

**Minutes for State Board for Career and Technical Education  
Procedure Manual Subcommittee**

The meeting of the State Board for Career and Technical Education Procedure Manual Subcommittee was held on Monday, October 20, 2025, via Microsoft Teams. It began at 12:30 pm CT.

Present:

Ms. Lyndsi Engstrom

Mr. Mike McHugh

Mr. Jason Rohr

Also present: Laurie Elliott and Lorie Ruff

Members resumed updates to the manual starting with Section 3.

Next Steps:

Laurie Elliott will review the ND Century Code for anything that should be included in this manual.

Members should review Section 4.0 prior to next meeting.

The next meeting will be October 31, 2025 at 11:00 am.

The meeting adjourned at 1:25 pm.