

**Minutes for State Board for Career and Technical Education
Procedure Manual Subcommittee**

The meeting of the State Board for Career and Technical Education Procedure Manual Subcommittee was held on Wednesday, November 5, 2025, via Microsoft Teams. It began at 11:00 am CT.

Present:

Ms. Lyndsi Engstrom

Mr. Mike McHugh

Mr. Jason Rohr

Also present: Laurie Elliott and Lorie Ruff

Members continued to update the manual that is housed on the Board's team channel resuming with Section 4.0.

Next Steps:

Lyndsi will discuss sections that involve the Board Chair and find out how Sonia would like to process with presenting manual to the full Board.

The next meeting will be November 20, 2025 at 1:00 pm.

The meeting adjourned at 12:30 pm.