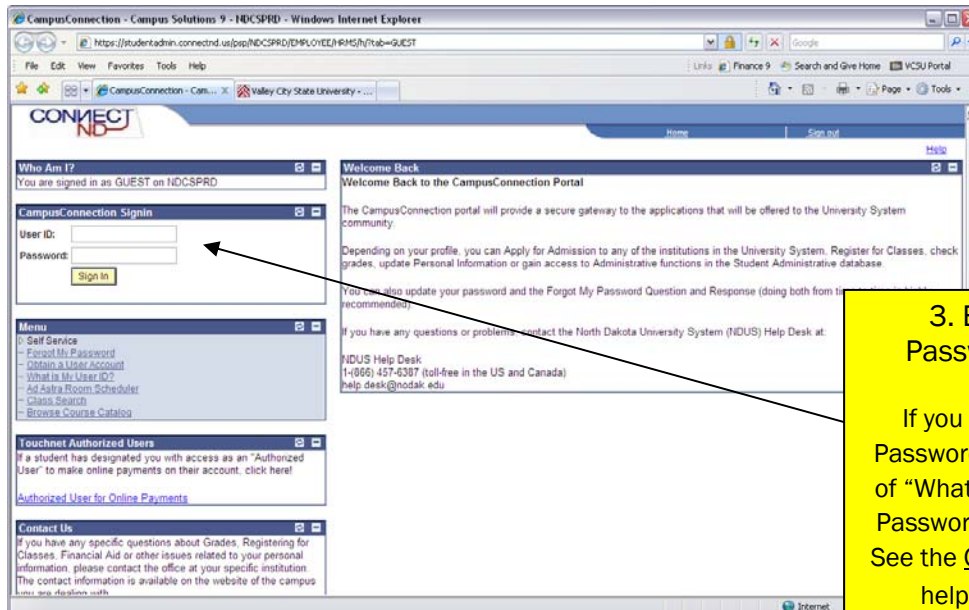


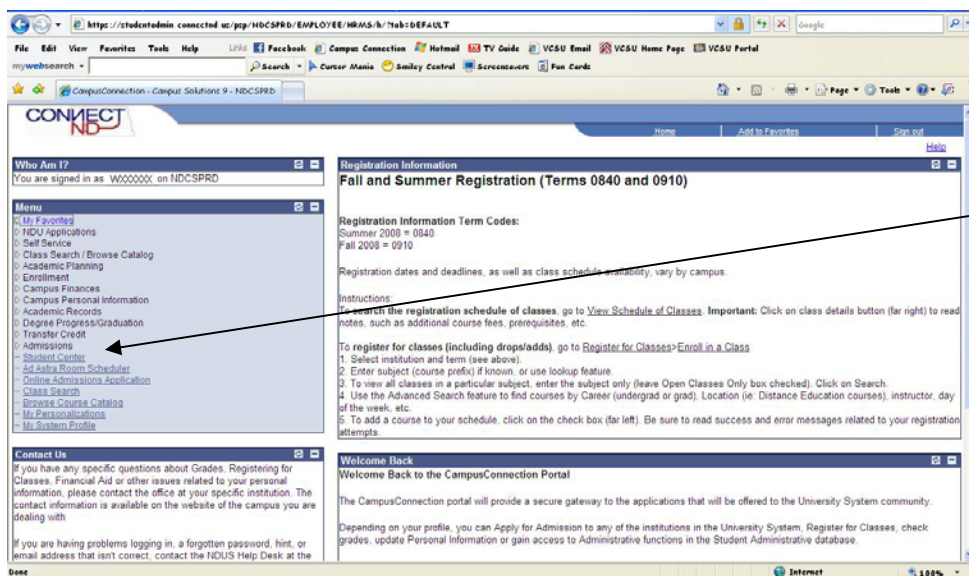
Register for a Class (Add)

