

CTE CORONAVIRUS CAPITAL PROJECT GRANT REVIEW TEAM

Meeting Minutes
January 14, 2022

Members of the CTE Capital Project Grant Review Team met at 1:00 pm CT in the CTE CTSO Conference Room, State Capitol, Bismarck and via Microsoft Teams. The meeting was called to order by Mr. Wayde Sick, CTE State Director. Roll call was conducted and the following members were present:

- Ms. Alexis Baxley, ND Schools Boards Association
- Senator Brad Bekkedahl, North Dakota State Senate
- Dr. Aimee Copas, ND Council of Educational Leaders
- Mr. Phillip Davis, ND Job Service
- Mr. David Farnsworth, Workforce Development Council
- Ms. Alison Orgaard, ND Association of Career & Technology Educators
- Ms. Katie Ralston, ND Department of Commerce
- Mr. Adam Tescher, ND Department of Public Instruction
- Mr. Wayde Sick, Department of Career & Technical Education State Director

Allyson Hicks, Mark Wagner, Gwen Ferderer, Dawn Ulmer and Lorie Ruff were also present.

Update of Federal Grant Application and Grant Plan Status – Mr. Sick informed members that the Federal Grant Application that was due December 27 was submitted by the Office of Management and Budget and was approved. The Grant Plan describing how the funds will be used will be submitted next week by OMB to the US Department of Treasury for their review. We currently have no timeline as to how long this review will take but Mr. Sick will keep the Review Team informed as to the status.

Review December 31, 2021, Capital Projects Applications – Mr. Sick reminded members that a total of 17 applications requesting over \$117 million were received. He also reminded members that the State Board for Career and Technical Education approved that applications submitted by October 1, 2021, get first access to funding over applications received after that date. After discussion, it was decided that the Review Committee would develop recommendations for the ARPA \$20 million for the next State Board for CTE meeting on January 24, 2022. In reviewing the application original submission date, if they are immediately ready and if they meet the federal guidance, the following applications were reviewed:

Southwest Area CTE Academy
Bakken Area Skills Center
Minot Public Schools
Heart River Career and Technical Education Center
Cass County Career and Technical Education Center

Discuss Recommendations for Immediate Projects – After reviewing the applications and discussing the rankings it was moved by Adam Tescher to recommend to the State Board for CTE to fund the top three applications at a prorated amount totaling \$20 million. If applicant does not feel comfortable with that amount, they can reject the grant agreement and the Review Committee can reallocate those funds to the remaining 2 applications. The applicant rejecting the agreement will then move to the next round of funding. The motion was seconded by David Farnsworth. A roll call vote was administered:

Ms. Baxley - Aye
Senator Bekkedahl – Aye
Dr. Copas – Aye
Mr. Davis – Aye
Mr. Farnsworth – Aye
Ms. Orgaard – Aye
Ms. Ralston – Aye
Mr. Tescher – Aye
Mr. Sick – Aye

Motion passed unanimously. The top three applicants are: Southwest Area CTE Academy, Bakken Area Skills Center and Minot Public Schools. Mr. Sick will draft a recommendation that will go before the State Board for CTE at their January 24, 2022, meeting.

Further Action – It was decided that two of the applications are non-compliant with the Federal Guidelines and will be notified as such – Turtle Mountain Career & Technical Education Center and Dunseith Public School District.

A doodle poll will be sent to Review Team members for scheduling of the next meeting to review the remaining applications and make further recommendations to the State Board for CTE.

The meeting adjourned at 3:41 pm.

Respectfully submitted,

Wayde Sick
Chairperson