

**NORTH DAKOTA CAREER AND TECHNICAL EDUCATION
FACS INSTRUCTIONAL PLAN/CALENDAR OF UNITS
DUE DATE: SEPTEMBER 30, 2020**

Each program funded with ND Career and Technical Education dollars must have an Instructional Plan or a Calendar of Units for each reimbursed course on file in the NDCTE FACS office. If your school district/CTE center has a standard format containing course information such as the topics listed on the next page then do not “reinvent” the information and restructure it in the suggest format. Add additional information as needed even if the information is “penciled in”. The content of your submission is more important than the format used.

If your school does not have a designated format instructors may want to use the following information as a guide in developing an Instructional Plan or a Calendar of Units.

What is the difference between an Instructional Plan and a Calendar of Units?

The **Instructional Plan** lists topics or units to be addressed in the course and may have the approximate number of class periods or weeks needed to address each topic such as the example below from a Child Development and Parenting course:

Children, Parenting and You	
Readiness for Parenting	2 days
Adjustments for New Parents	1 day
Effective Parenting Skills	5 days
Guidance and Discipline	5 days

The **Calendar of Units** lists topics or units to be addressed in the course by specific dates. The calendar method may be more useable for scheduling guest speakers or when resources are shared between teachers. The same unit listed above is listed below in the calendar format:

Children, Parenting and You	
Readiness for Parenting	Sept. 1-2
Adjustments for New Parents	3
Effective Parenting Skills	4, 8-11
Guidance and Discipline	14-18

For the current school year, 2017-2018, instructors are highly encouraged to note the program standards addressed in each course. The Calendar of Units might appear as follows:

Children, Parenting and You		
Readiness for Parenting	2 days	9.1, 9.4
Adjustments for New Parents	1 day	9.1, 9.4
Effective Parenting Skills	5 days	6.3, 9.1
Guidance and Discipline	5 days	9.1, 9.3

FACS teachers should note program standards for each class taught. Please try to keep an Instructional Plan or Calendar of Units to no more than one sheet (can be both sides) per course. If your school does not have a specific format, you may want to follow the sample format shown below.

FAMILY & CONSUMER SCIENCES 2020-2021 Instructional Plan/Calendar of Units

Anytown High School Course

Title:

Grade Level(s):

Course Length:

Prerequisite(s):

Textbook(s):

Course Description:

(Description may be what is used for registration or may be an enhanced version.)

Course Outline:

Instructional Plan/Calendar of Units should be upload to the BRP by **September 30th** .

Program standards and other materials can be found at:

www.cte.nd.gov/educators/program-areas/family-consumer-sciences-education

FACS course descriptions (MIS03 codes)

www.nd.gov/dpi/sites/www/files/documents/SAO/Course%20Codes/CTE%20FamilyConsumerSci.pdf

Questions should be directed to: Ann

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