



Overview of RUReady.ND.gov and the RUReady.ND.gov Professional Center for



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What is RUReady.ND.gov?

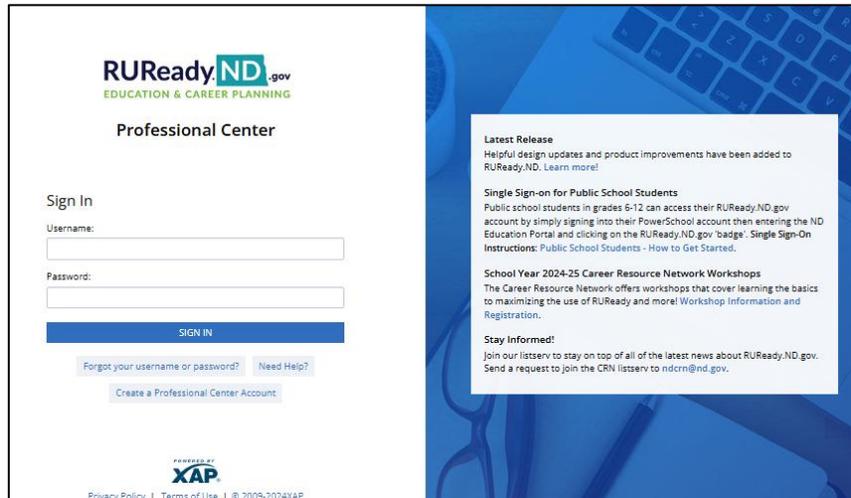
RUReady.ND.gov is a web-based education and career planning program that helps people in North Dakota make informed decision when planning for their future.

North Dakota Career and Technical Education contracts with [XAP LLC](#) to customize and maintain the site and access portal, providing RUReady services to K–12 schools and individuals across the state.

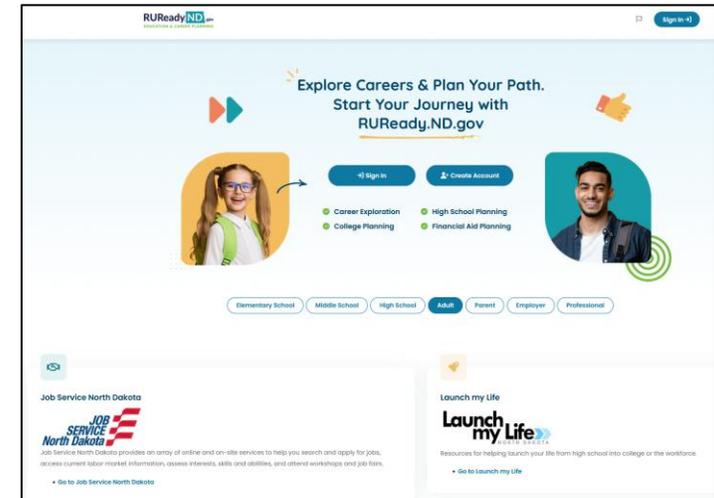
Job Service North Dakota also contracts with [XAP LLC](#) to provide RUReady to its clients, including access to the [RUReady.ND.gov Professional Center](#).

There are two RUReady sites:

- The **RUReady.ND.gov Professional Center** for educators and other professionals providing education and career-related services.
 - [Procenter.RUReady.ND.gov](https://procenter.ruready.nd.gov)



- **RUReady.ND.gov** for students and adults who are exploring education and career options when planning for their future.
 - [RUReady.ND.gov](https://ruready.nd.gov)



The RUReady.ND.gov Professional Center

<https://procenter.ruready.nd.gov>

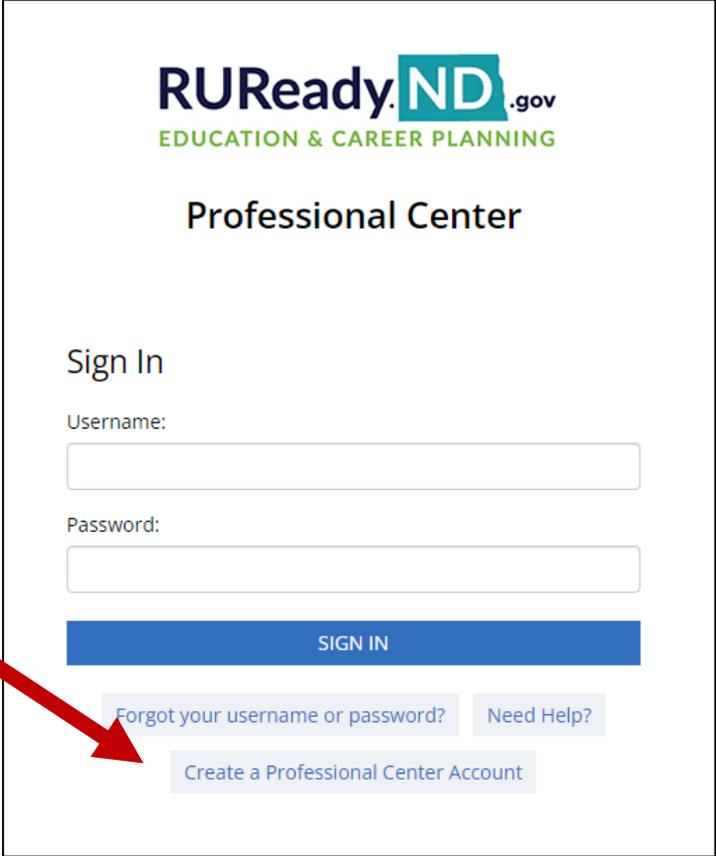
The screenshot shows the login interface for the RUReady.ND.gov Professional Center. At the top left is the logo for RUReady.ND.gov, with 'EDUCATION & CAREER PLANNING' underneath. The page title is 'Professional Center'. Below this is a 'Sign In' section with two input fields: 'Username:' and 'Password:'. A blue 'SIGN IN' button is positioned below the password field. To the left of the button are two links: 'Forgot your username or password?' and 'Need Help?'. Below the button is a link that says 'Create a Professional Center Account'. At the bottom of the page, there is a logo for 'XAP' (North Dakota Career Assessment Program) and a footer with 'Privacy Policy | Terms of Use | © 2008-2024XAP'. On the right side of the page, there is a blue sidebar with a white box containing 'Latest Release' information, including updates for public school students and career resource network workshops. The background of the sidebar features a blue keyboard and a blue pen nib.

Creating an RUReady.ND.gov Professional Center Account

A [Quick Reference Guide for Professionals](#) is available online.

- To create your professional account, visit:
Procenter.RUReady.ND.gov
- Select:
Create a Professional Center Account
- Select your role:
Workforce Center Advisor
- Select your School or Program:
Job Service North Dakota
- Input the **access code for JSND**
Contact XAP or designated individual(s) at JSND for the access code.
- Input the requested information to complete the account creation process.

During the account creation process, you have the option of checking Yes or No to the question “Do you want students to be able to ask you to reset their password if they forget it?” This would prompt an email to be sent to you with the request. Please note that you can reset a user’s password at any time.



