

**Minutes for State Board for Career and Technical Education  
Procedure Manual Subcommittee**

The meeting of the State Board for Career and Technical Education Procedure Manual Subcommittee was held on Thursday, November 20, 2025, via Microsoft Teams. It began at 1:00 pm CT.

Present:

Ms. Lyndsi Engstrom

Mr. Mike McHugh

Mr. Jason Rohr

Also present: Laurie Elliott and Lorie Ruff

Members continued to update the manual that is housed on the Board's team channel resuming with Section 4.7.

Next Steps:

Members will take a clean copy of manual and start reviewing that document.

The next meeting will be December 2, 2025 at 8:00 am.

The meeting adjourned at 2:15 pm.