



**SECONDARY CTE ADMINISTRATION CREDENTIAL
REQUIREMENTS – NEW AND PROVISIONAL**
NORTH DAKOTA DEPARTMENT OF CAREER AND TECHNICAL
EDUCATION
SFN 61252 (09-2019)

State Capitol 15th Floor
600 E Boulevard Avenue, Dept 270
Bismarck ND 58505-0610
Phone 701-328-3180
Email cte@nd.gov

Name	Telephone Number	Email Address	
Street	City	State	ZIP Code

APPLICATION

Verification of Secondary Teaching Experience

Career and Technical Education Program Name	Dates to
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Master's Degree* <input type="checkbox"/> Yes <input type="checkbox"/> No	Educational Area
If no, are you enrolled in a Master's Degree Program* <input type="checkbox"/> Yes <input type="checkbox"/> No	Educational Area

**Copy of transcript required.*

Valid North Dakota Teaching License? <input type="checkbox"/> Yes <input type="checkbox"/> No	Area Licensed to Teach	Certificate Number
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Successful completion of the following courses or recognized equivalents are required.

COURSE TITLE	YEAR COMPLETED
Philosophy of Career and Technical Education	
Administration and Management in CTE	
Secondary school curriculum design, instruction and learning	

Successful completion of any three of the following courses or recognized equivalents are required.

COURSE TITLE	YEAR COMPLETED
Leadership, Administration, and Organization in Secondary Schools	
Educational Law	
Educational Finance and Policy	
Personnel, Supervision, and Staff Development in Secondary Schools	
Education for Special Populations	

Must submit copies of transcripts that verify the above courses.

Signature	Date
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