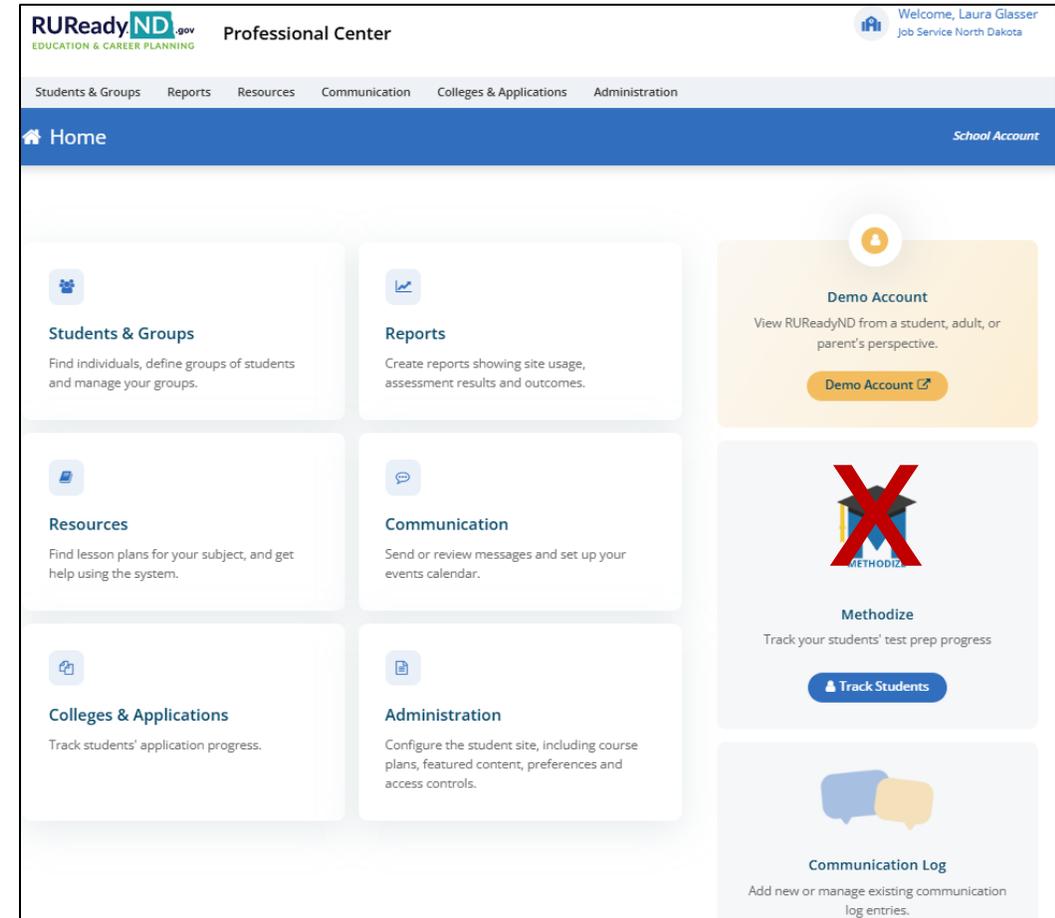
The screenshot shows the RUReady.ND.gov Professional Center login and registration page. At the top is the logo for RUReady.ND.gov with the tagline 'EDUCATION & CAREER PLANNING'. Below the logo is the text 'Professional Center'. There are two input fields: 'Username:' and 'Password:'. A blue 'SIGN IN' button is positioned below the password field. At the bottom of the form, there are three links: 'Forgot your username or password?', 'Need Help?', and 'Create a Professional Center Account'. A red arrow points from the text 'Create a Professional Center Account' in the list on the left to the 'Create a Professional Center Account' button on the page.

RUReady.ND.gov Professional Center

- Procenter.RUReady.ND.gov

The Professional Center landing page is where you can find links to:

- review client accounts connected to the JSND RUReady site
- run reports, and
- review available resources.
- Your **Demo Account** is accessed through the link on the landing page of the Professional Center.



JSND does not have access to Methodize ACT/SAT Test Prep.

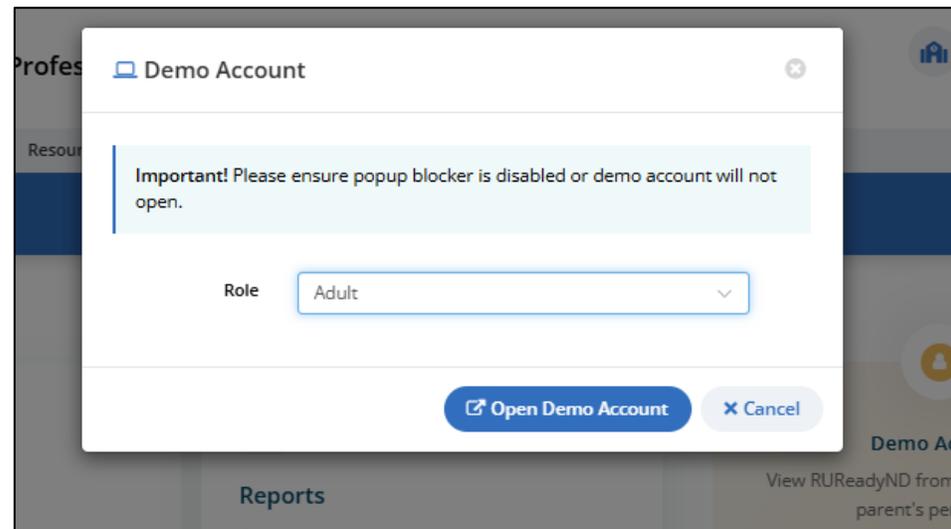
What is my Demo Account?

- **A "Practice" Account:** It is a simulated account tied to your professional login.
- **Site Exploration:** You can use it to explore the site and simulate usage without affecting real client data.
- **The Client's View:** It shows you exactly what the individuals you serve see on their screen.
- **PII Compliant:** Since it contains no real personal info, it is the only account you should use for screen-sharing or training videos.

Click on the link to your **Demo Account**.
(The link is on the [RUREADY.ND.gov Professional Center](https://www.rureadynd.gov) landing page.)



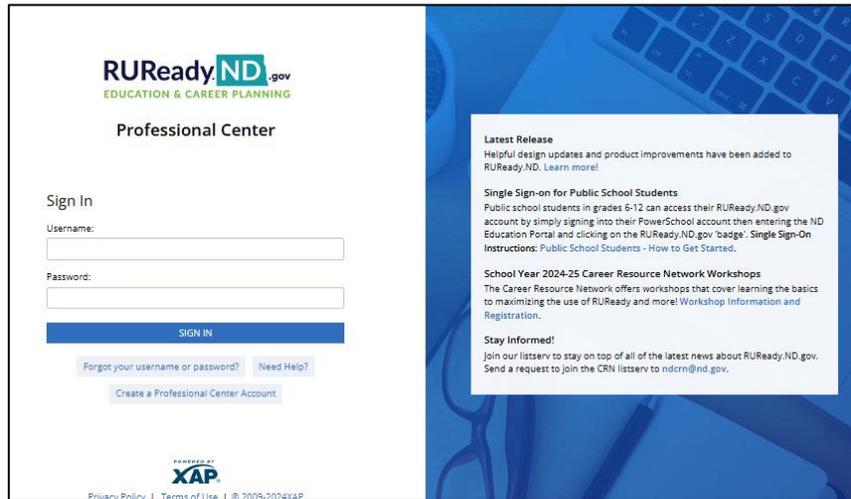
Select the role you would like to review the site from the perspective of:
Middle School Student, High School Student, College or Postsecondary School Student, Adult, or Parent.



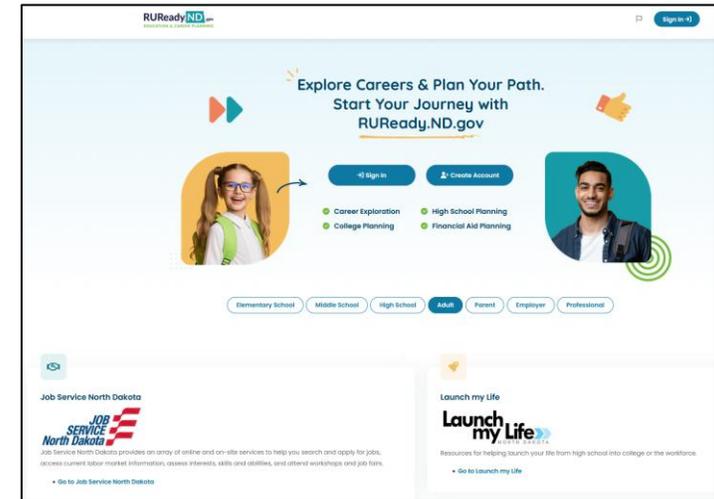
Your demo account will open in a new window. If it doesn't open, check for pop-up blocker.

