

**STATE BOARD FOR CAREER AND TECHNICAL EDUCATION**

## Minutes of Meeting

April 15, 2019

Members of the State Board for Career and Technical Education met at 10:00 a.m. CST, at the Quality Inn, Meeting Room F, Bismarck. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Ms. Kirsten Baesler, Member  
Ms. Maria Effertz-Hanson, Member  
Mr. Jeff Fastnacht, Member  
Dr. Steve Holen, Member  
Mr. Josh Johnson, Member  
Ms. Lisa Johnson (representing Dr. Mark Hagerott, Member)  
Mr. Bryan Klipfel, Member  
Ms. Sonia Meehl, Member

Mark Wagner, Gwen Ferderer, Brenda Schuler, and Jeff Bopp were also present. Dr. Duchscherer welcomed the board and audience members.

**CONSIDERATION OF MARCH 18, 2019 MINUTES** – A motion was made by Ms. Meehl and seconded by Ms. Effertz-Hanson to approve the minutes of the March 18, 2019 meeting. The motion passed unanimously.

**FINANCIAL REPORT** – Ms. Ferderer reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended March 2019.

Following a brief discussion, a motion was made by Mr. Fastnacht and seconded by Mr. Johnson to approve the financial reports as presented. The motion passed unanimously.

**DIRECTOR'S REPORT** – Mr. Sick provided the following report:

Meetings with Center for Distance Education personnel have been held to discuss job responsibilities and teacher licensure concerns. Meetings with other Center for Distance Education personnel will be held over the next few weeks.

A meeting was held with the Department of Health, CTE directors and CTE staff regarding CNA testing concerns. Additional meetings will be held on how the issues can be resolved.

Other meetings Mr. Sick was involved in included trying to better understand child labor laws in relation to apprenticeships, stakeholder meeting with the Afterschool Network, AdvanceCTE Spring Meeting, legislative hearings and conference committees.

Mr. Sick reported that the focus of the AdvanceCTE Spring Meeting was the Perkins V State Plan, with the main topics of discussion on Performance/Accountability Measurement and Local Needs Assessment. The board then discussed the local needs assessment and how data could be collected. Mr. Sick reported that states are continuing to receive State Plan guidance and that final guidelines won't be out until later this spring.

Discussion was held on the transition of the Center for Distance Education. Mr. Sick reported that meetings continue to be held with ITD, CDE and CTE staff regarding the transition and Mr. Sick and Mr. Wagner will be scheduling a meeting with Dr. Duchscherer to visit the Center for Distance Education office in Fargo.

**SHEYENNE VALLEY AREA CAREER AND TECHNOLOGY CENTER – LITCHVILLE MARION SCHOOL DISTRICT MEMBERSHIP** – Mr. Sick reviewed the Sheyenne Valley Area Career and Technology Center's request to approve the Litchville Marion School District full membership request into the area center and recommended approval of their request.

Following discussion, a motion was made by Ms. Effertz-Hanson and seconded by Mr. Johnson to approve the Sheyenne Valley Area Career and Technology Center's request for Litchville Marion School District to become a full member of the center. Mr. Johnson stated that he appreciates the progressive approach of expanding the center. The roll call vote was as follows:

Ms. Meehl – aye  
Mr. Johnson – aye  
Mr. Fastnacht – aye  
Ms. Effertz-Hanson – aye  
Dr. Holen – aye  
Mr. Klipfel - aye  
Ms. Baesler (absent and not voting)  
Dr. Hagerott (absent and not voting)  
Dr. Duchscherer – aye

The motion passed unanimously.

**2019 LEGISLATIVE SESSION** – Mr. Sick reviewed HB1019 with amendments and reported that conference committee meetings continue to be held and he will continue to stress the need for the Cost to Continue of \$1,000,000 and New and Expanding Programs of \$1,500,000.