1. Go to the VCSU home page: www.vcsu.edu
2. Click on "Campus Connection"

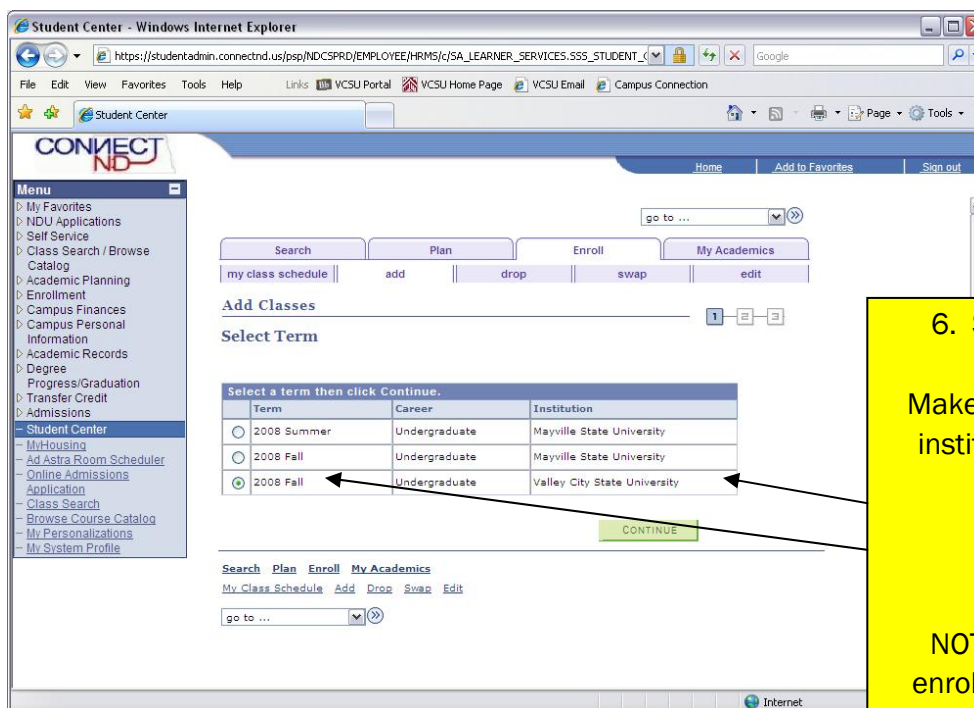
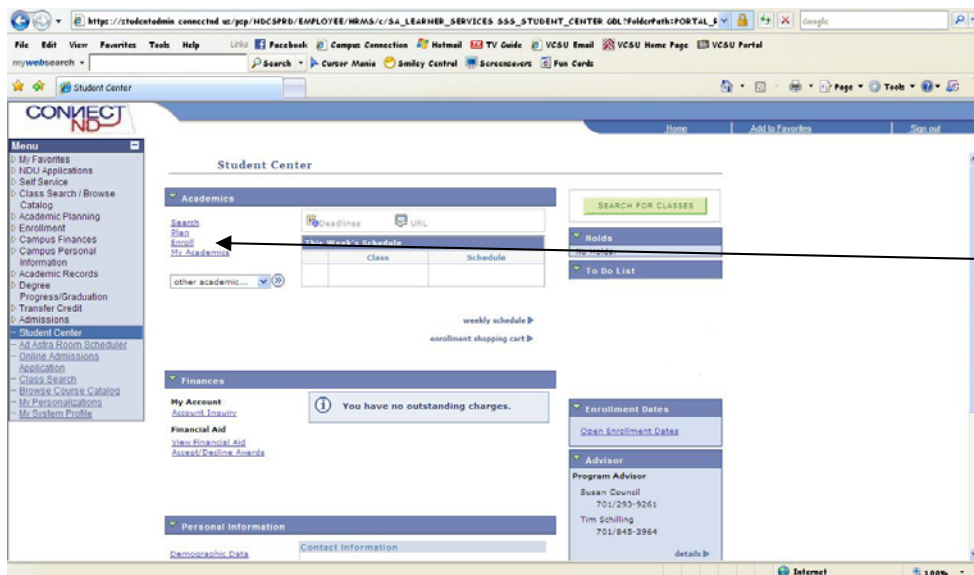


3. Enter your User ID and Password, then Click Sign In.

If you do not know your User ID or Password, click on the appropriate link of "What is My User ID?" or "Forgot My Password" and follow the instructions. See the [Obtain a User ID and Password](#) help doc for more information.



4. Click on Student Center.



7. Enter the class number here.
Then click Enter.

If you don't have the class
number, click on search.

If you need help with searching
for a class, use the Search for a
Course help document.

8. Once you have verified that you have the class you want, click on Next.

Student Center - Windows Internet Explorer

https://studentadmin.connectnd.us/psp/NDCSPRD/EMPLOYEE/HRMS/c/SA_LEARNER_SERVICES.SSS_STUDENT_...

