

**Minutes for State Board for Career and Technical Education
State Director Subcommittee**

Call to Order:

The meeting of the State Board for Career and Technical Education State Director Subcommittee was held on Wednesday, May 17, 2023, via Microsoft Teams. It began at 2:30 am CT.

Present:

Ms. Lyndsi Engstrom
Mr. Mike McHugh
Ms. Sonia Meehl
Mr. Sick

Also present: Lorie Ruff

The committee reviewed the procedure guide and the purpose of the feedback survey to CTE Employees and CTE Administrator/Directors that they are to develop. It was decided that this survey should be text answers and not scale rating answers. After discussing several possibilities, seven questions were agreed upon. Lorie Ruff will design a Cognito form and send to Ms. Meehl and Mr. McHugh for their review. Ms. Engstrom indicated that she would be unable to review the form.

This survey form will be presented and approved by the Board at their meeting on Monday, May 22, 2023.

The meeting adjourned at 3:20 pm.