

Request for Applications 2025-2026

North Dakota Career and Technical Education

Special Populations Grant

Title: Enhancing CTE Opportunities for Students from Special Populations Grant

Definition:

Special Populations are defined as and can include: Students with disabilities, Students from economically disadvantaged families, Students preparing for nontraditional fields, Students who are pregnant or single parents, Students who are English Learners, Students who are out-of-workforce (includes displaced homemakers), Homeless Students, Students who are in or have aged out of foster care, Students with parents on active duty in the military.

Enhancing Opportunities would include providing further educational activities, instruction, or material for students from special populations to succeed or enroll in CTE programs, without supplanting local, state, or Perkins funds.

Eligible Recipients: Local education agencies (LEA's), including secondary schools, approved consortia, and postsecondary institutions eligible to receive funding provided by the Carl Perkins Act.

Proposal Deadline: Must be received online by NOON, **July 18, 2025.**

The entire Application will be completed online at this address:

<https://www.cognitofrms.com/NDCTE1/GrantApplicationForSecondaryPostSecondarySchools>

Note the portal is only open from March 15 to July 18, 2025.

Number of Awards: Approximately 1-3

Online Application Contents: The application will ask a series of questions to be completed online by answering the following sections about your proposal:

- a. Goals,
- b. Strategies,
- c. Connecting Strategies to Enrollments,
- d. Proposed Evaluation of Outcomes,
- e. Budget Narrative and Proposed Budget.

Allocation of Funds: Proposals may be written for any amount *up to* \$2,500. Local match is encouraged but not required. Awards will be issued on a competitive basis. Projects may begin upon approval.

Projects must be completed and submitted to ND CTE no later than **June 16, 2026.** This will be done through an online form (link provided in the letter of grant approval) and will include:

1. A short summary/final report answered through a series of question online,
2. all invoices (uploaded as 1 pdf document).

Ideas to Consider While Completing the Application Online:

Project Goals:

List the program(s) you are targeting for increased special population enrollments. Participating students should be eligible to enroll in the identified programs ideally within the year of application.

Describe how you will connect project and/or activity strategies with enrollment opportunities for students from special populations and how this will benefit the students and programs.

Budget Detail:

Provide sufficient detail to support the requested budget in narrative form. Funding may be used to support the current CTE programming.

Non-allowable Expenditures: Funds may not be used for out of state travel or for purposes of supplanting local, state, or regular Perkins funding. Funds may not be used for “promotional items and memorabilia, including models, gifts and souvenirs”. OMB Circular A-87.

Project Evaluation:

Clearly describe your criteria for evaluating the project’s effectiveness. If funding is being sought to repeat a project, the applicant is strongly encouraged to provide statistical evidence of that project’s effectiveness.

Selection Criteria:

1. The application goal section clearly establishes a rationale for the project. You may use your school’s Perkins indicator data for participation in /completion of programs of students from special populations.
2. The project’s goals and objectives are reasonable and attainable.
3. The budget narrative justifies the amounts requested.

Only electronic submissions will be considered.