File Edit View Favorites Tools Help Links VCSU Portal VCSU Home Page VCSU Email Campus Connection

CONNECT ND

Home Add to Favorites Sign out

Menu

- My Favorites
- NDU Applications
- Self Service
- Class Search / Browse Catalog
- Academic Planning
- Enrollment
- Campus Finances
- Campus Personal Information
- Academic Records
- Degree
- Progress/Graduation
- Transfer Credit
- Admissions
- Student Center**
 - My Housing
 - Ad Astra Room Scheduler
 - Online Admissions Application
 - Class Search
 - Browse Course Catalog
 - My Personalizations
 - My System Profile

Add Classes

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ BIOL 111 has been added to your Shopping Cart.

2008 Fall | Undergraduate | Valley City State University [change term](#)

Open Closed Wait List

Add to Cart:

Enter Class ID: [enter](#)

Find Classes

☒ Class Search ☐ My Planner [search](#)

Delete	Class	Days/Times	Room	Instructor	Units	Status
	BIOL 111-01 (17143)	MoWeFr 10:00AM - 10:50AM Th 9:00AM - 10:50AM	Rhodes Science Ctr, Rm 120 Rhodes Science Ctr, Rm 214	Staff	4.00	

[PROCEED TO STEP 2 OF 3](#)

9. To add another class, enter the number then click enter and repeat process.

When you have all the classes you want to add in your shopping cart, click on Proceed to Step 2 of 3.

Student Center - Windows Internet Explorer

https://csstg.cnd.nodak.edu/psp/NDCSSTG/EMPLOYEE/HRMS/c/SA_LEARNER_SERVICES...

Links » CampusConnection - Campus... Student Center

CONNECT ND

Home Add to Favorites Sign out

Menu

- My Favorites
- NDU Applications
- Self Service
- Class Search / Browse Catalog
- Academic Planning
- Enrollment
- Campus Finances
- Campus Personal Information
- Academic Records
- Degree
- Progress/Graduation
- Transfer Credit
- Admissions
- Student Center**
 - My Housing
 - Ad Astra Room Scheduler
 - Online Admissions Application
 - Class Search
 - Browse Course Catalog
 - My Personalizations
 - My System Profile

Add Classes

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

2008 Fall | Undergraduate | Valley City State University

Open Closed Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
ACCT 355-01 (16956)	Federal Taxation (Lecture)	MoWeFr 11:00AM - 11:50AM	McFarland Hall, Rm 122	R. Hooper	3.00	

[CANCEL](#) [PREVIOUS](#) [FINISH ENROLLING](#)

Search Plan Enroll My Academics

My Class Schedule Add Drop Swap Edit

go to ... [go](#)

10. After confirming your classes, click on Finish Enrolling.

Student Center - Windows Internet Explorer

https://csstg.cnd.nodak.edu/psp/INDCSSTG/EMPLOYEE/HRMS/c/SA_LEARNER_SERVICES

CONNECT NDU

Home | Add to Favorites | Sign out

Menu

- My Favorites
- NDU Applications
- Self Service
- Class Search / Browse Catalog
- Academic Planning
- Enrollment
- Campus Finances
- Campus Personal Information
- Academic Records
- Degree
- Progress/Graduation
- Transfer Credit
- Admissions
- Student Center**
 - Ad Astra Room Scheduler
 - Online Admissions Application
 - Class Search
 - Browse Course Catalog
 - My Personalizations
 - My System Profile

go to ...

Search Plan Enroll My Academics

my class schedule || add || drop || swap || edit

Add Classes

1 2 3

3. View results

View the following status report for enrollment confirmations and errors:

2008 Fall | Undergraduate | Valley City State University

Class	Message	Status
ACCT 355	Success: This class has been added to your schedule.	✓

MY CLASS SCHEDULE ADD ANOTHER CLASS

Search Plan Enroll My Academics

My Class Schedule Add Drop Swap Edit

go to ...

11. View results to confirm you have success status.

If you have an error, check message column to see the cause of the error.

Then click on My Class Schedule to view your schedule.

It is highly recommended that you click on "My Class Schedule" at the bottom of the page to verify that classes have been added to your schedule. The Status column will show Enrolled.

If you have any questions or experience problems registering online, contact the VCSU Registrar's Office at 1-800-532-8641 extension 7295, 701/845-7295 or registrar@vcsu.edu.