Demonstration:

RUReady.ND.gov Professional Center and RUReady.ND.gov Demo Account

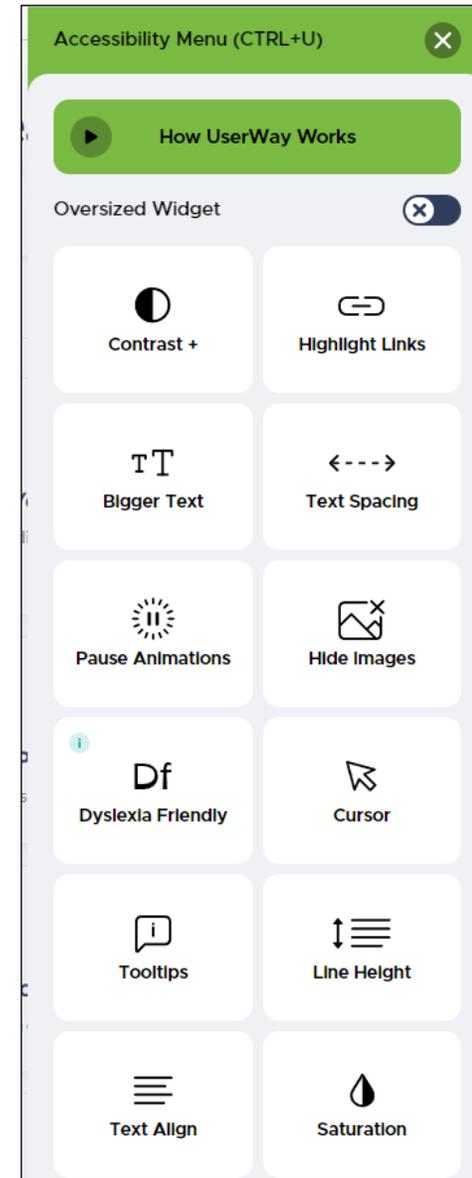


[Procenter.RUReady.ND.gov](https://procenter.RUReady.ND.gov)

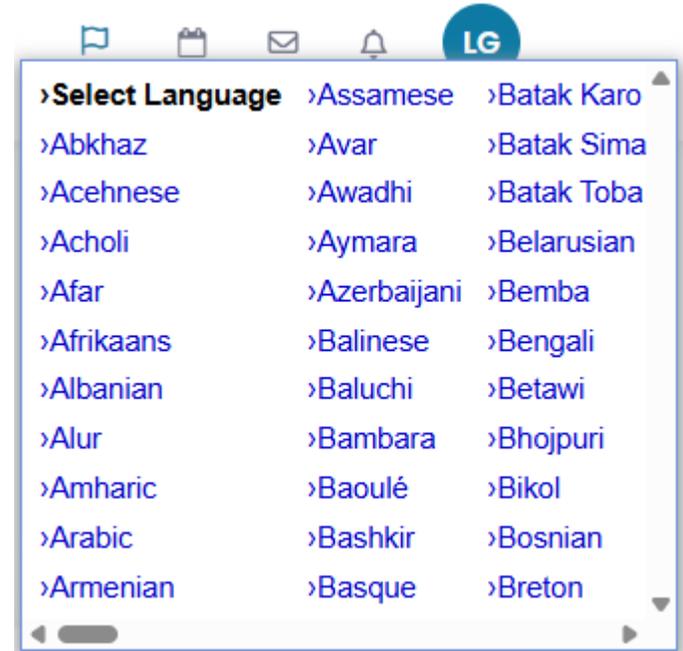
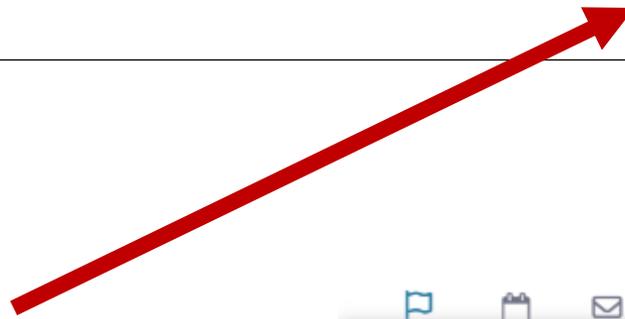


RUReady.ND.gov

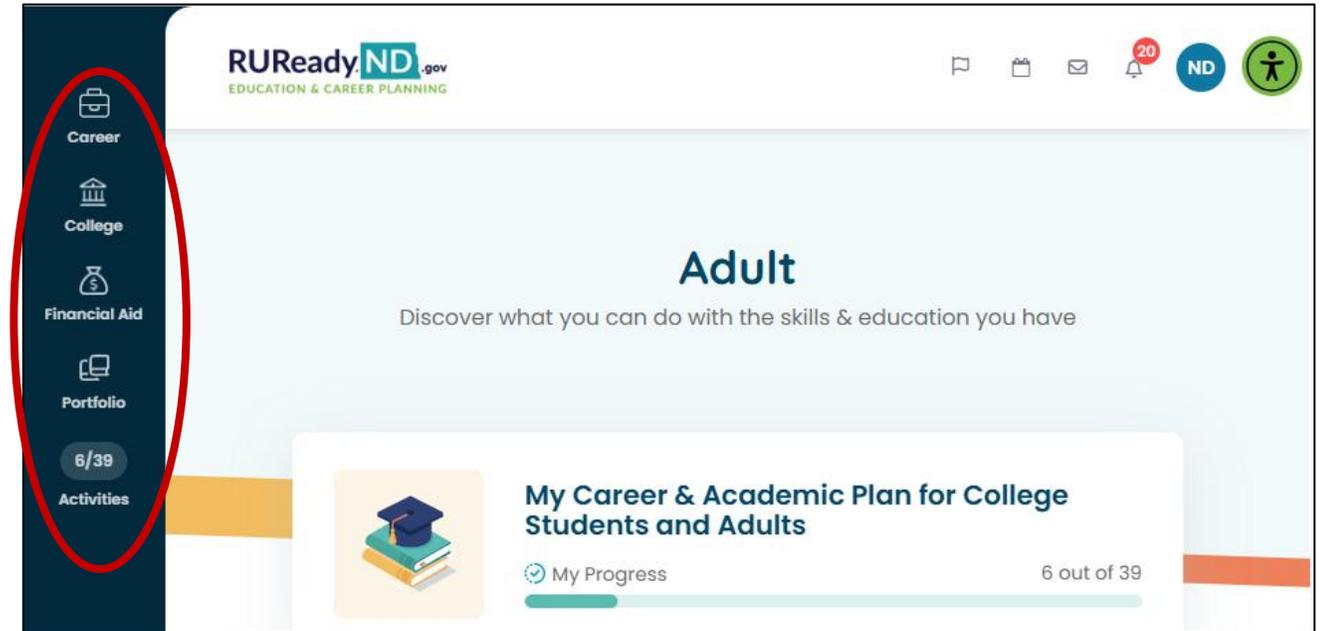
UserWay Accessibility Widget



Click the flag icon in the menu to select a language.



- The left side menu in RUReady.ND.gov helps users locate specific resources. Clients can explore the site on their own, researching information and completing assessments as they go.



