

## Minutes for State Board for Career and Technical Education

### Call to Order:

The regular meeting of the State Board for Career and Technical Education was held on Monday, December 19, 2022, via Microsoft Teams. It began at 11:01 am CT and was presided over by Chairperson Ms. Sonia Meehl.

### Voting Members Present:

Ms. Kirsten Baesler  
Mr. Pat Bertagnolli  
Ms. Lyndsi Engstrom  
Dr. Mark Hagerott  
Mr. Burdell Johnson  
Mr. Mike McHugh  
Mr. Eric Nelson

Also present: Wayde Sick, Mark Wagner, Gwen Ferderer, Alyssa Martin, Tonya Greywind, Representative Cynthia Schreiber-Beck, Michael Hanson, Geoff Simon and Lorie Ruff.

Meeting chat information for this meeting does not exist.

### Consideration of November 28, 2022, Minutes:

A motion to approve the minutes as presented was made by Dr. Hagerott and seconded by Mr. Burdell Johnson. With no further discussion, the motion passed unanimously.

### Financial Reports:

Gwen Ferderer reviewed the Appropriation Status Report and Administrative Budgets stating that there has been little activity other than salaries and wages and operating expenses. Looking at the percentage we could be at 71% and all our numbers are well under that. Ms. Engstrom moved to approve the financial reports as presented and Mr. Nelson seconded. With no further discussion, the motion passed unanimously.

### Consolidated Annual Report Training:

Mr. Mark Wagner gave a background of the Federal Perkin's commitment to CTE as they provide federal support for programs focusing on increasing the learner access to high quality CTE programs of student, ensuring that programs meet the changing needs of learner and employers. He then demonstrated the Perkins portal that is used to submit the agency's Consolidated Annual Report (CAR) and the process to collect the enrollment data for that report. At the next meeting, Board members will review and approve the CAR that is due January 31, 2023.

### Computer Science Cyber Security Bill Discussion and Support:

Ms. Baesler reviewed the first draft of the bill relating to mandatory computer science and cybersecurity instruction and minimum requirements for high school graduation. Also reviewed was the Taskforce Committee report and the presentation that was given to the School Board Association. School districts could begin implementing these course offerings into their integration plan by the 2024-2025 school year.

Discussion was held on how to proceed with support of this bill. It was moved by Mr. Nelson that this Board expresses their support of the Computer Science and Cybersecurity Course concept and the aim of the Taskforce to advance computer science and cybersecurity requirements in North Dakota. This Board will hold a special meeting to discuss actual bill once it is presented during Legislative Session. The motion was seconded by Dr. Hagerott. With no discussion a roll call vote was administered:

Mr. McHugh – Aye  
Mr. Nelson – Aye  
Ms. Baesler - Aye  
Mr. Bertagnolli – Aye  
Ms. Engstrom – Aye  
Dr. Hagerott - Aye  
Mr. Burdell Johnson - Aye  
Ms. Meehl – Aye  
8-0-1 Absent

Due to other commitments and time restraint, Mr. Nelson left meeting at 12:04.

**State Director’s Evaluation:**

Ms. Meehl reviewed the evaluation procedures and referred to the completed Formative Evaluation that was included in material packet. This is a summary of recurring themes and significant notes submitted by members on Mr. Sick’s duties and goals. Observing no specific concerns with the responses presented, Ms. Meehl reminded members that the original evaluation will be place in the State Director’s personnel file. Dr. Hagerott moved to receive the formative evaluation as presented and it was seconded by Ms. Engstrom. With no discussion a roll call vote was administered:

Ms. Baesler - Aye  
Mr. Bertagnolli – Aye  
Ms. Engstrom – Aye  
Dr. Hagerott - Aye  
Mr. Burdell Johnson – Aye  
Mr. McHugh – Aye  
Ms. Meehl – Aye  
7-0-2 Absent

**Future Meetings:**

The next regular meetings will be held Monday, January 23, 2023; Monday, February 27, 2023 and Monday, March 27, 2023, with a potential special meeting virtually before the January meeting for discussion of the cybersecurity education bill.

There being no other business brought before the Board, the meeting adjourned at 12:10 pm.