

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Minutes of Meeting

September 21, 2020

Members of the State Board for Career and Technical Education met at 10:00 a.m., CST, via Zoom. The meeting was called to order by Mr. Jeff Fastnacht, Chair. The following members were present:

Ms. Kirsten Baesler, Member
Ms. Maria Effertz-Hanson, Member
Mr. Jeff Fastnacht, Member
Dr. Mark Hagerott, Member
Dr. Steve Holen, Member
Mr. Burdell Johnson, Member
Mr. Josh Johnson, Member
Mr. Bryan Klipfel, Member
Ms. Sonia Meehl, Member

Wayde Sick, Mark Wagner, Gwen Ferderer, Dr. Matt Lonn, Brenda Schuler, and Maria Neset were also present.

CONSIDERATION OF JULY 20, 2020 MINUTES – A motion was made by Dr. Hagerott and seconded by Ms. Effertz-Hanson to approve the minutes of the July 20, 2020 meeting. The motion passed unanimously.

FINANCIAL REPORTS – CTE and CDE – Ms. Ferderer reviewed the CTE Administrative Budget and the Appropriation Status Report for month ended August 2020, reporting that some of the expenses incurred are once a year charges and were expected, stating that the budget is on target.

Dr. Lonn reviewed the CDE Administrative Budget, reporting that the budget is on target, with revenue offsetting costs. It was also reported that the building rent line item will be significantly reduced during the biennium as the CDE office is relocating to a smaller office space in December/January.

Following discussion, a motion was made by Ms. Meehl and seconded by Dr. Hagerott to approve the CTE and CDE financial reports as presented. The motion passed unanimously.

STATE DIRECTOR'S REPORT – Mr. Sick provided the following updates: A second round of Innovative Reserve Fund applications are being accepted through October 30 as there are funds available.

The agency continues to host best practices calls and meetings among instructors and administrators with resource information continually being updated on the CTE website.

A Teacher Support Programs work group representing CTE, Education Standards and Practices Board, Valley City State University and the ND University System, has been developed. The Department of Public Instruction has also been contacted to provide representation. The work group will provide a coordinated effort for teacher support and will provide the information to the K-12 Coordinating Council.

The Professional Development Conference was held in August with the general session live streamed with program area specific virtual sessions.

The Emergency Commission granted additional federal spending authority for an Information Technology Apprenticeship Grant. Lake Region State College will be responsible for working with the grant. The application was submitted by the Department of Labor.

An initial meeting regarding Work-based Learning technical assistance and best practices was held. Work-based Learning is an initiative of the National Governor's Association.

CTE Team Evaluations are being held virtually if it is not possible for staff to meet in-person with schools/institutions.

Mr. Sick reported on meetings and activities he has been involved in which included: Education Funding Formula Review Committee; Wahpeton Innovation Agricultural Education Center ribbon cutting; CTE Administrators Meetings; and, Advance CTE Summit.

Upcoming meetings and activities Mr. Sick will be involved in include: K-12 Coordinating Council; ESSA Implementation Committee; Workforce Development Council; and, Emergency Commission meeting to request additional CARES Act funding for CDE and Area Centers.

Discussion was held on CARES Act funding spending requirements.

Discussion was also held on Work-based Learning, what learning experiences (in-person and simulated) may look like, how it fits with Choice Ready, and that Work-based Learning is a Perkins Indicator.

Following further discussion, it was agreed that CTE continues to have an important role in training and developing the workforce.

Mr. Sick then reported that Career and Technical Student Organization events will be held virtually or by recorded sessions, with the exception of FFA. Local FFA districts are planning face-to-face events with minimum attendance and following social distancing guidelines.

Discussion was held on in-person FFA events. Mr. Sick responded that the CTE office is not mandating the live events and that local FFA districts have been informed that they must consult with and receive approval from their local administrators before holding any live events.

Following further discussion, the Board thanked Mr. Sick for his report.

CDE REPORT – Dr. Lonn reviewed CDE’s dashboard information and the 2020-21 objectives to: increase student learning, increase the amount of North Dakota students taking CDE on-line courses, and increase organizational efficiencies and improve performance. Challenges and opportunities were reviewed. Dr. Lonn complimented the CDE staff on their positivity and continuation of doing great work with the increase in workload.

Discussion was held on the significant increase in enrollment, hiring of temporary instructors and other staff, CARES Act funding, and funding of CDE.

Following further discussion, the board agreed that it is important that legislators and others be informed of enrollment increases and funding needs of CDE. The board also commended CDE staff for rising to the unique challenges they are facing, and the work being completed.

2021-23 CTE/CDE BIENNIUM BUDGET UPDATE – Mr. Sick reviewed the biennium budget including agency reductions (Salaries and Wages, Operating Expenses and Center for Distance Education), program reductions (Postsecondary Grants, Adult Farm Management, TrainND, and Marketplace for Kids) reporting that per the Governor’s guidelines, the 10% reduction, excluding large grants, totals \$1,547,721.

The change packages were also reviewed (Cost to Continue for secondary grants, New and Expanding for secondary grants, New and Expanding CTE Center, New and Expanding CTE Center Operating, Revised Funding Model, and Restore CDE funding).

Mr. Sick reported that budget meetings were held with the Governor’s Office and OMB. The budget was submitted in mid-August. It is anticipated that additional meetings will be held to discuss the biennium budget.

Discussion was held on the general fund and special fund reductions.

Following further discussion, Mr. Sick reported that he will continue to keep the Board informed of any updates.

FUTURE MEETINGS – The Joint Boards meeting will be held Tuesday, September 22, 2020.

The October meeting is scheduled for Monday, October 19, 2020.

The November meeting is scheduled for Monday, November 16, 2020.

The meeting adjourned at 11:38 a.m.

Respectfully submitted,

Jeff Fastnacht
SBCTE Chairperson