Career

- Learn About Yourself
- Explore Careers
- Get a Job

College

- Explore Postsecondary Schools
- My Colleges and Applications
- Explore Programs and Majors
- Prepare for College
- Test Prep
- Get to College

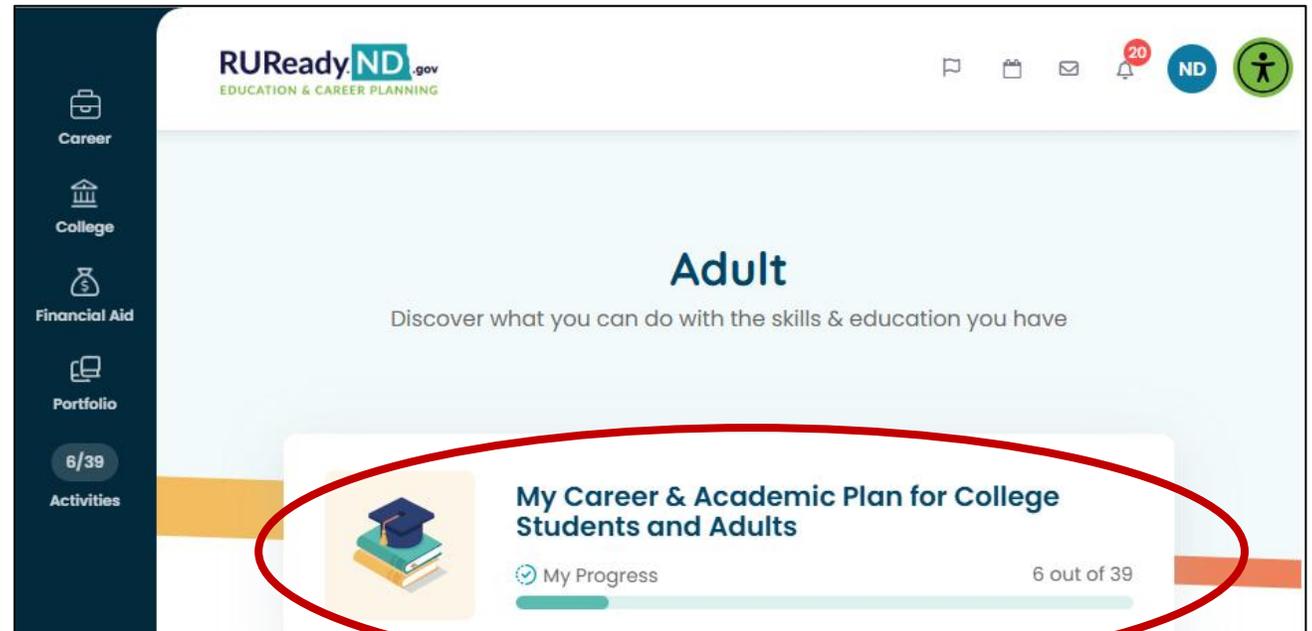
Financial Aid

- Financial Aid 101
- Financial Aid Calculators
- Find Scholarships
- Financial Aid Planning Timeline
- Financial Aid Wizard
- Financial Fitness

Portfolio

- My Career & Academic Plan for College Students and Adults
- Your Profile
- Career Planning Portfolio
- College Planning Portfolio
- Financial Aid Planning Portfolio
- Your Journal
- Your Planning Milestones
- Explore360

- **My Career & Academic Plan for College Students & Adults includes 39 assigned activities that guide users through RUReady.**



My Career & Academic Plan for College Students and Adults will guide clients through using the site.



- Clients locate **My Career & Academic Plan** by clicking on the tracking bar on the home page, the **Activities tab on the menu**, or under the **Portfolio > Your Portfolio**.
- Professionals can run an **Assignment & Tracking Report** in the [RURReady.ND.gov Professional Center](https://www.ruready.nd.gov).

Learn About Yourself

The career exploration process begins with learning about yourself. What are you interested in? What good at? Once you know the answers to those questions you can find a career that's a good fit and determine what you may need to prepare for that career.

Your Interests and Values

The following assessments will help you to evaluate your top interests and values and then explore related careers. All assessment results will be saved here and in your portfolio. If you see a career that interests you, open the career profile and click Add to Portfolio to save it.

Career Cluster Survey

The Career Cluster Survey uses the activities you like, your personal qualities, and your favorite school subjects to your best. Explore your top clusters to find related careers, programs, and course plans.

[Try the Career Cluster Survey >](#)

Work Interest Areas (from the Interest Profiler)

[> Try the Interest Profiler](#)

Work Values (from the Work Values Sorter)

[> Try the Work Values Sorter](#)

Your Skills

The following assessments will help you evaluate your top skills and aptitudes and then explore careers that use these skills. All assessment results will be saved here and in your portfolio. If you see a career that interests you, open the career profile and click Add to Portfolio to save it.

[Complete the Basic Skills Survey](#)

Basic Skills (from the Basic Skills Survey)

[> Try the Basic Skills Survey](#)

[> Describe how you have demonstrated one of the basic skills](#)

General Workplace Skills

General Workplace Skills are practiced activities that help workers achieve success in various careers. You have developed examples of how I demonstrate these abilities.

Social Skills [Identify skills](#)

Complex Problem Solving Skills [Identify skills](#)

Technical Skills [Identify skills](#)

Systems Skills [Identify skills](#)

Resource Management Skills [Identify skills](#)

Transferable Skills (from the Transferable Skills Checklist)

[> Try the Transferable Skills Checklist](#)

This is the most formal of all of the assessments. Before you begin, be sure that you have at least an hour to work on it. Work in a quiet place where you can work comfortably. Besides your computer, you will need a pencil and scratch paper.

[+ More](#)

My Evidence Documents

Drag and drop files here to upload

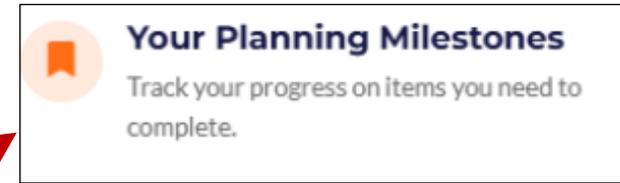
Accepted formats: PDF, DOC, DOCX, XLSX, PPTX, JPG, PNG, and TIFF (10MB size limit)

-OR-

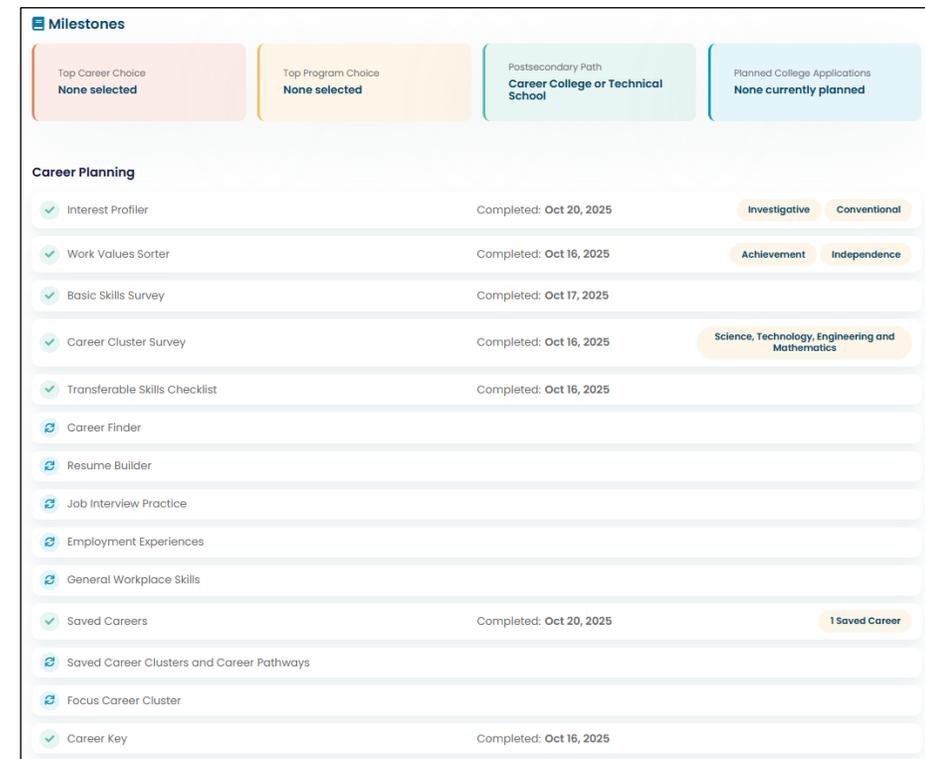
[Choose Files](#) [Google Drive](#)

Milestones

- A **Milestones** set has been created and assigned to users whose accounts are connected to Job Service North Dakota's RUPReady site. Completing the Milestones will guide them through many assessments and resources in RUPReady.
 - Clients locate **Your Planning Milestones** under the **Your Portfolio** tab.
 - Clients can see the **Milestones** and track if and when they've completed the selected Milestones.
-
- Professionals can run a **Milestones Tracking Report** in the [RUPReady.ND.gov Professional Center](https://RUPReady.ND.gov).



Your Planning Milestones
Track your progress on items you need to complete.