Discussion was held on ETC, CTE, CDE, funding, spending authority, and CDE rates. It was agreed that meetings would need to be held over the next year to discuss CDE rates before any changes would be recommended.

Mr. Sick then briefly reviewed SB2215, SB2216, SB2341, HB1402 and HB1531, reporting that since HB1402 and SB2341 were defeated, CTE may be requested to provide some support.

**PERKINS V TRANSITION PLAN APPROVAL** – Mr. Sick reported that this is the second and final reading of the Perkins V Transition Plan and the public comment submission deadline was April 12. The Transition Plan must be submitted by May 24.

Mr. Sick distributed and reviewed the five public comments and stated that all five public comments received will need to be responded to. In reviewing the public comments, it appears that three apply to the four-year State Plan rather than the Transition Plan and the remaining two comments apply to the Transition Plan.

Discussion was held on the public comments and the need for further review and impact of those comments. It was determined that more input needs to be collected on the submitted

public comments before responding to the comments and approving the Transition Plan. Mr. Sick responded that the information from the public comments will be discussed at the May CTE Administrators Meeting and the feedback received from that meeting will be brought back to the May 20 Board Meeting. Mr. Sick will also request information from the National State Directors message board as to what other states are doing regarding the public comments he received.

Discussion continued on whether to table the approval of the Transition Plan and have others attend the next Board Meeting to receive information on the pros and cons of the public comments.

Following a brief discussion, a motion was made by Ms. Effertz-Hanson and seconded by Mr. Fastnacht to table the second and final reading of the Perkins V Transition Plan until the May 20 board meeting. The roll call vote was as follows:

Ms. Meehl - aye  
Mr. Johnson – aye  
Mr. Fastnacht - aye  
Ms. Effertz-Hanson - aye  
Dr. Holen – aye  
Mr. Klipfel – aye  
Ms. Baesler (absent and not voting)  
Dr. Hagerott (absent and not voting)  
Dr. Duchscherer – aye

The motion passed unanimously.

**PERKINS V UPDATE** – Mr. Sick reported that he is continuing stakeholder meetings and has reached out to various entities to present at upcoming events or distribute the surveys that are currently being developed. Entities and organizations contacted include the ND Association of Builders, NDCEL, NDSBA, ND Auto and Implement Dealers, ND Long Term Care Association, GNDC, along with many others. Mr. Sick will be following up with those entities and organizations that haven't responded to him to get as much feedback and input as possible.

Following discussion, Ms. Effertz-Hanson requested that the board receive the information of who has been contacted and those that have not responded so they could possibly follow up with their contacts. Mr. Sick will email the board with the information.

**CAREER AND TECHNICAL STUDENT ORGANIZATION CONFERENCES** –

Mr. Sick invited board members to attend the CTSO Conferences and activities that will be held in June.

Mr. Sick reported that during the CTSO Officer Leadership training, he will meet with the state officers to receive their input into the State Plan.

**FUTURE MEETINGS** – The May board meeting is scheduled for Monday, May 20 in Bismarck.

The June board meeting is scheduled for Monday, June 17 in Bismarck.

There will be no July or August board meetings.

The September board meeting is scheduled for Monday, September 16, 2019 in Bismarck.

**OTHER** – Dr. Duchscherer requested an update on the Professional Development Conference that will be held in August and whether there will be opportunities for CDE to present during the conference.

Mr. Sick responded that the conference has been moved from the Ramkota to the Bismarck Event Center. The move was made due to needing a larger space for attendees and the complaints received about the Ramkota. The schedule is currently being worked on; however, it has been determined that the Monday and Tuesday sessions will be held at the Bismarck Event Center and the Wednesday sessions will be held at various locations in Bismarck that will accommodate the specific service areas sessions. The Center for Distance Education will be included in participating and presenting at the conference. More information about the conference will be provided as schedules are finalized.

The meeting adjourned at 11:06 a.m.

Respectfully submitted,

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Dr. Brian Duchscherer  
SBCTE Chairperson