

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Minutes of Meeting

March 15, 2021

Members of the State Board for Career and Technical Education met at 9:00 a.m., CT, via Microsoft Teams. The meeting was called to order by Mr. Jeff Fastnacht, Chair. The following members were present:

- Ms. Kirsten Baesler, Member
- Mr. Jeff Fastnacht, Member
- Dr. Steve Holen, Member
- Mr. Burdell Johnson, Member
- Mr. Josh Johnson, Member
- Mr. Bryan Klipfel, Member
- Ms. Sonia Meehl, Member

Wayde Sick, Mark Wagner, Gwen Ferderer, Dr. Tonya Greywind, Dr. Matt Lonn, Jessica Johnson, Dave Lynnes, Don Fisher, Eric Ripley, Michael Netzloff, Ann Dietchman, and Laura Glasser were also present.

CONSIDERATION OF FEBRUARY 16, 2021 MINUTES – A motion was made by Mr. J. Johnson and seconded by Ms. Effertz Hanson to approve the minutes of the February 16, 2021 meeting. The motion passed unanimously.

FINANCIAL REPORTS – CTE and CDE – Ms. Ferderer reviewed the Administrative Budgets and Appropriation Status Reports for CTE and CDE for month ended February 2021, reporting that both CTE and CDE are within the overall budget and there are no concerns.

Ms. Ferderer proposed providing the Board biennium budgets for CTE and CDE in the future and presented examples of the new reports. The biennial reports would allow for a

spot-on comparison of the percentage of budget and time elapsed to the Appropriations Status Reports.

A motion was made by Ms. Meehl and seconded by Ms. Effertz Hanson to change the budget from an annual to biennial format. There was brief discussion about adding restrictive funds to the report and Ms. Ferderer will include those in future reports. The motion passed unanimously.

A motion was made by Ms. Meehl and seconded by Mr. B. Johnson to approve the CTE and CDE financial reports as presented. The motion passed unanimously.

STATE DIRECTOR'S REPORT – Mr. Sick reported on meetings and activities he and the agency are involved in which included: meeting with TrainND to discuss the potential to expand the TrainND program using the Governor's WIOA Discretionary Fund; meeting with the Department of Commerce and a group from the Watford City/Williston area about the partnership between John Deere and Gooseneck Implement to provide a John Deere training program in western North Dakota where students would work virtually on their coursework and be assigned to a Gooseneck to obtain their hands-on training; meeting with the K-12 Education Career Awareness Subcommittee meeting; a document with an overview of different workforce development programs and the agency that administers them is being updated and will be shared with the Board when final; Quarterly Workforce Development Council Meeting that included legislative updates and presentations from Tourism, and Oil & Gas; ESSA meeting which included discussion on Work-based Learning (WBL) Guidance; and the Work-based Learning Focus Group meeting.

Other updates: Strategic Projects Manager position - interviews were conducted and an offer was presented and accepted. An announcement will be made when background checks are complete and the individual has notified their current employer.

Personnel Updates: Brenda Schuler, CTE Administrative Officer, has retired; Bonnie Schuchard, Technology Engineering Administrative Assistant, has announced her retirement effective May 3rd, 2021.

Upcoming meetings and activities Mr. Sick will be involved in include: working with Advance CTE on a shared vision for the future; Workforce Leadership Team meeting; K-12 Education Coordinating Council Committee meeting; ND Association of Career and Technical Education Quarterly Board meeting.

Discussion was held on Work-based Learning and the role CTE can have in encouraging and incentivizing schools to push WBL opportunities for students.

The Board thanked Mr. Sick for his report.

CDE REPORT – Dr. Lonn reviewed status of CDE and key projects that are underway. He reviewed current dashboard and biennial enrollment information and completion rates. The completion rate has decreased. There was discussion on Successful Completion rate and the factors that have affected the rate. Dr. Lonn will provide additional data to the Board on the number of first-time online learners; Dr. Lonn presented data on the new elementary online courses and can provide an enrollment breakdown by grade level to the Board in the future; Dr. Lonn provided information to the Board on the training and mentoring of new instructors; CDE is working on improving efficiency and has moved to a smaller physical location and has been able to reallocate the cost savings to make improvements to their enrollment process, website, and IT support; Dr. Lonn is following HB1232 and provided testimony related to virtual learning. Schools have contacted CDE regarding using Elementary and Secondary School Emergency Relief (ESSER) dollars for hands-on project based smart labs and for tuition for enrollments. CDE is checking with DPI to see how schools can spend ESSER dollars. There was discussion to clarify that HB1232, in its current wording, is only for storm days or other

emergencies and there would need to be an amendment for a school district to run a full-time virtual academy. An amendment could also be added to HB1388; CDE has launched a new Workplace Readiness course focusing on soft skills for students.

The Board thanked Dr. Lonn for their reports.

LEGISLATIVE UPDATE – Mr. Sick reported the agency is tracking numerous bills that impact CTE, CDE and state employees, including House Bills 1027, 1083, 1380, 1430, 1431, 1478, and Senate Bills 2019, 2023, 2196, and 2289.

