

**Minutes for State Board for Career and Technical Education
May 19, 2025**

Call to Order:

The regular meeting of the State Board for Career and Technical Education was held on Monday, May 19, 2025, in the CTE Conference Room and via Microsoft Teams. It was called to order by Chair Sonia Meehl at 10:00 am CT.

Roll Call was conducted and voting members present include:

Board Member Levi Bachmeier
Board Member Lyndsi Engstrom
Chancellor Brent Sanford
Vice-Chair Mike McHugh
Board Member Eric Nelson
Board Member Jason Rohr

Also present: Wayde Sick, Mark Wagner, Gwen Ferderer, Marcia McMahon, Laurie Elliott, Daniel Spellerberg, Lyle Krueger, Ronda Schauer, Randal Brockman, Eric Ripley, Kenzie Brown, Jason Dockter, Michael Hanson, Heidi Eckart, Aaron Anderson, Wayne Heckaman, Pam Stroklund, Dan Driessen, Mark Openshaw, Nikki Fideldy-Doll, Dawn Ulmer and Lorie Ruff.

Meeting chat information for this meeting does not exist.

Board Outcome Progress Monitoring:

Wayde Sick gave progress report for Director Guardrail Progress Measure 3.1 – Trained Work-Based Learning Coordinators. The number of individuals trained is to increase from 41 in 2024 to 98 in 2029 with the annual target for 2025 as 58. The current status is that 98 individuals have completed the training since its inception. We have therefore met our goal and the agency will continue to provide training, engage with employers and explore additional professional development opportunities for these coordinators.

Director Guardrail Progress Measure 3.2 – WBL Coordinators Employed is to increase from 13 in 2024 to 45 in 2029 with an annual target for 2025 as 16. Currently there are 17 funded coordinators thus we have achieved our goal. Our next steps are to continue funding the current coordinators and approve new programs with the legislative increase we received. Future targets for this measure may need to be reviewed as growth is directly related to our appropriation and not receiving our full request will impact that growth.

Consent Agenda:

Mike McHugh moved to approve and accept the items listed on the consent agenda and it was seconded by Lyndsi Engstrom. The motion passed unanimously.

Discussion and Possible Action:

Secondary Funding Policy for the 2025-26 School Year – 2nd Reading: Wayde Sick reviewed the changes to the policy from the 2024-25 school year. After discussion and the discovery of a couple corrections that need to be made, Eric Nelson moved to approve the recommended policy presented with the minor typographical changes

that were mentioned. It was seconded by Levi Bachmeier. With no further discussion a roll call vote was administered:

Chancellor Sanford - Aye
Vice-Chair Mike McHugh – Aye
Board Member Eric Nelson - Aye
Board Member Jason Rohr – Aye
Board Member Levi Bachmeier - Aye
Board Member Lyndsi Engstrom - Aye
Chair Sonia Meehl - Aye
7-0-2 Absent

This is the adopted interim policy for the upcoming school year.

Secondary Career and Technical Education Funding Policy – 2nd Reading: Wayde Sick reviewed the revisions since the last meeting of the policy along with Appendix I and II. Discussion regarding percentages on Appendix I was held and it was felt that a FAQ document will need to be provided to stakeholders for clarification. Operating guidance governance instead of using FTE numbers was also discussed.

Chair Meehl asked members if it was their desire to finalize this agenda item today or bring it back next month with more of the proposed recommendations regarding the administrative allocation defined. It was agreed to wait and no action was completed today. Wayde asked that the Board give the agency until August or September to provide recommendations for the operation allocation and tiering programs offered. The request was granted.

Due to other commitments, Chancellor Sanford left the meeting.

Director's Evaluation: Chair Meehl reviewed the evaluation process, the survey ratings and outcome evaluation results that were included in the revised material packet. She reminded members that this should be considered a pilot year as not all data is available. This will be a topic for review during the retreat in August for improving the timelines. Director Sick's combined performance rating was based on 60% data summary and 40% job description summary with a final ranking of Achieves Plus. Mike McHugh moved to approve Director Sick's evaluation as compiled and it was seconded by Jason Rohr. With no further discussion a roll call vote was administered:

Board Member Eric Nelson - Aye
Board Member Jason Rohr – Aye
Board Member Levi Bachmeier - Aye
Board Member Lyndsi Engstrom – Aye
Vice-Chair Mike McHugh – Aye
Chair Sonia Meehl - Aye
6-0-3 Absent

Contact Chair Meehl with any thoughts on improving the evaluation process.

Information Only:

Board Time Tracker: Marcia reported that she has updated the Time Use Tracker to include the board member attendance and clarified if the subcommittee meetings time is included in the time tracker.

Board Comments:

Mike McHugh requested that the revised material packets be included on our Teams Channel when they are sent out.

Chair Meehl asked if we anticipate still being on the 15th floor for the June meeting due to the agency move and currently we plan on but watch for meeting location on agenda.

The next meeting is scheduled for June 23.

There being no other business brought before the Board, the meeting adjourned at 12:00 pm.