

**Minutes for State Board for Career and Technical Education
December 22, 2025 Meeting**

Call to Order:

The regular meeting of the State Board for Career and Technical Education was held on Monday, December 22, 2025, via Microsoft Teams. It was called to order by Chair Sonia Meehl at 10:01 am CT.

Voting members present include:

Superintendent Levi Bachmeier
Board Member Patrick Bertagnolli
Board Member Lyndsi Engstrom
Vice-Chair Mike McHugh
Chair Sonia Meehl
Board Member Eric Nelson
Board Member Jason Rohr
Deputy Commissioner Lisa Johnson proxy for Commissioner Brent Sanford

Also present: Wayde Sick, John Gruenberg, Gwen Ferderer, Laurie Elliott, Marcia McMahon, Mark Openshaw, Pam Stroklund, Pat Phillips, Maggie Backen, Mike Hanson and Lorie Ruff.

Meeting chat information for this meeting does not exist.

Director Guardrail Progress Measure 2.2 – CTE Educator Professional Development:

Director Sick presented the measure and reminded members that the goal target for this measure was increased due to surpassing our five-year target goal. The target for 2025-26 is 1,370 and at the present time we are at 583, keeping in mind we are only halfway through the fiscal year. A list of the training that has been provided was included in the material packet. The next steps to ensure we pass our goal is to launch Work-based Learning Instructor training, discuss scheduled instructor trainings and needs with CTE staff, evaluate PDC registration attendance and partner with vendors for trainings on Fluxx and Infinite Campus.

Deputy Commissioner Lisa Johnson moved to accept the Director's Guardrail Progress Measure 2.2 report as presented and it was seconded by Jason Rohr. The motion passed unanimously.

Ad hoc Committee Updates:

Community Engagement Subcommittee is comprised of Chair Meehl, Jason Rohr and Mike McHugh along with trainer Laurie Elliott. Chair Meehl reported that the Subcommittee met last week to discuss the second half of the presentation. The draft slides have been resubmitted to Laurie Elliott for cleanup. Once this is completed, the Subcommittee will do a final review before forwarding to the Department's PR staff for final formatting, inclusion of appropriate photos, and overall design enhancements to ensure a professional and visually appealing presentation. The Subcommittee's goal is to have the finished presentation ready for the January meeting.

Lyndsi Engstrom reported that the Procedural Manual Subcommittee is made up of Mike McHugh, Jason Rohr and herself along with the assistance of Laurie Elliott. The Subcommittee recently met to continue working through Section 4, which covers governance. Members have divided tasks and are working independently to bring revisions for the next meeting on January 2. The Subcommittee will then conduct a comprehensive review of Sections 3 and 4 and reconvene on January 13 which we anticipate being our final meeting on content for Sections 1-4. We will then determine how to address the appendix and related policy considerations. The Subcommittee's goal is to provide Sections 3 and 4 for Board's review at the January meeting.

Consent Agenda:

Director Sick reminded members that the November Financial Reports will be approved at the January meeting. Eric Nelson moved to approve and accept the items listed on the consent agenda and it was seconded by Deputy Commissioner Lisa Johnson. The motion passed unanimously.

Items for Discussion and Possible Action:

There are no items for discussion or possible action.

Information Only:

The November time tracker was included in material packet for Member' records.

Chair Meehl announced that the next meeting will be in person on January 26, 2026, and please try to be present as we will be approving the Consolidated Annual Report which needs to be submitted January 31. This Board will meet at the Hughes Educational Center in the morning and the Public School Education Board will meet on the 11th Floor at the Capitol.

To ensure there is adequate time between the two meetings, the CTE Board meeting may be moved earlier depending on the number of agenda items. Please watch meeting invites.

There being no other business brought before the Board, the meeting adjourned at 10:23 am.