

BUSINESS



Assists students in applying business concepts and advancing technologies to their personal lives, other academic areas, and future careers in order to become competitive and productive citizens in a global society.



Are you interested in Business Education?

Consider starting with Business Education Elective Options:

- Business Fundamentals/Principles of Marketing • Business Communication • Business Law
- Business Computer Applications • Accounting • Accounting II • Financial Literacy/Principles of Finance
- Spreadsheets • Business Finance • Economics (CTE)

Business Management & Administration Career Cluster

The planning, organizing, directing, and evaluating of business functions essential to efficient and productive business operations.

Administrative Support Pathway	Business Information Management Pathway	General Management Pathway
<p>Business operations are facilitated through a variety of administrative and clerical duties including information and communication management, data processing and project tracking.</p> <ul style="list-style-type: none"> • Administrative Assistants • Computer Operators • Court Reporters • Office and Administrative Support Workers • Receptionists and Information Clerks • Office Manager • Customer Service Assistant Payroll Clerk • Medical Transcriptionist • Legal Secretary • Data Entry Specialist 	<p>Business Information Management is an umbrella term covering careers that provide a bridge between business processes/initiatives and Information Technology.</p> <ul style="list-style-type: none"> • Business Intelligence Analysts • Computer Systems Managers • Database Administrators • Document Management Specialists • Information Technology Project Managers • Information Systems Manager • Controller • Chief Financial Officer • Chief Technology Officer • Budget Analyst • Auditor • Information Technology Director 	<p>The planning, organizing, directing and evaluation of all or part of a business organization through the allocation and use of financial, human and material resources.</p> <ul style="list-style-type: none"> • Advertising and Promotions Managers • General and Operations Managers • Public Relations Managers • Purchasing Managers • Storage and Distribution Managers • Small Business Owner • Facilities Manager • Human Resources Manager • Chief Executive Officer • Entrepreneur • First Line Supervisor
Career Pathway Classes	Career Pathway Classes	Career Pathway Classes
<ul style="list-style-type: none"> • Word Processing • Desktop Publishing • Multimedia I • Multimedia II • Communication Technologies • Web Design • Database • Business Technology & Procedures • Cooperative Work Experience 	<ul style="list-style-type: none"> • Management I • Management II • Entrepreneurship • Global Management • Operations Management • Database • Spreadsheet • Cooperative Work Experience 	<ul style="list-style-type: none"> • Management I • Management II • Entrepreneurship • Global Management • Operations Management • Cooperative Work Experience

EDUCATION

Business Management & Administration Career Cluster

The planning, organizing, directing, and evaluating of business functions essential to efficient and productive business operations.

Human Resources Management Pathway

The staffing activities that involve planning, recruitment, selection, orientation, training, performance appraisal, compensation and safety of employees.

- Compensation and Benefits Manager
- Compliance Managers
- Human Resources Managers
- Labor Relations Specialists
- Training and Development Managers
- Human Resources Manager
- Industrial Relations Director
- Corporate Trainer
- Personnel Recruiter
- Occupational Analyst

Operations Management Pathway

The planning, organizing, coordinating and controlling of the resources needed to produce/provide a business's goods and/or services.

- Business Continuity Planners
- Business Intelligence Analysts
- Business Operations Specialists
- Customer Service Supervisor
- General and Operations Managers
- Operations Research Analysts
- Sales Manager
- Industrial Production Manager
- Research & Development Manager
- Training & Development Manager
- E-Commerce Analyst

Career Pathway Classes

- Management I
- Management II
- Entrepreneurship
- Global Management
- Operations Management
- Cooperative Work Experience

Career Pathway Classes

- Management I
- Management II
- Entrepreneurship
- Global Management
- Operations Management
- Cooperative Work Experience

Finance Career Cluster

Focused on planning, services for financial and investment planning, banking, insurance, and business financial management.

Accounting Pathway

Accountants summarize, analyze and communicate a business's financial information for use in management decision-making.

- Accountants and Auditors
- Billing, Cost and Rate Clerks
- Bookkeeping, Accounting and Auditing Clerks
- Payroll and Timekeeping Clerks
- Treasurers, Controllers and Chief Financial Officers

Career Pathway Classes

- Accounting III
- Accounting IV
- Forensic Accounting
- Entrepreneurial Accounting
- Cooperative Work Experience

Find more at RUPrimary.ND.gov and Insights.ND.gov/College