



To be completed and signed at the completion of year two.

Enrollee Name			
Address	City	State	ZIP Code
Telephone Number	County FSA Office		
Date Enrolled	Date Completed Year two	Overall Score	

Assignments, Comments, Remarks

Evaluate Family & Business Goals
Update Inventories
Formulate Cash Flow Plan
Enterprise Planning & Budgeting
Crop Records Update
Crop & Feed Inventory
Update Records for Closeout
Other

Program Score Year Two	Overall Program Score	Local Education Agency (LEA) & Location
Enrollee Signature		Date
Instructor Printed Name	Instructor Signature	Date

The instructor will assign the borrower a score from 1-3 according to the following criteria:

“1” The borrower attended classroom sessions as agreed, satisfactorily completed all assignments, and demonstrated an understanding of the course material.

“2” The borrower attended classroom sessions as agreed and attempted to complete all assignments; however, the borrower does not demonstrate an understanding of the course material.

“3” The borrower did not attend classroom sessions as agreed and/or did not attempt to complete assignments. In general, the borrower did not make a good faith effort to complete the training.

(Please return a completed copy to the local FSA Office and to Craig Kleven - ND CTE, 600 E Boulevard Ave., Dept 270, Bismarck, ND 58505)