

**Minutes for State Board for Career and Technical Education
April 28, 2025**

Call to Order:

The regular meeting of the State Board for Career and Technical Education was held on Monday, April 28, 2025, in the CTE Conference Room and via Microsoft Teams. It was called to order by Chair Sonia Meehl at 10:10 am CT.

Roll call was conducted and voting members present include:

Superintendent Kirsten Baesler
Board Member Lyndsi Engstrom
Brent Sanford proxy for Chancellor Mark Hagerott
Vice-Chair Mike McHugh
Board Member Eric Nelson
Board Member Jason Rohr

Also present: Wayde Sick, Mark Wagner, Gwen Ferderer, Marcia McMahon, Laurie Elliott, Daniel Spellerberg, Lyle Krueger, Ronda Schauer, Randal Brockman, Eric Ripley, Kenzie Brown, Derrick Bopp, Denise Jonas, Christa Brodina, Elizabeth Carl, Michael Hanson, Heidi Eckart, Adam Gehlher, Kellie Hall, Aaron Anderson, Wayne Heckaman, Kelly Pierce and Lorie Ruff.

Meeting chat information for this meeting does not exist.

Board Outcome Progress Monitoring:

Chair Meehl and Board Members completed their Quarterly Progress Tracker. This tracker lists six frameworks that Board members evaluate themselves for the current quarter and where they would like to be at the end of the next quarter. After discussions and working through all six frameworks, the Board's current quarter total was 49, up from 38 a quarter ago. Their target for next quarter is 61.

Eric Nelson moved to approve the evaluation as completed and it was seconded by Mike McHugh. With no further discussion a roll call vote was administered:

Superintendent Baesler - Aye
Board Member Lyndsi Engstrom - Aye
Chancellor Sanford - Aye
Vice-Chair Mike McHugh – Aye
Board Member Eric Nelson - Aye
Board Member Jason Rohr - Aye
Chair Sonia Meehl - Aye
7-0-2 Absent

The Quarter 1 Time Use Tracker was included in the material packet. Mike McHugh will work with the trainers on procedures to complete this tracker in the future. This document will also be reviewed at the Board's Fall Retreat as some changes need to be made.

The Community Engagement Committee will be reconvened to continue their work.

The Attorney General's office will be contacted to see if it is necessary for Board members to sign the ethics and conflict of interest statement every year.

Levi Bachmeier joined the meeting at 11:00.

Consent Agenda:

Eric Nelson moved to approve and accept the items listed on the consent agenda and it was seconded by Levi Bachmeier. The motion passed unanimously.

Discussion and Possible Action:

Funding Policy – 2nd Reading: Wayde Sick reviewed the documents that were included in the packet. The memo lists the percentage recommendations from the Subcommittee and the Funding Policy Appendix Draft shows the base funding allocation breakdown. Wayde reminded that this Appendix will be updated on an annual basis. Discussion was held on the percentage allocations and there was consensus on most except on 4b – Center Operations.

Discussion continued on virtual versus brick and mortar, the equitable cost for all programs and the distribution of funds based on FTE counts.

Wayde Sick then reviewed the added cost funding tier distribution and which program areas would fall into each category. These were determined by high cost/low cost and not by high demand areas as every profession could be considered as a high demand.

It was determined that the Funding Subcommittee should refine the policy considering the suggestions made at this meeting. Since Districts are on a timeline for establishing their budgets, it was agreed that the Interim policy currently in place for 2024-25 should be extended for the 2025-26 school year. We would implement the new policy being written for the 2026-27 school year. Wayde Sick reviewed the revisions made to the Interim Policy to incorporate another school year.

Eric Nelson moved to approve this as a first reading of the 2025-26 Interim Secondary Funding Policy and it was seconded by Levi Bachmeier. With no further discussion a roll call vote was administered:

Board Member Lyndsi Engstrom - Aye
Chancellor Sanford - Aye
Vice-Chair Mike McHugh – Aye
Board Member Eric Nelson - Aye
Board Member Jason Rohr – Aye
Board Member Levi Bachmeier - Aye
Superintendent Baesler - Aye
Chair Sonia Meehl - Aye
8-0-1 Absent

There was an ask that the Agency distribute a copy of the interim policy to Administrators for their budget calculation purposes.

The Funding Subcommittee will set their next meeting as soon as possible with the intention to bring the final policy for approval at the May or June meeting.

Information Only:

No items were included.

Board Comments:

Chair Meehl reported that everyone received an invitation to the FFA State Conference that will be held in June as well as information on the ND Farm Management Education program. We will get copies to those not present at the meeting.

Looking at the monitoring calendar, in May Board Members will be conducting the Summative Director Evaluation so watch for that in the next couple days.

The next meeting is scheduled for May 19.

There being no other business brought before the Board, the meeting adjourned at 11:59 am.