

**Minutes for State Board for Career and Technical Education
Procedure Manual Subcommittee**

The meeting of the State Board for Career and Technical Education Procedure Manual Subcommittee was held on Friday, March 6, 2026 at 12:30 pm CT.

Present:

Ms. Lyndsi Engstrom
Mr. Mike McHugh

Also present: Lorie Ruff

Lyndsi reported that Mr. Rohr and Laurie Elliott are unable to attend meeting. It was decided to record the meeting for their use.

Members reviewed the manual with feedback from Board Members and Mr. Mark Openshaw.

Next Steps:

Lorie Ruff will add the necessary documents to the Appendix portion of the manual.

Lyndsi will send memo and manual to Director Sick to include in the material packet.

The meeting adjourned at 2:08 pm.