

## CTE CORONAVIRUS CAPITAL PROJECT GRANT REVIEW TEAM

Meeting Minutes  
October 14, 2021

Members of the CTE Capital Project Grant Review Team met at 1:00 pm CT in the CTE Conference Room, State Capitol, Bismarck and via Microsoft Teams. The meeting was called to order by Mr. Wayde Sick, CTE State Director. Roll call was conducted and the following members were present:

- Ms. Alexis Baxley, ND Schools Boards Association
- Senator Brad Bekkedahl, North Dakota State Senate
- Dr. Aimee Copas, ND Council of Educational Leaders
- Mr. Phillip Davis, ND Job Service
- Mr. David Farnsworth, Workforce Development Council
- Ms. Alison Orgaard, ND Association of Career & Technology Educators
- Ms. Katie Ralston, ND Department of Commerce
- Mr. Adam Tescher, ND Department of Public Instruction

Wayde Sick, Mark Wagner, Mary Anderson, Brant Hebert and Lorie Ruff were also present.

**Update and Impact of Federal Coronavirus Capital Projects Guidance** – Mr. Sick informed members that due to the new federal guidance from the U.S. Department of Treasury on how these coronavirus funds can be spent, they will not be voting on submitted applications today. This committee cannot vote on applications until new guidelines have been set by the State Board for Career and Technical Education at their next meeting on October 25, 2021. Instead, committee members reviewed the new guidance in detail so that the review team had a clear understanding of how the funds can be used. Mr. Sick reminded members that funds need to be allocated by December 31, 2022 and expended by December 31, 2024.

**High Level Update of Applications** – Mr. Sick gave a brief overview of the ten applications that were received by the October 1, 2021 deadline. These applications included:

Bakken Area Skills Center  
Bismarck Public Schools  
Minot Public Schools  
Heart River Career and Technical Education Center  
James Valley Career and Technology Center  
Cass County Career and Technical Education Center  
Southeast Regional Career and Technology Center  
Southwest Area CTE Academy  
North Valley Career and Technology Center  
Warwick Public Schools

**Further Action** – Mr. Sick stated that he will continue to work on state guide to match federal guidelines and this will go to the CTE Board at their next meeting. He will also continue to be in contact with U.S. Department of Treasury for clarification and will keep legislative leadership informed on any updates.

Mr. Sick asked that the committee continue to review the applications to verify that they meet federal guidelines. With the new guidelines we may need to ask applicants for clarification or even have them revise their applications to address the new health monitoring requirements. If committee members have questions on an application, they should contact Mr. Sick and he will get clarification.

It was agreed that the next meeting should be after the special session so looking at beginning of December.

There being no other business brought before the Review Team. Mr. Farnsworth moved to adjourn the meeting and Mr. Davis seconded. The meeting adjourned at 3:02 pm.

Respectfully submitted,

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Wayde Sick  
Chairperson