

Minutes for State Board for Career and Technical Education Strategic Planning Retreat

Call to Order:

The Strategic Planning Retreat of the State Board for Career and Technical Education was held on Tuesday, August 16, 2022, in the CTE Conference Room. It began at 9:00 am CT and was presided over by Chairperson Ms. Sonia Meehl.

Voting Members Present:

Mr. Pat Bertagnolli
Ms. Lyndsi Engstrom
Mr. Josh Johnson
Ms. Lisa Johnson proxy for Dr. Mark Hagerott
Mr. Burdell Johnson
Mr. Mike McHugh
Mr. Eric Nelson

Also present: Wayde Sick, Mark Wagner, Gwen Ferderer, Dr. Alyssa Martin, Michael Netzloff and Lorie Ruff.

Ms. Meehl requested introductions from everyone since we have new members present.

Roster of Board Members:

Ms. Meehl reviewed the appointment dates of the Board members and the areas each are representing. Two members of this Board need to represent the School Board Association. Ms. Meehl advised the Board that her term on that Association expires in 2024 and that she does not plan to renew. There will be three members expiring in 2024.

Review of 2019-2023 Strategic Plan and Metrics:

Mr. Sick presented the Strategic Plan that was last revised August 1, 2022, and goals. Discussion was help on goals and initiatives that can be put in place to help to achieve each goal. It was agreed that a new plan should be in place before the next legislative session to use as support for our funding requests. It was suggested to get an outside professional to assist with the new plan. Mr. Sick will check to see if Advance ACTE would have some national resources available.

Review of Perkins State Plan Performance Targets:

Mr. Wagner presented the 2021 Consolidated Annual Report and gave a brief background on how the performance levels were set. Some levels appear to be set low but as Mr. Wagner indicated, we were directed by the Federal Agency to do so when we were making those performance levels. Mr. Sick reminded Board members that we had decreased 2S1 – Academic Proficiency in Reading/Language. We met the target and would have even if we had not reduced it.

Mr. Wagner then reviewed the ND Determined Performance Levels (SDPL) Form. These numbers are discussed with schools during their Vision Visits from our agency and are listed in their local needs assessment.

K12 Coordination Council Recommendations Action Plans Review:

Ms. Meehl reviewed the member structure of the Council and the recommended plans that were given to this Board. After discussing the action plans, it was agreed that developing a central catalog would be very beneficial for schools and students as language would be consistent and everything located in one place.

Funding Model Options Discussion:

Mr. Netzloff reviewed the funding model that was presented to Administrators during the CTE Professional Development Conference last week. The spreadsheet illustrated using 2021 school year data and what schools and CTE centers received and what they would receive using the proposed model. Some will receive more and some less based on the number of CTE programs they are operating and CTSO offered. However, we know that our funding needs to change as we cannot sustain current funding. This funding would also be using the previous year's data and would alleviate the end-of-the-year urgency when closing out the fiscal year. Our agency would like to implement this new model in January/February 2023 and would take effect for the 2023-24 school year.

Legislative Priorities Discussion:

Mr. Sick presented the Department's 2023-25 Legislative funding and policy requests and informed the Board that this was due July 16 but that we asked for an extension so the new due date will be in September. These requests are in addition to the agency's base budget.

Identify Agency/State Director 2022-23 Goals:

Ms. Meehl reviewed the State Director/Executive Officer Job Description and evaluation procedures that were designed by the subcommittee. Mr. Sick will create for the next Board meeting a reporting calendar based on past meetings and suggested training topics to use as a guide for future agenda items. Discussion was held on goals to be set for Mr. Sick and the agency for the upcoming year. It was agreed to the following:

1. Revise Strategic Plan, Mission and Vision
2. Develop a CTE Central Catalog of Offerings
3. Consideration and Revision of Revised Funding Model
4. Develop new Data Collection System

Future Meetings:

Ms. Meehl reminded members that the Combined Board Meeting date is September 19 and did not like that members would need to drive in two weeks in a row if we left our meeting as scheduled on September 26. It was suggested to switch meeting to September 20 at 8:00 a.m. but that we should contact Ms. Baesler's office to see if she will be available.

Other:

There being no other business brought before the Board, the meeting adjourned at 3:14 pm.