Milestones

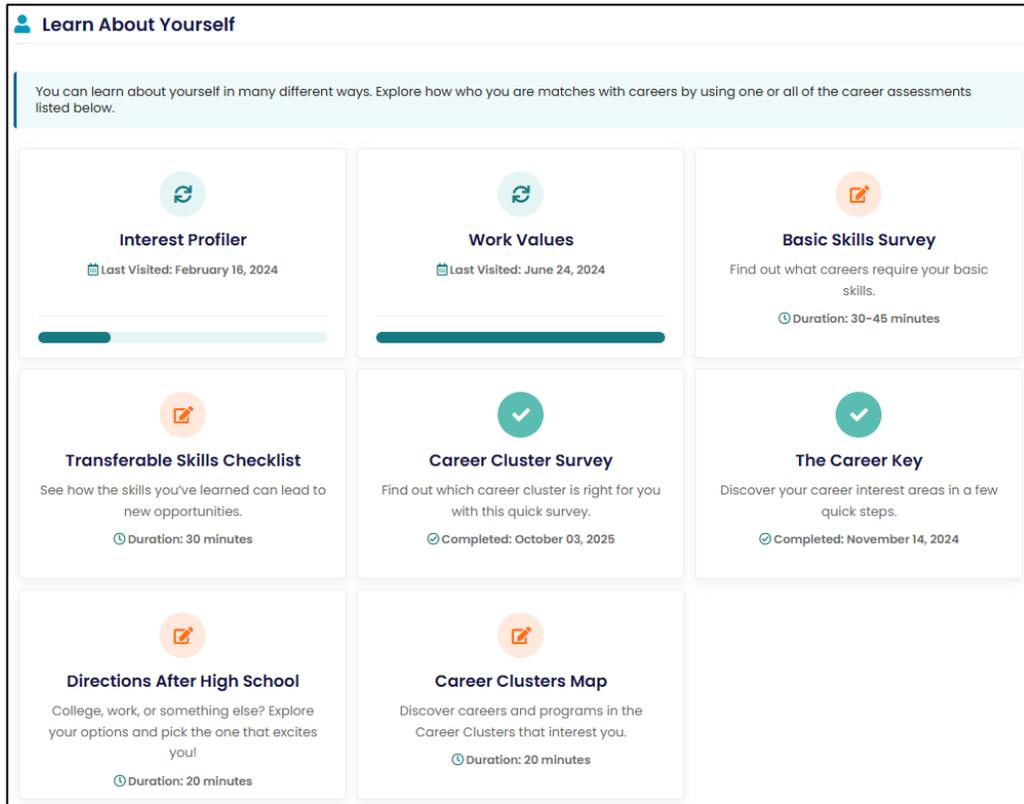
Top Career Choice: None selected | Top Program Choice: None selected | Postsecondary Path: Career College or Technical School | Planned College Applications: None currently planned

Career Planning

✓ Interest Profiler	Completed: Oct 20, 2025	Investigative Conventional
✓ Work Values Sorter	Completed: Oct 16, 2025	Achievement Independence
✓ Basic Skills Survey	Completed: Oct 17, 2025	
✓ Career Cluster Survey	Completed: Oct 16, 2025	Science, Technology, Engineering and Mathematics
✓ Transferable Skills Checklist	Completed: Oct 16, 2025	
🔗 Career Finder		
🔗 Resume Builder		
🔗 Job Interview Practice		
🔗 Employment Experiences		
🔗 General Workplace Skills		
✓ Saved Careers	Completed: Oct 20, 2025	1 Saved Career
🔗 Saved Career Clusters and Career Pathways		
🔗 Focus Career Cluster		
✓ Career Key	Completed: Oct 16, 2025	

Learn About Yourself – Career Assessments

- **Career tab > Learn About Yourself**



- **Interest Profiler: 10-20 Minutes**
- **Work Values: 5-15 Minutes**
- **Basic Skills Survey: 10-15 Minutes**
- **Transferable Skills Checklist: 30 Minutes**
- **Career Cluster Survey: 15-25 Minutes**
- **The Career Key: 10-15 Minutes**

Users can begin an assessment and return later to finish it, as progress is automatically saved.

Assessments can also be retaken.

Learn About Yourself – Career Assessments

- Career tab > Explore Careers > Work History

Work History

Start

[Previous Careers](#)

[Transferable Skills](#)

[Search Options](#)

[Matching Careers](#)

A Work History search helps you find new career possibilities based on the characteristics of your previous careers. This module allows you to summarize and examine your past work experiences to aid in exploring new avenues of work.

Start

The Work History search will take you through steps on the left.

Start by selecting your previous careers >

Saved Searches

You haven't saved any searches yet.

How do JSND clients create and access their RUReady.ND.gov accounts?

Instructions for JSND Clients

Quick Reference Guide

RUReady ND QUICK REFERENCE GUIDE FOR JOB SERVICE NORTH DAKOTA
HOW TO GET STARTED WITH [RUREADY.ND.GOV](https://RUReady.ND.gov)

Whether you are looking for a new job, planning to go to school or updating your resume, RUReady.ND.gov can help. Create an account to access all tools and save your work.

HOW TO ACCESS YOUR ACCOUNT (FIRST TIME USERS)

1. Go to RUReady.ND.gov.
2. Click **CREATE AN ACCOUNT**.
3. In the **Who are you?** dropdown, select the "Adult" role.
4. Enter your name.
5. In the **Your school, workforce, center or program**, type/select Job Service North Dakota.
6. Enter your Email address.
7. Create your Username and Password. Be sure to remember your username and password! Consider writing them down somewhere safe.
8. Select an Account Security question and answer.
9. Check the box if you agree to the privacy policy and terms of the site, and then click **Submit**.

HOW TO ACCESS YOUR ACCOUNT (RETURNING USERS)

1. Go to RUReady.ND.gov.
2. Enter your Username and Password.
3. Click the **Sign In** button.

GET STARTED WITH RUREADY.ND.GOV

Here are some of the helpful features you'll find in RUReady.ND.gov:

- Career Planning**
 - Get a Job: Create resumes and thank-you letters, polish your interview skills and get help finding jobs.
 - Explore Careers: Research careers using Career Clusters or use the Career Finder to find careers.
- College Planning**
 - Explore Postsecondary Schools: Use the College Matching Assistant to see schools matching your needs.
 - Explore Programs and Majors: Check out the programs and majors that match your career goals.
- Financial Aid Planning**
 - Financial Aid 101: Follow the steps for assistance with paying for college.
 - Find Scholarships: Complete your profile in the Scholarship Finder to see matching scholarships.
- Your Portfolio**
 - Review the work you've completed in other sections of the program, upload documents and more!

Need help?
Contact:  XAP Supports: 800-468-6927 support@xap.com

Creating a new account:

- Go to RUReady.ND.gov
- Click **Create an Account** in the top menu bar.
- Select a role in the **Who are you?** dropdown menu. In most cases, choose **Adult**.
- Enter your **first and last name**.
- In the Select a school, workforce center or program dropdown menu, select **Job Service North Dakota**.
- **Input your email address.** It is not recommended that the users check the box for "Use this site's email account as your primary email." This will create an RUReady.ND.gov e-mail address and the only access to any messages is through their RUReady.ND.gov account.
- Create a **Username**
- Create a **Password**. Must be at least 5 and no more than 12 characters, no spaces or special characters allowed, and it cannot be the same as the username.
- Select an **Account Security Question** and **provide an answer**. This will allow you to retrieve your account information or reset your password.
- Read and agree to the **privacy policy and terms of use**, check the **box** and click **Submit**.

Returning users:

- Go to RUReady.ND.gov
- Sign in with your Username and Password.



All high school students in North Dakota have access to RUReady.ND.gov and their own personal portfolio.

- Public school students in grades 6-12 automatically have an RUReady account, created at the state level using enrollment data reported to the DPI.
 - Private, tribal, and homeschool students in grades 6-12 can also access RUReady by creating their own accounts.
- Students may choose to add a second connection to Job Service North Dakota within their account.

RUReady.ND.gov has been available to all North Dakota schools serving grades 6–12 since 2004. An individual’s RUReady account remains accessible to them after high school.

