

Request for Applications 2025-2026

North Dakota Career and Technical Education

Title: Students Preparing for Nontraditional Fields

Definition: Nontraditional Fields: Occupations or fields of work, including computer science, technology, and other emerging high skill occupations for which individuals from one gender comprise less than 25% of the number of individuals employed in those occupations or fields of work. Examples of nontraditional occupations include males in nursing or females in engineering.

Eligible Recipients: Local education agencies (LEA's), including secondary schools, approved consortia, and post-secondary institutions eligible to receive Carl Perkins federal funding.

Proposal Deadline: Must be received online by NOON, **July 18, 2025.**

The entire Application will be completed online at this address:

<https://www.cognitofrms.com/NDCTE1/GrantApplicationForSecondaryPostSecondarySchools>

Note the portal is only open from March 15 to July 18, 2025.

Number of Awards: Approximately 8-9

Online Application Contents: The application will ask a series of questions to be completed online by answering the following sections about your proposal:

- a. Goals,
- b. Strategies,
- c. Connecting Strategies to Enrollments,
- d. Proposed Evaluation of Outcomes,
- e. Budget Narrative and Proposed Budget.

Allocation of Funds: Proposals may be written for any amount *up to* \$10,000. Local match is encouraged but not required. Awards will be issued on a competitive basis. Projects may begin upon approval.

Projects must be completed and submitted to ND CTE no later than **June 16, 2026.** This will be done through an online form (link provided in the letter of grant approval) and will include:

1. A short summary/final report answered through a series of question online,
2. all invoices (uploaded as 1 pdf document).

Ideas to Consider While Completing the Application Online:

Project Goals:

1. To assist students to access a full range of occupational choices regardless of gender.
2. To assist schools to meet or exceed Perkins performance levels for student participation in and completion of programs leading to nontraditional careers.

List the program(s) you are targeting for increased nontraditional enrollments. Participating students should be eligible to enroll in the identified programs ideally within one year, but at a maximum, two years.

Project Strategies

Provide details regarding the hands-on activities students will have the opportunity to experience. Lectures, tours, or other events that do not offer students hands-on experiences may be ineffective. Please be sure to pair such events with hands-on activities. A successful project will include the instructors of the targeted programs in a meaningful way, resulting in an opportunity for students to get to know him or her.

Connecting Project Strategies to Enrollment Opportunities: Targeted Programs

Describe how you will connect project strategies with enrollment opportunities in programs leading to nontraditional careers. Enlist assistance by career-development counselors or advisors, as necessary.

Budget Detail:

Provide sufficient detail to support the requested budget. Funding may be used to support the cost of role models or mentors to assist with activities. Advanced students enrolled in a nontraditional program (girls in welding, boys in health sciences) or students who have completed a nontraditional project are good choices for role models and mentors.

Non-allowable Expenditures: Funds may not be used for equipment, out of state travel or for purposes of supplanting state and local funds. Funds may not be used for "promotional items and memorabilia, including models, gifts and souvenirs". OMB Circular A-87.

Project Evaluation:

Clearly describe your criteria for evaluating the project's effectiveness. (Example: This semester's enrollment of four female students in Construction Technology will increase to six by Spring Semester of the coming school year.). If funding is being sought to repeat a project, the applicant is strongly encouraged to provide statistical evidence of that project's effectiveness.

Selection Criteria:

1. The application goal statement clearly establishes a rationale for the project. You may use your school's Perkins indicator data for participation in /completion of programs leading to nontraditional careers.
2. The project strategies section lists the program(s) the grant is intended to benefit and includes *significant hands-on activities* for students.
3. The project's goals and objectives are reasonable and attainable.
4. The budget narrative justifies the amounts requested.

Only electronic submissions will be considered.