Mr. Sick reviewed the status of SB2019, HB1027, HB1083, HB1375 and HB1380.

There was discussion on SB2019 and the Adult Farm Management Program ; HB1380 and the relation of HB1380 to SB2023.

The Board thanked Mr. Sick for his work during the session and continual updates.

PRIVATE CAREER SCHOOL PRESENTATION – LYNNES WELDING TRAINING – Dave Lynnes and Jessica Johnson, Lynnes Welding Training (LWT) gave a presentation to the Board on the history of LWT, expansion, certifications available, scholarship opportunities, and career readiness support provided to students at LWT. Board members are welcome to tour the LWT facilities in Bismarck and Fargo.

There was a brief discussion on completion rates and the capacity of the program.

The Board thanked Mr. Lynnes and Ms. Johnson for the presentation.

PERKINS READING LANGUAGE ARTS MEASURE DISCUSSION – Mr. Sick provided a continuation on the February Board meeting discussion related to the Reading Language Arts target rate. He reviewed the Reading Language Arts Performance Indicator report and there was discussion on the data trend, setting a new baseline rate of 46.9%, the rationale for the change, and requesting public comment in regard to the change. The public comment period will open on March 16, 2021 and conclude on April 15, 2021.

PROVISIONAL CERTIFICATION EXTENSION MEASURE DISCUSSION – Don Fisher

presented to the Board the request from Mr. Michael Frank for an extension to complete the alternative licensing process. Mr. Frank has made continued and significant progress toward completion; however, due to significant personal hardship he is not on track to complete within the 7-year timeframe allotted to complete his teaching degree. Valley City State University has set up a schedule with Mr. Frank to complete the program by December 31, 2022.

A motion was made by Mr. J. Johnson and seconded by Ms. Meehl to approve the request for an extension that will allow Mr. Frank to renew his teacher license with the plan detailed by Mr. Fisher.

There was a brief discussion on precedence and if the policy should be reviewed to consider exceptions. Mr. Sick will review the current policy and if needed, changes will be presented to the Board for review and approval.

The motion passed with Ms. Baesler, Dr. Holen, Mr. B. Johnson, Mr. J. Johnson, Mr. Klipfel, and Ms. Meehl in favor and Mr. Jeff Fastnacht abstaining due to absence during the discussion.

PROGRAM APPROVAL – Mr. Sick presented a request from James Valley Career and Technology Center (JVCTC) for approval an aviation program. The request is for program approval only and is not a request for funding. JVCTC would like to use ESSER dollars to purchase simulators and in order use the funds it is required that it be an approved program. Program approval would also allow JVCTC to use Perkins dollars for the program beginning the 2021-22 reimbursement cycle. There was discussion about approving the request outside of the normal timeline of May/June.

A motion was made by Mr. J. Johnson and seconded by Mr. B. Johnson to approve the

request of James Valley Career and Technology Center for an aviation programs with no funds attached to the approval.

The Board discussed the program approval timeframe and if May/June is the best time to consider new programs and concerns about approving programs without funding.

The motion passed with Ms. Baesler, Dr. Holen, Mr. B. Johnson, Mr. J. Johnson, Mr. Klipfel, and Ms. Meehl in favor and Mr. Jeff Fastnacht, voting against.

PROGRAM ORIENTATION – FAMILY AND CONSUMER SCIENCES EDUCATION AND FCCLA

Ms. Dietchman provided information on the Family and Consumer Sciences Education program area and FCCLA. Ms. Dietchman shared her history with FACS as participant, educator, advisor, national consultant and CTE assistant supervisor and supervisor.

The Family and Consumer Sciences Education program currently has 100 high school funded programs. Although not funded, middle school programs and other non-funded programs are encouraged to contact CTE with questions and are included in writing standards and are members of the FACS listserv. FACS Education reaches 125-130 schools across the state.

There are Work-based Learning opportunities with FACS for Early Childhood Education and Services as an occupational program and also Culinary Arts services.

FACS Plans of Study allow for students to follow sequence to apply for the ND CTE Scholarship. The career pathways include Arts, Audio/Video Technology & Communications, Education and Training, Hospitality and Tourism, and Human Services. As of fall 2019, Teaching Professional and Educational Methodology is also an option.

Family and Consumer Sciences Education and FCCLA are co-curricular.

There are 63 active FCCLA chapters this year with 1,177 total members. The State FCCLA Conference is April 11-12, 2021.

There are currently 13 expected vacancies for FACS teachers due to retirements and teachers leaving positions.

The Board thanked Ms. Dietchman for her presentation and expressed their appreciation for what is being done for students.

CAREER AND TECHNICAL STUDENT ORGANIZATION CONFERENCES – CTSO Conference dates were provided to the Board.

FUTURE MEETINGS –

The April meeting is scheduled for Monday, April 19, 2021.

The May meeting is scheduled for Monday, May 17, 2021.

The June meeting is scheduled for Monday, June 21, 2021.

The meeting adjourned at 11:44 a.m.

Respectfully submitted,

Jeff Fastnacht
SBCTE Chairperson