

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Minutes of Meeting

January 21, 2020

Members of the State Board for Career and Technical Education met at 10:00 a.m. CST, in the Peace Garden Room, State Capitol, Bismarck. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Ms. Maria Effertz-Hanson, Member
Mr. Jeff Fastnacht, Member
Dr. Donna Fishbeck (for Ms. Kirsten Baesler, Member)
Dr. Mark Hagerott, Member
Dr. Steven Holen, Member
Mr. Josh Johnson, Member
Ms. Sonia Meehl, Member

Wayde Sick, Mark Wagner, Gwen Ferderer, Dr. Matt Lonn, Tonya Greywind, Lyle Krueger and Brenda Schuler were also present. Dr. Duchscherer welcomed the board and audience members.

CONSIDERATION OF DECEMBER 16, 2019 MINUTES – A motion was made by Ms. Meehl and seconded by Dr. Hagerott to approve the minutes of the December 16, 2019 meeting. The motion passed unanimously.

FINANCIAL REPORT – CTE and CDE – Ms. Ferderer reviewed the Appropriation Status Report and CTE Administrative Budget for month ended December 2019.

Following a brief discussion of having CDE provide a revenue report, a motion was made by Mr. Fastnacht and seconded by Ms. Effertz-Hanson to approve the CTE financial reports as presented. The motion passed unanimously.

Dr. Lonn reviewed the CDE Administrative Budget, reporting that CDE operating expenses have decreased, in-state enrollment has increased, and out-of-state enrollment has

decreased. Dr. Lonn also reported that the requested revenue information is being worked on and will be provided to the board as soon as it is available.

Following a brief discussion on CDE revenue information, a motion was made by Mr. Johnson and seconded by Dr. Hagerott to approve the CDE financial report as presented. The motion passed unanimously.

STATE DIRECTOR'S REPORT – Mr. Sick reported on meetings and activities he has been involved in which included: Workforce Development Council and Economic Development Foundation joint meeting; K-12 Coordinating Council; Educator Pathway visit at Sheyenne High School; ESSA Choice Ready Subcommittee; GNDC CEO Roundtable in Minot; Education Policy Committee meeting which discussed teacher mentorship and dual credit opportunities; Professional Development Conference registration process which will utilize national ACTE services free of charge; review of the agency's program approval and application process, teacher credentialing and application process and automating forms and processes.

Mr. Sick reported that Ms. Tracy Becker will provide a demonstration on the proposed automation of forms which should provide more efficiency.

Upcoming meetings and activities Mr. Sick will be involved in include: coordinating a mentorship program meeting to partner with DPI, ESPB, NDSU and CTE; photo opportunity with the Governor and Lt. Governor supporting the Proclamation of CTE Month in February; PK-12 Education Vision Committee; CDE, CTE and Lake Region State College meeting to discuss dual credit; CTE Administrators quarterly meeting; PK-12 Coordinating Council; Para to Professional meeting; supporting national CTE month by requesting videos from the field on what CTE means to them that will be used on social media; Indian Education Advisory

Council; WDC Career Exploration Subcommittee; and, Governor's Strategy Review in April that will involve CTE and CDE.

Discussion was held on Native American graduation rates and Ms. Effertz-Hanson reported that Ms. Baesler was interviewed on Prairie Public where she recognized and commended CTE on its role and impact of improving Native American graduation rates.

Discussion was then held on requirements of the Higher Learning Commission, dual credit, and the meeting that will be held with CTE/CDE and Lake Region State College. It was agreed that a one-stop shop for on-line dual credit through CDE would be beneficial and that a partnership, not competition, needs to be developed among the University System and CTE/CDE in order to expand dual credit opportunities and fill in the gaps that currently exist across the state.

Following discussion, the Board thanked Mr. Sick for his report.

CDE REPORT – Dr. Lonn reported that the dual credit meeting between CTE/CDE and Lake Region State College is an information gathering session to get a better understanding of what is currently available and how could it be expanded to provide a service that schools, parents and students see a value in.

Discussion continued on dual credit and it was agreed that the vision would be to have a system where the Center for Distance Education bridges connections with schools and universities to help students across the state with on-line dual credit opportunities; where CDE would be the gatekeeper of all on-line dual credit information.

Following further discussion, Mr. Sick and Dr. Lonn will provide the board with feedback from the meeting.

Dr. Lonn reported that revenue of \$525,205 was raised and CDE has spending authority of just over \$3 million. A question was raised as to CDE's revenue projections. Dr. Lonn

responded that he will provide CDE revenue projections and fee information at the February meeting.

Dr. Lonn reviewed the CDE dashboard; program area information reporting that enrollment numbers are projected to surpass 4,000, with completion rates holding steady at 88%; reviewed CDE's Visionary Framework and Mission information; and, distributed and reviewed CDE Sustainability and Growth Plan 2021-2023 Biennium information.

Following discussion on the CDE Sustainability and Growth Plan and budget, Dr. Lonn responded that he will provide a sustainable funding proposal at the February meeting.

Following a brief discussion, the Board thanked Dr. Lonn for his report.

PERKINS V UPDATE – Mr. Sick stated that the public comment period on the Perkins Plan closes on January 31, 2020. As of today, five public comments have been received and will be responded to. Four public hearings were held in January with three held at the State Capitol with Zoom access and one was held only through Zoom.

Five training workshops through Zoom will be held in January and February to review and receive feedback of the CLNA (comprehensive local needs assessment) and new BRP system. Additional trainings will be offered if needed. Tentatively, CLNA and Applications would need to be completed by May 31 and approved by July 1, 2020, this is dependent on data information and questions from the field.

The State Plan will be submitted to the Governor's Office for a 30-day review period and then brought to the Board for review and approval at the February and March meetings. The final plan must be submitted by April 15, 2020.

In addition, Perkins policies are being reviewed and will be brought to the Board for review and approval at the March and April meetings.

Mr. Sick distributed and briefly reviewed two potential Perkins V Innovation Grants and requested feedback from the Board. One grant would be open to both secondary and postsecondary schools with a matching component and the other would expand CTSO access via distance for those schools who currently don't have access to a CTSO.

Following discussion, the two grant proposals with any feedback received will be brought to the Board for review and approval at the February meeting.

Discussion was then held on the CLNA, how the process will work, and that it is in federal law. It was agreed that an information sheet that includes federal requirements, consortium information, and clarifies funding requirements, be provided so that superintendents, administrators and others know the requirements. The information is also being provided during the five training workshops.

CAREER AND TECHNICAL STUDENT ORGANIZATION CONFERENCES –

Mr. Sick invited board members to attend the CTSO Conferences that will be held over the next few months.

FUTURE MEETINGS – The February meeting is scheduled for Tuesday, February 18 in Bismarck.

The March meeting is scheduled for Monday, March 16, 2020.

The meeting adjourned at 11:33 a.m.

Respectfully submitted,

Dr. Brian Duchscherer
SBCTE Chairperson