

**Minutes for State Board for Career and Technical Education
December 18, 2023**

Call to Order:

The regular meeting of the State Board for Career and Technical Education was held on Monday, December 18, 2023, in the CTE Conference Room and via Microsoft Teams. It was called to order by Chair Sonia Meehl at 10:00 am CT.

Voting Members Present:

Board Member Lyndsi Engstrom
Chancellor Mark Hagerott
Board Member Burdell Johnson
Board Member Josh Johnson
Vice-Chair Mike McHugh
Board Member Eric Nelson

Also present: Wayde Sick, Mark Wagner, Gwen Ferderer, Michael Hanson, Pam Stroklund, Michael Netzloff, Marcia McMahan, Laurie Elliott, Ronda Schauer, Randall Brockman, Eric Ripley and Lorie Ruff.

Meeting chat information for this meeting does not exist.

Director's Report – Draft Board Outcome Goals:

Wayde Sick reviewed the latest version that includes baselines and progress measure targets. Discussion was held on how the progress measures were determined and if WorkKey testing should be added to Goal 2. It was deliberated that Goal 3 progress measures should be worded to reflect the number of NE, SE, SW and NW students, etc. not the NE, SW, SW and NW centers.

The next steps are to finalize the annual and baseline targets for the January meeting. Once the goals are approved and the progress measures are acknowledged, Wayde Sick will work with our trainers to develop the guardrails.

It was also suggested that a refresher at a future meeting on the Career Ready Practices and report card would be helpful to members.

Consent Agenda:

Burdell Johnson moved to approve and accept the items listed in the consent agenda and it was seconded by Chancellor Hagerott. With no further discussion, the motion passed unanimously.

Items for Discussion:

Funding Policy Sub-Committee Update: Wayde Sick reviewed the six principles the sub-committee references when working on the funding model and the timeline that has been set. The sub-committee met prior to this meeting and will reconvene in early January 2024 to continue working on the funding model.

CTE Capital Projects Status Update: Wayde Sick was asked to provide an update on the CTE Capital Projects to the Interim Government Finance Committee. His presentation was included in the materials packet. Wayde Sick reported that the projects are at different stages of completion and he would like guidance from the Board as to what should the deadline be for those not started or completed so that funding could be reallocated to other projects and what that reallocation process would be. It was agreed that Wayde Sick will collect project status reports and their plans to meet any shortfalls. He will then determine percent of completion and if the goals set by the projects are still achievable.

Board Comments:

Discussion was held on the status of the course catalog.

Marcia McMahon asked that Lorie Ruff set up a meeting tomorrow with Sonia Meehl, Wayde Sick, Laurie Elliott and herself to debrief today's meeting.

Sonia Meehl reminded members that the next meeting will be January 22, 2024 and wished everyone a Merry Christmas.

There being no other business brought before the Board, the meeting adjourned at 11:28 am.