

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Minutes of Meeting

April 20, 2020

Members of the State Board for Career and Technical Education met at 9:06 a.m., CST, via Zoom. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Ms. Kirsten Baesler, Member
Mr. Jeff Fastnacht, Member
Ms. Maria Effertz-Hanson, Member
Dr. Steven Holen, Member
Mr. Josh Johnson, Member
Ms. Lisa Johnson (for Dr. Mark Hagerott, Member)
Ms. Sonia Meehl, Member

Wayde Sick, Mark Wagner, Gwen Ferderer, Dr. Matt Lonn, Kelly Pierce, Brenda Schuler, Eric Ripley, Jessica DeVaal, Elroy Burkle, and Darby Heinert were also present. Dr. Duchscherer welcomed the board and audience members.

CONSIDERATION OF FEBRUARY 18, 2020 AND MARCH 25, 2020 MINUTES –

A motion was made by Ms. Meehl and seconded by Ms. Baesler to approve the minutes of the February 18 and March 25, 2020 meetings. The motion passed unanimously.

FINANCIAL REPORT – CTE and CDE – Ms. Ferderer reviewed the Appropriation Status Report and CTE Administrative Budget for month ended March 2020, reporting that the budget is on target.

A motion was made by Ms. Effertz-Hanson and seconded by Ms. Meehl to approve the CTE financial reports as presented. The motion passed unanimously.

Dr. Lonn reviewed the CDE Administrative Budget, also reporting that the CDE budget is on target.

Following a brief discussion on CDE enrollments, a motion was made by Dr. Holen and seconded by Mr. Johnson to approve the CDE financial report as presented. The motion passed unanimously.

STATE DIRECTOR'S REPORT – Mr. Sick reported on activities that have occurred due to COVID-19: CTE staff are working remotely and only go to the State Capitol on an as needed basis; administration and program area supervisors are conducting weekly Zoom calls with staff, administrators, and instructors to discuss resources, provide updates and share best practices; Perkins V deadlines have been pushed back, with the flexibility from the US Office of Education, to allow additional time to complete the CLNA (tentatively June 30) and Consortium Local Application (tentatively August 31).

CTE staff update – Ms. Debra Huber retired March 31. Due to efficiencies, Mr. Michael Netzloff will be completing the Private Career Schools, Special Populations and Educational Equity duties in addition to his current responsibilities.

Ms. Marilyn Orgaard will be retiring in June. The Career Resource Network Supervisor responsibilities are currently being reviewed with the plan to open the position in the near future.

Mr. Sick reported on meetings and activities he has been involved in which included: WDC; ESSA; CLNA workshops; and, State Perkins Plan submission.

Upcoming meetings and activities Mr. Sick will be involved in include: continuing CLNA workshops; strategy review with the Governor's Office; and, ACT State Council meeting that will include discussion on WorkKeys testing during the pandemic.

Discussion was held on a potential Governor's Executive Order relating to state scholarships and ACT and WorkKeys testing requirements for the 2020 seniors due to the pandemic.

Discussion continued on the state scholarships, testing, and testing at a distance. The board agreed they would be comfortable with recommending the removal of the testing requirements for the 2020 seniors because those students would have already fulfilled all other requirements and would still have to maintain the scholarship requirements in college in order to continue to receive the scholarship each semester.

Following more discussion, Ms. Baesler reported that she will be meeting with ACT leadership and will provide Mr. Sick with an update. The information will also be provided to the Board.

The Board thanked Mr. Sick and CTE staff for the support being provided and workshops that are currently being conducted.

CDE REPORT – Dr. Lonn reviewed CDE’s COVID-19 Updates and Guidance along with CDE Dashboard enrollment and instructor information.

The CDE course by popularity document was then reviewed, including subject area, status, enrollment information and trending data.

Dr. Lonn reviewed CDE’s funding proposal summary and three funding modules, reporting that the strategy for the next biennium is to have general fund allocation dollars tied more to enrollment numbers in order to facilitate growth.

CDE’s budget spreadsheet indicating percentage increases, corresponding charges to customers, and revenue information was also reviewed.

Dr. Lonn then reported that a decision will need to be made soon on pricing for the next school year and recommended no rate increases due to uncertainties for the next school year and current rates are sustainable.

Discussion was held on CDE’s funding formula and the self-sustaining terminology used by the legislature. It was agreed that this topic needs to be a future agenda item.

Following more discussion, a motion was made by Ms. Effertz-Hanson and seconded by Ms. Meehl to keep the CDE rates for the next school year the same as the current rates. The roll call vote was as follows:

Ms. Meehl- aye
Mr. Johnson - aye
Mr. Fastnacht – aye
Ms. Effertz-Hanson-aye
Dr. Holen – aye
Ms. Baesler – aye
Ms. Johnson – aye
Dr. Duchscherer – aye

The motion passed unanimously.

The Board thanked Dr. Lonn for his report.

CAREER DEVELOPMENT UPDATE – Ms. Kelly Pierce reviewed the current school counseling credential criteria in NDCC 15.1-13-23 and alternative criteria set by ESPB and DPI.

Discussion was held on the importance and need of counselors, education specialists, transiting individuals to become counselors, developing transition guidelines, the number of students enrolled in counseling programs at the various colleges and universities, salaries of counselors, the availability of coursework and classes that are required, and the importance of legislative action.

Mr. Sick also reported that this has been a discussion topic with the Workforce Development Council as well.

Following more discussion, it was agreed that there needs to be more discussion, partnerships, and coordination among CTE, the University System, the Department of Public Instruction, and the Department of Human Services regarding school counselors, behavioral health/mental health counselors, education specialists, and career development counselors. It

was agreed that Ms. Johnson, Ms. Pierce, Ms. Baesler, along with DHS representatives meet to further discuss these issues and provide an update at a future Board meeting.

PERKINS V POLICIES – Mr. Sick reviewed and provided a first reading of two proposed Perkins V Innovation Grants that would utilize Reserve Funds. One grant would be open to both secondary and postsecondary schools with a matching component and the other would expand CTSO access via distance for those schools who currently don't have access to a CTSO.

Following discussion, Mr. Sick stated he prefers the grant proposal that would assist new programs over the CTSO grant proposal but asked for feedback from the Board. The second and final reading of the grant proposals will be provided at the May meeting.

Mr. Sick then reviewed and provided the first reading of the proposed Consortium Policy.

Following discussion, there were two amendments to the proposed policy. The first amendment would reduce the number of required meetings to one and the second amendment would remove the BRP language.

Following discussion, a motion was made by Ms. Meehl and seconded by Mr. Fastnacht to approve the first reading of the Consortium Policy as amended. The roll call vote was as follows:

Ms. Meehl- aye
Mr. Johnson - aye
Mr. Fastnacht – aye
Ms. Effertz-Hanson-aye
Dr. Holen – aye
Ms. Baesler (absent and not voting)
Ms. Johnson – aye
Dr. Duchscherer – aye

The motion passed unanimously.

FUTURE MEETINGS – The May meeting is scheduled for Monday, May 18, 2020.

The June meeting is scheduled for Monday, June 15, 2020.

The September meeting is scheduled for Monday, September 21, 2020.

The Combined Meeting is scheduled for Tuesday, September 22, 2020. Mr. Sick reported that the SBCTE will be hosting the Combined Meeting and requested agenda items. The Board agreed that agenda items could include discussion on Counseling/Behavioral Health and possible legislation.

The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Dr. Brian Duchscherer
SBCTE Chairperson