



North Dakota Department of Career and Technical Education
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Fiscal Activity Schedule

The following information is utilized in planning, supervising and reimbursing programs. Where possible, data collection is coordinated with the North Dakota Department of Public Instruction (DPI). We ask for your cooperation in providing complete and accurate data.

The CTE Fiscal Year runs from July 1 to June 30

July

- 1 – New Fiscal Year
- 1 – Approved State Funded and Carl Perkins Annual Plans issued

September

- 1 – State Funded Revised Budgets available
- 30 – State Funded Revised Budget data, school master teaching schedules, course outlines, Extended Contract verification and teacher contracts due

October

- 1 – Carl Perkins Revised Budgets available
- 1 – Cooperative Agreements due
- 1 – New, Expanding, Reinstated and Transferring Requests due
- 1 – Maintenance of Effort Data due from Postsecondary Institutions
- 15 – Carl Perkins Revised Budgets including equipment and instructional material requests due

February

- 1 – Deadline for equipment and instructional materials purchases

March

- 15 – Allocations for upcoming Carl Perkins Funding determined

April

- 1 – Upcoming State Funded Annual Plans and Carl Perkins budgets issued to schools
- 1 – New, Expanding, Reinstated and Transferring Requests due
- 30 – Upcoming Carl Perkins Budgets and equipment and instructional materials due
- 30 – Upcoming State Funded Annual Plans due

May

- 1 – State Funded and Carl Perkins Reimbursement Claims issued

June

- 1 – Carl Perkins Reimbursement Claims due
- 30 – State Funded Reimbursement Claims and Advisory Committee minutes due
- 30 – End of Fiscal Year

Quarterly payments to Area Career & Technology Centers will be sent out the first weeks of October, January, and April.