



QUICK REFERENCE GUIDE FOR PARENTS

HOW TO GET STARTED WITH RUPrepare.ND.gov

Follow the instructions below to create an **RUPrepare.ND.gov** parent account, access all of the planning features and develop your own personal portfolio.

HOW TO CREATE A PARENT ACCOUNT IN RUPrepare.ND.gov

1. Go to RUPrepare.ND.gov. Click on CREATE AN ACCOUNT and enter the required information.
2. Type in your child's school or organization to search for it in the dropdown menu and click on it to save your selection.
3. The account name and password you choose here will be what you use to log in from now on.

Note: Both the account name and password are case sensitive.

Use something that is easy for you to remember, such as **firstname.lastname**.

Be sure to remember your username and password! Consider writing them down somewhere safe.

My Account Name: _____

My Password: _____

4. After all information is complete, click the Privacy Policy checkbox and **Submit**.
5. If you receive an error, doublecheck that you have input all required information.
6. Start using **RUPrepare.ND.gov**!

HOW TO ACCESS YOUR PARENT ACCOUNT

1. Go to RUPrepare.ND.gov
2. Enter your Account Name and Password under **Sign In**.
3. Click the **Sign In** button.