Regaining access to original accounts:

- North Dakota public school students can use the instructions to the right to access their formerly school-connected RUReady accounts - especially those who graduated in 2013 or later. This is most useful if they actively used the account and want to recover saved information.

New accounts:

- Anyone no longer in high school (graduates or former students) can create a new account.

Help:

- All former students who had RUReady.ND.gov accounts can contact XAP Support at support@xap.com or 1-800-468-6927 for assistance.

**RUReady.ND.gov Sign In Instructions
for Graduates of Public Schools in North Dakota**

(Effective June 2022)

1. Visit www.RUReady.ND.gov
2. Select **Sign In**
 - Your **Username** is your name and date of birth in the following format:
nd.lastname.firstname.mmddyyyy (8 digit date of birth, e.g., 02092005)
 - Your **Password** is your date of birth:
mmddyyyy (8 digits, e.g., 02092005 for February 9, 2005)

Why use RUReady.ND.gov after high school?

- To continue to explore postsecondary education options and careers!
- To expand on work completed in RUReady as a middle and high school student, switching to a new, but familiar, menu that provides information on Career Planning, College Planning, Financial Aid Planning and quick access to items you’ve saved in Your Portfolio.
- If you attend a public, private, or tribal college/university in North Dakota, you can choose to share your RUReady portfolio with the institution you’re attending. Educators/advisors at North Dakota public, private, and tribal postsecondary institutions have professional access to RUReady.ND.gov.
- There is no cost for students/adults to use RUReady.ND.gov. Access is provided by the North Dakota Department of Career and Technical Education.

NEED HELP WITH YOUR ACCOUNT?

Contact XAP Customer Support at 1-800-GO-TO-XAP (1-800-468-6927)
or through the “Contact” links at www.RUReady.ND.gov for e-mail and chat options.

How is RUReady different for adults vs. students?

- **There are many similarities, but adult role users do not have access to the:**
 - High School Course Planning
 - High School Planning Timeline
 - Succeeding in High School How To Guides and Homework Helpers
- **Adult role users also do not have access to the following, as they are paid licensing options:**
 - Compass
 - CareerViewXR **Web-based** Experiences
 - **Some JSND Workforce Centers have access the Fully Immersive CVXR Experiences.**
 - JSND is contracting directly with Be More Colorful for access to CareerViewXR's library of fully-immersive virtual reality content.
 - A VR headset is required to access the VR experiences. For technical support for CVXR, contact Be More Colorful: **Lisa Metzger** lisa@bemorecolorful.com



Let's jump back to the

RUReady.ND.gov Professional Center

- Procenter.RUReady.ND.gov

FAQ: My client has forgotten their RUPReady.ND.gov password. How can that be reset?

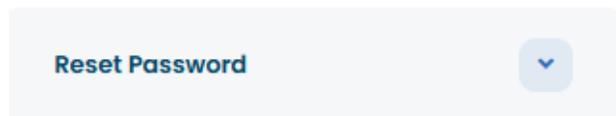
- The client can attempt to reset their password themselves using the [Forgot your username or password?](#) link on the [RUPReadyND.gov](#) login page. They can also call XAP Customer Support at 1-800-468-6927 for assistance.

OR

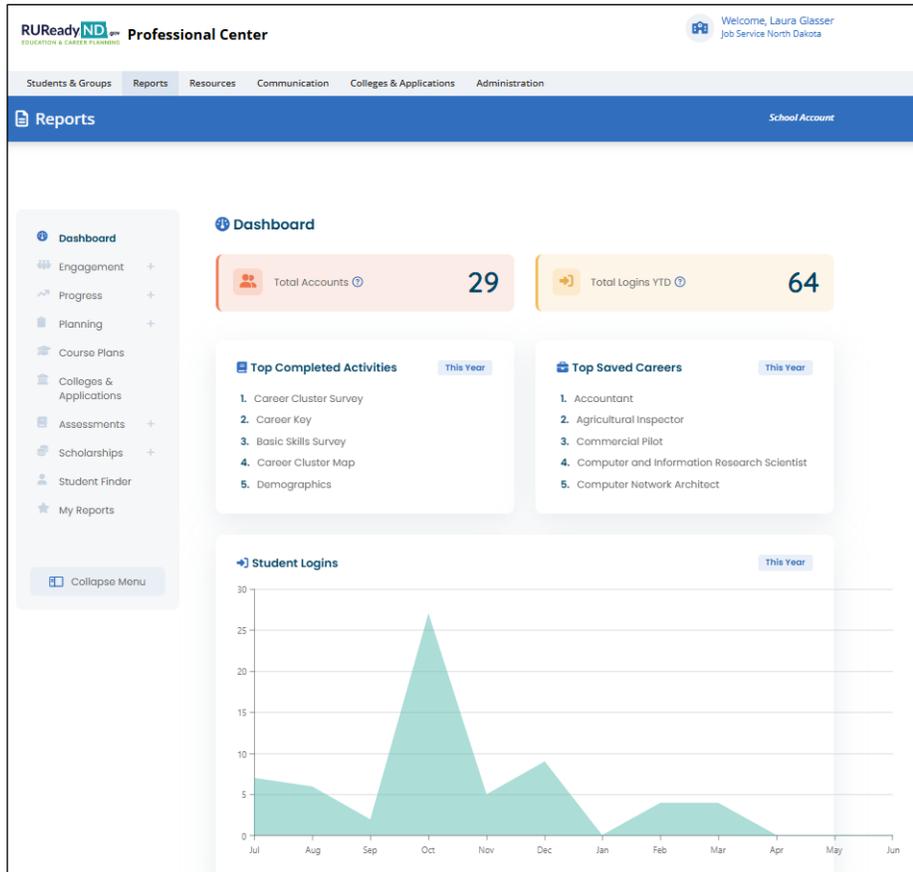
- A professional can quickly reset the user's password in the RUPReady.ND.gov Professional Center.
 - The professional signs in to the [RUPReady.ND.gov Professional Center](#)
 - In the **Students & Groups** tab, locate the user by first name OR last name. Select the correct account and open it by clicking on the user's last name (it's a hyperlink.)

	Last Name	First Name	Student ID	State Student ID	Grad Year	Last Sign-In	Communication Log
<input type="checkbox"/>	Wonder	Steven			2026	November 05, 2024	View Log

- Click on **Reset Password** and create a **temporary password** – it can be simple, the user will be prompted to change it to a new, unique password when they sign in.



Reports



Dashboard

Engagement

- Accounts Created
- Active Accounts
- Parent Connections
- Uploaded Files
- Communication Log

Planning

- My Goals and Action Plans
- Focus Career Clusters
- Saved Colleges
- Saved Pathways
- Top 40 Saved Careers
- Top 40 Saved Colleges
- Top 40 Saved Programs/Majors
- Top 40 Colleges Applied To

