn provided information on the Course Only Local Teacher (COLT) program where teachers design their own content in CDE's Learning Management System.

CDE has partnered with the Waterford Institute to offer the ND Reading Academy to children age 4-6. It is part of CDE's plan to address early childhood education.

Discussion was held on awareness of the existence of CDE and the resources available. Dr. Lonn reported that CDE is doing advertising campaigns on Facebook, has a presence on other social media platforms and public schools are required to notify parents and students that CDE is an option available to them. In addition, CDE recently presented at the School Boards Association and at the Williams County District 8 Town Hall Meeting.

**PERKINS V UPDATE** – Mr. Sick reported that CTE has submitted the State Plan for peer review and is expecting an update this week. Comments will then be reviewed and

updates made as necessary. Mr. Sick will also be meeting with the Governor's Office next week.

The State Plan will be published for public comment on December 1. In addition, CTE will be hosting public hearings that will be held via Zoom and providing technical assistance in December. The State Plan will be submitted to the Governor's Office no later than February 1, 2020. The Plan will be reviewed by the Board in February and the final plan submitted by April 15, 2020.

Mr. Sick provided an overview of the Comprehensive Local Needs Assessment (CLNA). Much of the data will be auto-loaded for local districts. Schools will input an analysis of the data – including strengths and strategies for improvement. Schools will need to align with in-demand jobs/workforce needs. SLDS has created a Power BI report that schools can use to research workforce needs in their area. Schools will also need to have conversations with local employers about how the school can help provide employees.

Following discussion on the State Plan and process, Mr. Klipfel suggested that Job Service North Dakota could have a representative available at local meetings. In addition, Mr. Sick will contact Ms. Aimee Copas about presenting to superintendents at the NDASA Conference in January 2020.

**PROGRAM ORIENTIATION – TRANSITION TO TEACHING** – Ms. Becker provided an update on the Transition to Teaching program. Currently 30 instructors are in some stage of the process. Twenty-five are CTE instructors (CTE or alternative) and five are non-CTE.

Ms. Becker reported that CTE has been working with individuals since the early 2000s, partnering with and providing a grant to Valley City State University to provide the T2T program. The director of the program at VCSU has changed, it is now Ms. Amber Ussatis Aberle who has a background and history in CTE.

Discussion was held on Praxis and how teacher salaries vary across the state.

Following further discussion, the Board thanked Ms. Becker for her report.

**FUTURE MEETINGS** – The December board meeting will be held on Monday, December 16 in Bismarck.

The January meeting is scheduled for Tuesday, January 21 in Bismarck.

The February meeting is scheduled for Tuesday, February 18 in Bismarck.

The meeting adjourned at 11:50 a.m.

Respectfully submitted,

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Dr. Brian Duchscherer  
SBCTE Chairperson