Purpose:

a. Commitment to quality ND Career and Technical Education Programs
b. Federal Carl Perkins Legislation
c. ND State Board for Career and Technical Education Policy

Evaluation Process:

a. Self-Program Evaluation/Review—every five years
b. On-Site Evaluation/Review consists of:
   i. Overview of Program Standards/Self Review with Instructor
   ii. 15-minute Exit Review with Instructor, Administration & Supervisor

   The review will consist of:
   1. **Commendations** - Strengths of the program
   2. **Suggestions** - Opportunities that can improve the program
   3. **Recommendations** - Requirements to fulfill the intent of the law/policy

c. On-line Survey – Participants response for the overall process
d. Within 30 days the School/Institution will receive a written report from the Department of Career and Technical Education

   e. If a program area(s) received “Recommendations,” The School/Institution completes a “Plan of Action” within 90 days from the issuing date of written report to the Department of Career and Technical Education.

Evaluation/Program Review Team:

a. 10-12 per year
b. 5-year rotation
c. Staff Select Schools (through a ranking process)
d. School/Institutional Categories
   1. Postsecondary
   2. Career and Technical Centers
   3. Comprehensive High Schools (Four or more Occupational Programs)
   4. Three or less Occupational Programs
   5. Non-occupational (3 or less)