Progress

- Assignment & Curriculum Builder
- Milestones
- Work-based Learning Experiences

Assessments

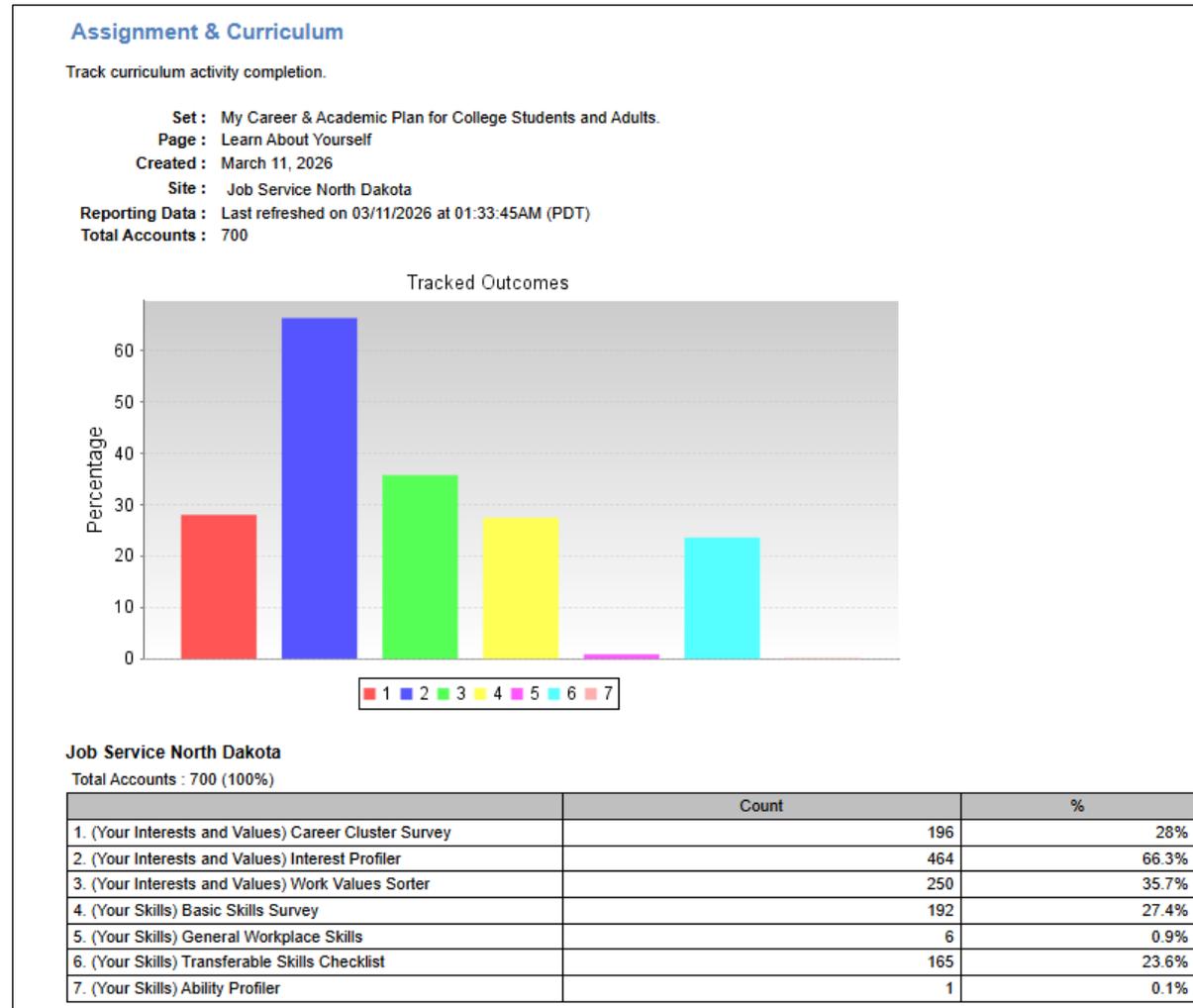
- Ability Profiler
- Basic Skills Survey
- Career Cluster Survey
- Career Clusters Map
- Career Key
- Directions After High School
- Interest Profiler
- Transferable Work Skills
- Work Values Sorter
- Workplace Skills

Professionals can run an **Assignment & Tracking Report** in the [RUReady.ND.gov Professional Center](https://RUReady.ND.gov).

Reports > Progress > Assignment & Curriculum Builder > Assignment & Curriculum

Select report criteria:

- Choose **Curriculum** and **Page**
- Edit **Breakdown** and **Filtering Data**
- Click **Continue**
- Click **Create Report**



Milestones Tracking Report

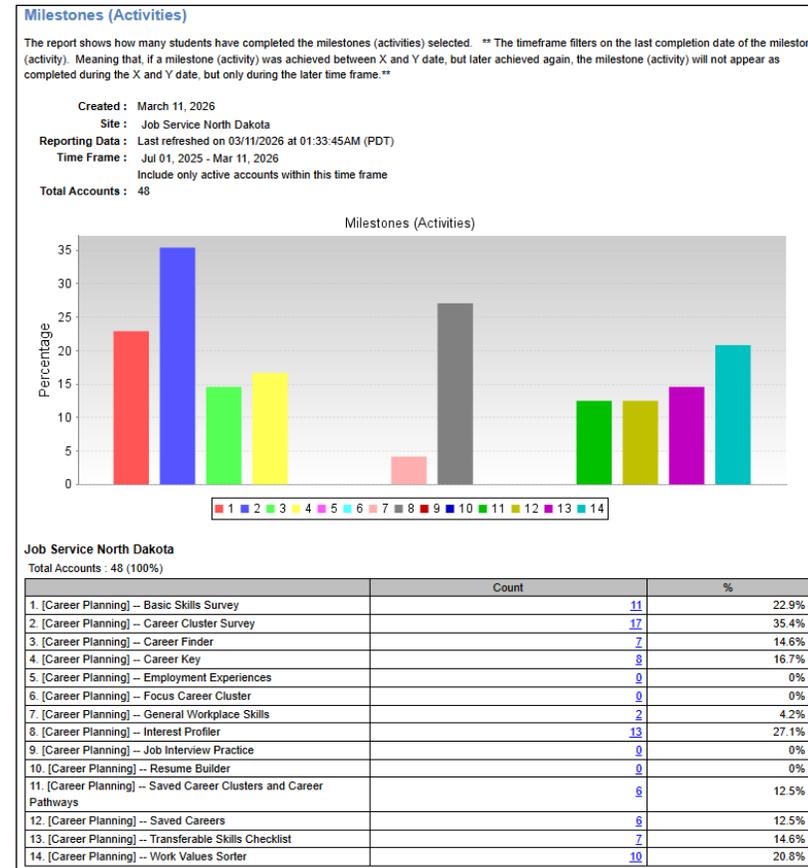
Professionals can run a **Milestones Tracking Report** in the [RUReady.ND.gov Professional Center](https://RUReady.ND.gov).

- Professionals with **Site Administrator** access can change the Milestones assigned. Site Administrator's have the Administration tab on the top menu in their Professional Center Account.

Reports > Progress > Milestones > Milestones (Activities)

Filter by Milestone (Activity):

- Select the **Milestone (Activity) set** you would like included *OR* **Filter by Individual Milestones (Activities)**.
- Click **Continue** or **Choose Report Breakdown** and/or **Filter Population** then **Continue**.
- Set Filter for Time Frame then **Continue**.
- Click **Create Report**.



Students & Groups

The screenshot shows the 'Students & Groups' interface. At the top, there is a navigation bar with 'Students & Groups' selected. Below this, the 'Students' section includes a search box with the placeholder 'First name, last name or student ID' and a 'Search' button. To the right of the search box are three filter sections: 'Browse by Class' with buttons for 12th Grade, 11th Grade, 10th Grade, 9th Grade, 8th Grade, 7th Grade, 6th Grade, 5th Grade, 4th Grade, 3rd Grade, 2nd Grade, 1st Grade, and K Grade; 'Browse by Last Name' with a grid of letters A through Z; and 'Browse by Role' with buttons for 'College Student' and 'Adult'. Below the search and filters, there are two columns of links: 'Student Finder' (Find students matching specific characteristics) and 'Reviewer' (Track the student portfolios you have reviewed or still need to review). The 'Groups' section includes 'All Groups' (Your Groups, View All Groups, WBL Students) and 'Group Builder' (Create new custom groups of students for reports and communication). The 'Manage Student Accounts' section has three options: 'Create Student Accounts' (Create hundreds of student accounts at once), 'Merge Accounts' (Combine two accounts), and 'Release Student Accounts' (Release unused student accounts).

