

Minutes for State Board for Career and Technical Education

Call to Order:

The regular meeting of the State Board for Career and Technical Education was held on Monday, March 28, 2022, in the CTE Conference Room and via Microsoft Teams. It began at 10:00 am CT and was presided over by Chairperson Dr. Jeff Fastnacht.

Voting Members Present:

Mr. Patrick Bertagnolli
Ms. Lyndsi Engstrom
Ms. Lisa Johnson proxy for Dr. Mark Hagerott
Dr. Steven Holen
Mr. Burdell Johnson
Mr. Josh Johnson
Ms. Sonia Meehl

Members Absent: Ms. Kirsten Baesler

Also present: Wayde Sick, Mark Wagner, Gwen Ferderer, Dr. Matthew Lonn, Tonya Greywind, Allyson Hicks, Lyle Krueger, Michael Hanson, Dan Spellerberg, Derrick Bopp, Eric Ripley, Michael Netzloff and Lorie Ruff

Approval of Minutes:

A motion to approve the minutes of the February 28, 2022, and March 14, 2022, meetings was made by Mr. Burdell Johnson and seconded by Ms. Meehl. Ms. Engstrom asked for a correction of the presented meeting minutes. To correct in the March 14 minutes (page 14 of the material packet) striking out lack of questions during and replace with the presence of remaining questions after. Ms. Meehl also stated that in last sentence of minutes to strike Board and replace with Department. With no other discussion, Ms. Meehl moved to make those two changes in the minutes of the March 14 meeting minutes and seconded by Ms. Engstrom. A roll call vote was administered:

Ms. Engstrom – Aye
Ms. Johnson - Aye
Dr. Holen - Aye
Mr. Burdell Johnson - Aye
Mr. Josh Johnson - Aye
Ms. Meehl – Aye
Dr. Fastnacht – Aye
7-0-1 absent-1 having connection issues

Motion to approve the amended minutes from February 28 and March 14 and with no discussion a roll call vote was administered:

Ms. Engstrom – Aye
Ms. Johnson - Aye
Dr. Holen - Aye
Mr. Burdell Johnson - Aye
Mr. Josh Johnson - Aye
Ms. Meehl – Aye
Dr. Fastnacht – Aye
7-0-1 absent-1 having connection issues

Financial Reports for CTE and CDE:

Ms. Ferderer presented the CTE reports which indicate that we are aligning to where we should be. We are a little over our budget but will be fine by the end of the fiscal year. Dr. Lonn presented the CDE reports indicating that they are slightly above the percent of budget and that is due to part-time temporary adjuncts but that will wrap up by mid-May and then operating costs will decrease. A motion was made by Ms. Meehl to approve the CTE and CDE financial reports as presented and seconded by Ms. Engstrom. With no further discussion a roll call vote was administered:

Mr. Bertagnolli – Aye
Ms. Engstrom – Aye
Ms. Johnson - Aye
Dr. Holen - Aye
Mr. Burdell Johnson - Aye
Mr. Josh Johnson - Aye
Ms. Meehl – Aye
Dr. Fastnacht – Aye
8-0-1 absent

State Director's Report:

Mr. Sick reported on meetings and activities that he has been involved in which includes:

March 1 - Workforce Development Council Career Exploration Skills Gaps subcommittee – focus is continued support for the new and expanding CTE centers, more career exploration at earlier ages, expand on apprenticeship internship and job shadow opportunities and business and education collaboration by strengthening advisor committees

CTE Summer Camp Applications – CTE received \$200,000 in ESSER funds from Department of Public Instruction to provide summer camps to address learning loss and get more students involved in CTE. We received nine applications and one camp will be hosted internally. These 10 camps total \$170,269 in requests. Mr. Sick was asked to compile a list of the applications and send to Board Members.

March 9 – Governor's Strategy Review – Our agency completed two SWOT analysis (one internally with staff and one with CTE Directors) to create our action items. The greatest opportunities the analysis revealed was fully utilize the comprehensive local needs assessment, establish a state-wide work-based learning system, improve the perception of CTE and develop a simplified, effective, and sustainable funding model. Challenges include educator shortage, expanding program access with limited funding, addressing duplication, integrating training and staff burnout. Action items to consider include fully engage CLNA process, funding for additional CTE centers and for expanding and new centers, equitable funding model, support middle school programs, develop work-base learning coordinator endorsement and funding support, teacher recruitment and competitive staff compensation.