- **Search Accounts**
- **Browse by Name**
- **Student Finder**
(by selected criteria)
- **Manage Groups**
- **Build Groups**
- **Manage Accounts**

FAQs:

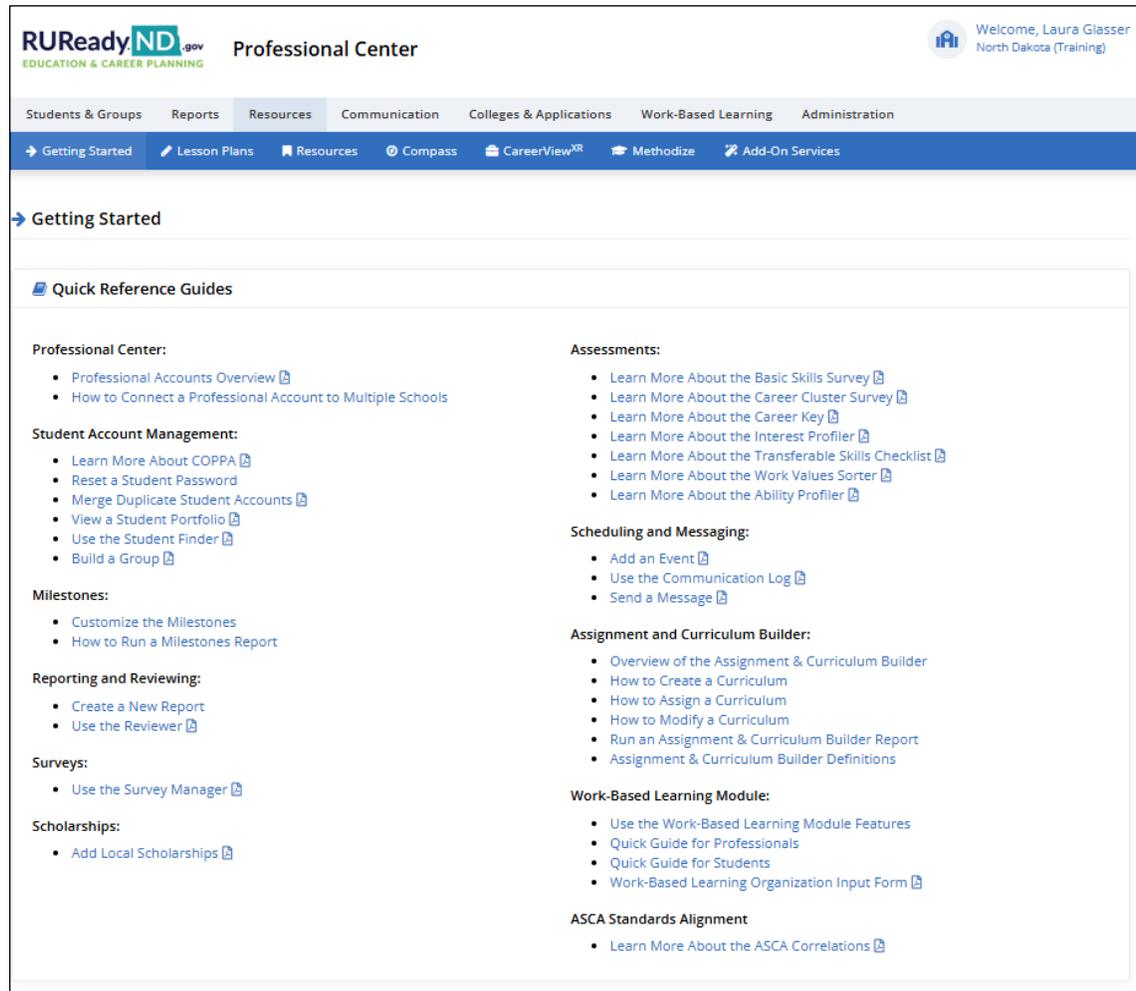
Where did all of these accounts come from in the JSND site? I don't recognize any of these names.

- The Job Service North Dakota [RUReady Professional Center](#) site is one combined site for all of the Workforce Centers across North Dakota.
- Some of the accounts are likely individuals who created an account on their own and chose to select Job Service North Dakota as the site to connect to.

What can we do to manage all of these accounts?

- Professionals have the option to **Manage Student Accounts** on the **Students & Groups** page of the [RUReady.ND.gov Professional Center](#).
 - **Accounts can be “released.”** Releasing accounts does not delete the account, it simply releases the account from being attached to JSND's site. The individual can continue to use the account.
 - An option for JSND to consider might be to release accounts that have not been accessed for a defined length of time (many accounts connected to the JSND site have not been signed into since 2019.)
- Professionals can create **Groups**. This could help with managing the accounts for the different Workforce Centers or for creating a group of clients that you're currently working with. Reports can also be run using only the data for that group. The **Groups** feature is on the **Students & Groups** page of the [RUReady.ND.gov Professional Center](#).

Resources



The screenshot shows the 'Professional Center' page on RUPrimaryND.gov. The page is titled 'Professional Center' and includes a navigation menu with options like 'Students & Groups', 'Reports', 'Resources', 'Communication', 'Colleges & Applications', 'Work-Based Learning', and 'Administration'. A secondary navigation bar contains 'Getting Started', 'Lesson Plans', 'Resources', 'Compass', 'CareerView^{XR}', 'Methodize', and 'Add-On Services'. The main content area is titled 'Getting Started' and features a 'Quick Reference Guides' section. This section is organized into several categories, each with a list of links:

- Professional Center:**
 - Professional Accounts Overview
 - How to Connect a Professional Account to Multiple Schools
- Student Account Management:**
 - Learn More About COPPA
 - Reset a Student Password
 - Merge Duplicate Student Accounts
 - View a Student Portfolio
 - Use the Student Finder
 - Build a Group
- Milestones:**
 - Customize the Milestones
 - How to Run a Milestones Report
- Reporting and Reviewing:**
 - Create a New Report
 - Use the Reviewer
- Surveys:**
 - Use the Survey Manager
- Scholarships:**
 - Add Local Scholarships
- Assessments:**
 - Learn More About the Basic Skills Survey
 - Learn More About the Career Cluster Survey
 - Learn More About the Career Key
 - Learn More About the Interest Profiler
 - Learn More About the Transferable Skills Checklist
 - Learn More About the Work Values Sorter
 - Learn More About the Ability Profiler
- Scheduling and Messaging:**
 - Add an Event
 - Use the Communication Log
 - Send a Message
- Assignment and Curriculum Builder:**
 - Overview of the Assignment & Curriculum Builder
 - How to Create a Curriculum
 - How to Assign a Curriculum
 - How to Modify a Curriculum
 - Run an Assignment & Curriculum Builder Report
 - Assignment & Curriculum Builder Definitions
- Work-Based Learning Module:**
 - Use the Work-Based Learning Module Features
 - Quick Guide for Professionals
 - Quick Guide for Students
 - Work-Based Learning Organization Input Form
- ASCA Standards Alignment**
 - Learn More About the ASCA Correlations

- **Resources for site use, site management, assessments, and more.**

Administration (Site Administrators Only)

RUPrimary ND Professional Center

Welcome, Laura Glasser
North Dakota (Training)

Students & Groups Reports Resources Communication Colleges & Applications Work-Based Learning Administration

Administration School Account

Assignment & Curriculum Builder

Create a custom series of activities that can be assigned to students by group or grade level.

School Course Planning

Use the links below to **view**, **create**, or **update** your school's course plans.

View indicates your course plans are managed at the district level. To customize for your school, contact your district administrator or XAP Customer Support at support@xap.com or 1-800-468-6927.

Create indicates your course plans can be managed by your individual school.

If you click any of the Create links, a school managed course list, grad requirements and programs of study will be created for your school and your school will NOT receive any future course planning updates from the state or district.

Update indicates your course plans are managed by your individual school. A school managed course list, grad requirements and programs of study have been created for your school. Thus, your school will NOT receive any future course planning updates from the state or district.

1. [Update School Course List](#)
(Last updated on December 11, 2018 by Julie Hersch)
2. [Update School Grad Requirements](#)
3. [Update School Programs of Study](#)
(Last updated on December 10, 2018 by Customer Customer Support_SB)

Planning Milestones

Change the Planning Milestones for your students.

Manage Professional Accounts

Professional Account Access Key

Administrator Account Access Key

Local System Settings

Site Administrators have an additional “Administration” tab on their Professional Center Menu.

- **Site Administrators can customize the Assignment & Curriculum Builder**
- **Customize the Milestones**
- **Manage Professional Accounts connected to the site.**

Questions?

**For more information
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**Recordings of Career Resource Virtual Workshops
are available on the NDCTE website**

www.cte.nd.gov/crnworkshops



Preparing Tomorrow's Workforce