March 18 – ND PK-12 Vision Steering Committee met to discuss 2019-2021 accomplishments by agency and plan initiatives for 2022-2023.

CTE Capital Projects Update – Grant Agreements were distributed and all but two have been returned. A press release was sent out. OMB has requested an update from the US Treasury. To-date no response except that a case will be opened.

Upcoming events include Marketplace for Kids, RUPReady ND Work-Based Learning demo, guest speaker for NDSU students, panelist on ND Legislative Retreat, and Apprenticeship Grant Advisory meeting.

Legislative Update:

Mr. Sick reported that Board Members should have received notice of our biennial audit that is starting. Ms. Ferderer will be our lead contact for Auditor's Office.

The Federal Spending Package was signed by President Biden which includes a \$45 million increase in Perkins V state allocations which is an increase of 3.5%. Our current allocation is \$5,392,734 and if we receive the full 3.5% our new allocation will be around \$5,581,480.

There was discussion on the funding model we use for reimbursing programs and the different options that are being looked at to help the agency with budgeting and for equity of the programs. The agency will work on options and bring them to the Board for their input before submitting our budget in late Summer.

Other discussion was held on instructor shortages and options to fill those positions. Mr. Sick informed the Board that ESPB just approved individuals from industry that have completed Transition to Teaching can praxis into other areas. The Agency will continue to look at ways to help fill vacant positions.

CDE Report:

Dr. Lonn reviewed their dashboard and the current enrollment numbers which are down 2.8% from a year ago. Also, out-of-state enrollments continue to be lower which has an impact on their revenue since out-of-state tuition is more than in-state.

Dr. Lonn addressed Dr. Hagerott's request for Cyber Enrollment Trends by presenting K-12 enrollments from the last 4 school years relating to computer science, computer education and cyber security. For the last couple years trends have been going down for grades 6-12 but trending up for K-5. But this last year was the first year of offering elementary online so those trends may be deceiving. Dr. Lonn and his staff will continue to update these enrollments and report to the Board.

Dr. Lonn reported that for CDE's strategy review they brought staff together and focused on the purpose of the organization and how to move the agency forward. After conducting a SWOT analysis their management team decided their opportunity focus will include new and expanding learning opportunities, usage of cyber education, behavioral courses, offering summer credit and expanding CTE offered courses. The agency continues to focus on internal process improvements by working on organizational culture growth and building trust among our employees. Challenges for the agency include funding restraints, cyber-attacks, and post-pandemic online learning perception.

Discussion was held on a state purchased learning management system and blended model classrooms, how they would be managed in the state and the roles of agencies such as Edutech, DPI, CDE and CTE.

Approval of Electronics State Standards:

Mr. Netzloff referred to the Electronic State Standards that were distributed to the Board in their materials packet. Standards were created five years ago and currently being revised. They were reviewed by the two electronic instructors in the state and are based on national organization standards. Ms. Meehl moved to approve the Electronics State Standard as presented and Mr. Burdell Johnson seconded. With no further discussion a roll call vote was administered:

Dr. Holen – Aye
Mr. Burdell Johnson - Aye
Mr. Josh Johnson - Aye
Ms. Meehl – Aye
Mr. Bertagnolli – Aye
Ms. Engstrom – Aye
Ms. Johnson - Aye
Dr. Fastnacht – Aye
8-0-1 absent

Other Business:

Dr. Fastnacht informed the Board the Mr. Sick's evaluation will be coming up and asked what documents need to be completed. Mr. Sick reported that historically an evaluation was not completed but about three years ago it was felt that this should be something that was done by the Board. There was an evaluation form that was developed and completed by Mr. Sick but due to pandemic the last evaluation was in 2020. Mr. Sick will send Dr. Fastnacht the form that was previously used.

Future Meetings:

Future Regular meetings are April 25, May 23, and June 27.

Dr. Fastnacht inquired how Board members felt about continuing to have virtual options for meetings or should we come back in person. Discussion was held that people tend to be more engaged when in person versus distractions looking at a monitor. Ms. Hicks informed that there are no open meeting requirements but if members are allowed to attend virtually, we need to offer that also for public attendees. It was decided to encourage in person attendance by Board members, keeping in mind that conflicts may arise and virtual is available in those instances and to continue to offer the open meeting to the public virtually to observe live.

There being no other business brought before the Board, the meeting adjourned at 11:39 am.